

DILLSBURG BOROUGH COUNCIL MEETING
January 10, 2023 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Borough Office on the above-mentioned date. Council Members attending were President Matt Fawber, Vice President Holly Kelley, Charles Deeble, Chris Del Vecchio, and Isaac Tucker. Dave Baldwin joined the meeting via phone. Also, present were Mayor John Richardson, Borough Manager Josh Lang, and Borough Secretary Debbi Beitzel. The following people were not present: Council Member Patrick Wolfkill, the Borough Solicitor, and the Borough Engineer.

The following visitors were present: Chief Thomas Wargo from Carroll Township Police Department, Mary Lou Bytof from the Dillsburg Banner, David Kelley, and Chad Reed from DCA, Karen Deibler, Randy Taylor, Amanda Jodon, and Borough Residents Lisa Callahan, Ralph and Bonnie Sadler.

The meeting was called to order by President Fawber at 7:00 PM followed by the invocation and the Pledge of Allegiance to the flag.

APPROVAL of the AGENDA

Council Member Baldwin called for an excessive session to discuss personnel with no need to come back into regular session. Council Member Baldwin moved to approve the agenda as amended. Vice President Kelley seconded the motion. - Motion carried.

PUBLIC COMMENT

Lisa Callahan and Amanda Jodon are both residents of Dillsburg and are excited to see such a great building and were amazed to see the community room. They are requesting to hold an event in the hall for ballroom dancing for home schooled students. They represent a homeschool community and try to provide the children with strong learning skills. Ms. Callahan started since they are one of the first groups to submit the contract, she wanted to give some feedback. She is concerned with the damage and renter liability section of the contract. She understands the purpose of liability insurance, but the one-million-dollar insurance policy is bit of a barrier. Her concern was she didn't think the average citizen of Dillsburg could utilize the room. They are just a small group of families with limited funds. Her other concern is that on the contract it gives you the yes or no option to provide liability insurance. They are requesting there be a waiver or some legal verbiage. President Fawber indicated he understands but the Borough needs to make sure they are covered. Mayor Richardson indicated the Borough doesn't want to be the primary liability person if someone gets injured. Vice President Fawber asked if there could be something added to the Borough's policy. Mayor Richardson stated he will check into it. Council Member Baldwin asked if private citizens could put their homeowner's insurance up as the liability. Mayor Richardson stated the person who rents it could use their homeowner's insurance as the primary coverage. Ms. Jodon asked if there could be some sort of release. Mayor Richardson stated the person could still sue.

CORRESPONDENCE

There was none.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the December 2022 Dillsburg Borough Police Report with the Council and Mayor. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked. He indicated for the month of December 2022, there were 181 calls for service, for a year-to-date total of 2,263. There were three traffic accidents in December 2022, for a year-to-date total of 76 and the officers issued seven traffic citations in December 2022, for a year-to-date total of 285.

President Fawber asked about New Years. Chief Wargo indicated there were no issues.

Council Member Baldwin thanked the officers that helped Public Works Supervisor Gayman on Christmas Day with the water leak.

President Fawber asked what the status was on the individual who urinated on the building. Chief Wargo stated Officer Redifer did site the child and sent the citation to the DJ, the officer did mention that the Borough was open to community services in lieu of fines.

Ambulance Service Report

No one was present but a report was provided to the Council and Mayor for the month of December 2022.

Fire Company Report

No one was present but reports were provided to the Council and Mayor for the month of December 2022.

President Fawber indicated Council Member Tucker has a donation jar for the people that had lost their home the other night. Council Member Tucker stated Andrea Foor, the sister has a PayPal account set up.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for December 2022 were \$119,255.82. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Kelley moved to approve the payment of all bills as presented in the amount of \$119,255.82 pending audit approval. Council Member Del Vecchio seconded the motion. - Motion carried.

Planning Commission Report

Manager Lang indicated there would be a meeting on January 25th to discuss the Bickel property.

Dillsburg Area Authority

There was no representative present.

Community Groups

David Kelley and Chad Reed thanked the Borough for their donation. Mr. Kelley indicated Dillsburg Community Association (DCA) has been working hard focusing it back into the community.

They have a new logo. They created a new powerful bionic pickle for the Pickle Drop and moving forward to the Pickle Fest and then the Lighting of the Tree. They have a lot of interest in the community and are going hard after the Businesses to sponsor the events. DCA is not new to the Community; it was formerly DABA.

Solicitor's Report

The Borough Solicitor wasn't present but did provide the Council and Mayor with a written report for services provided in December 2022.

Engineer's Report

Engineer Knoebel wasn't present but did provide the Council and Mayor with a written report for services provided in December 2022.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for December 2022.

Borough Staff Report

Manager Lang provided the Council and Mayor with a written report for December 2022.

Mayor's Report

Mayor Richardson stated there were 20 people from the Lions Club that toured the new facility and were very impressed.

President's Report

President Fawber had nothing to report.

APPROVAL of the MINUTES

December 6, 2022, Committee Meeting – Vice President Kelley moved to approve the Committee Meeting minutes of December 6, 2022, as presented. Council Member Baldwin seconded the motion. - Motion carried.

December 13, 2022, Council Meeting – Council Member Deeble moved to approve the Council Meeting minutes of December 13, 2022, as presented. Council Member Tucker seconded the motion. - Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

Administration Committee

- A. Discuss/Take Action – Resolution 2023-1 – Complying with Provisions of Act 57 of 2022 – Vice President Kelley stated Act 57 of 2022, which took effect October 10, 2022, requires all municipalities, school districts, and counties that levy a real estate tax to adopt a resolution or ordinance directing their tax collector to implement the act's provisions for the tax years beginning

on or after January 1, 2023. Act 57 directs the tax collector to waive additional charges for real estate taxes in certain qualifying situations:

1. For the purposes of real property, the date of transfer of ownership.
2. For manufactured or mobile homes, the date of transfer of ownership or the date a lease agreement commences for the original location of a manufactured or mobile home on a parcel of land not owned by the owner of the manufactured or mobile home. The term does not include the renewal of a lease for the same location.

Vice President Kelley moved to adopt Resolution 2023-01 to comply with the provisions of Act 57 of 2022. Council Member Deeble seconded the motion. – Motion carried.

- B. Discuss/Take Action – 2023 Fire Police Authorization – Vice President Kelley stated Dillsburg Area Fire Police not only serve the community when dispatched to emergency calls, but also when assisting at community events. The Borough must authorize the Fire Police to assist at events when not dispatched through the emergency call system and/or not acknowledged in, Title 35, the PA Fire Police Law, Chapter 74. Vice President Kelley moved to authorize the Dillsburg Area Fire Police to voluntarily assist with traffic situations and concerns during, and pertaining only to, the following 2023 Dillsburg Borough events if requested and pre-approved by event sponsor: Dillsburg Youth Baseball Parade, Picklefest, Memorial Day Parade, Annual Tree Lighting, Pickle Drop, and Wellsville Carnival. Council Member Tucker seconded the motion. – Motion carried.
- C. Discuss/Take Action – Lions Club Agreement – Vice President Kelley indicated the Dillsburg Lions Club has requested the Borough to be responsible for maintenance of the illuminating sign located at the Borough square and the Lions Club would continue to edit the messaging. Vice President Kelley moved to approve the sign ownership and maintenance agreement with the Dillsburg Lions Club. Council Member Baldwin seconded the motion. – Motion carried.
- D. Discuss/Take Action – Tax refunds – Vice President Kelley stated Dillsburg Borough Council has received one (1) real estate tax partial refund request numbered RER2022-1 in the amount of \$15.61. The refund has been requested because a mobile home was removed from the parcel in 2022. The refund has been reviewed by the Borough Manager and the Tax Collector, who concur that the refund needs to be processed. Vice President Kelley moved to approve the one (1) Real Estate Tax partial refund request numbered RER2022-1. Council Member Tucker seconded the motion. – Motion carried.
- E. Discuss/Take Action – Disable Veteran Tax Exoneration Requests – Vice President Kelley stated the Borough received two (2) 5-year Tax Exoneration requests for Real Estate Taxes under the Disabled Veterans Real Estate Tax Exemption Program from the Pennsylvania Department of Military and Veterans Affairs that need reviewed on a yearly basis. One request is for Brett Chouinard of 4 Chestnut Hollow Drive and the other one is for Frederick F Watson of 423 South Baltimore Street. Vice President Kelley moved to grant the requests for only the 2023 Real Estate Tax exoneration for Brett Chouinard of 4 Chestnut Hollow Drive and Frederick F Watson of 423 South Baltimore Street. Council Member Deeble seconded the motion. – Motion carried.

Public Works Committee

- A. Discuss/Take Action – Trash Contract Extension - Council Member Deeble stated at the January 3, 2023, Borough Council Committee Meeting, we considered extending or bidding out for a new Trash Collection Contract. After review, it was decided to extend for one (1) year offer by Penn Waste. Council Member Deeble moved to accept the one (1) year extension with Penn Waste as the Borough of Dillsburg's contracted trash hauler through March 31, 2024, at the following rates: Standard Service: \$86.00/quarter-4 Bags or Containers, Recycling, One Bulk Item Per Week and

Per Bag Service: \$9.00/bag-26 bags/year includes Recycling, Bulk Item with bag attached. Council Member Tucker seconded the motion. – Motion carried.

Public Safety Committee

Council Member Tucker nor Council Member Baldwin had anything to report.

Community Room Signage

This was already handled at a previous meeting, therefore there was nothing to discuss.

ADJOURNMENT

Ms. Karen Deibler asked if anything was going to be discussed at the executive session regarding her, because if so, she wanted it discussed in a public meeting per the PA Sunshine Act. Council Member Baldwin indicated there would not be. Since there was no further business, Vice President Kelley moved to adjourn the regular meeting. Council Member Del Vecchio seconded the motion. – Motion carried. The regular meeting adjourned at 7:37 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Richardson
Tim Knoebel
Salzman Hughes, PC