

DILLSBURG BOROUGH COUNCIL MEETING
May 10, 2022 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Borough Office on the above-mentioned date. Council Members attending were President Matt Fawber, Vice President Holly Kelley, Charles Deeble, Chris Del Vecchio, Patrick Wolfkill, and Isaac Tucker. Council Member Dave Baldwin joined the meeting via facetime. Also, present were Mayor John Richardson, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. The following people weren't present: Borough Solicitor and the Borough Engineer.

The following visitors were present: Chief Thomas Wargo from Carroll Township Police Department, Mary Lou Bytof from the Dillsburg Banner, and Keith Kuykendall from NYCFR.

The meeting was called to order by President Fawber at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

President Fawber added to Old Business, Landscaping and Lighted Sign. Council Member Wolfkill moved to approve the agenda as amended. Council Member Del Vecchio seconded the motion. - Motion carried.

APPROVAL of the MINUTES

April 5, 2022, Committee Meeting – Council Member Baldwin moved to approve the Committee Meeting minutes of April 5, 2022, as presented. Council Member Tucker seconded the motion. - Motion carried.

April 12, 2022, Council Meeting – Council Member Wolfkill moved to approve the Council Meeting minutes of April 12, 2022, as presented. Council Member Tucker seconded the motion. - Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the April 2022 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked. He indicated for the month of April 2022, there were 211 calls for service, for a year-to-date total of 754. There were six traffic accidents in April 2022, for a year-to-date total of 29 and the officers issued 22 traffic citations in April 2022, for a year-to-date total of 101.

Mayor Richardson thanked the Chief for the foot patrol in his neighborhood because of some kids busting things up. Chief Wargo indicated they are pulling car doors to see if they open. He stated more than likely they will get caught eventually either in the act or someone will snitch.

Manager Deibler asked what "Control of Alarm Dev. Auto Dialers" was. Chief Wargo indicated under state law, if you own a business or a home and have an alarm system, they are allowed three false alarms in a consecutive twelve-month period, anything after that they get cited for.

Vice President Kelley asked if there was anything they needed to do for the Memorial Day Parade. Chief Wargo indicated no since it's a preplanned event.

Ambulance Service Report

No one was present but a report was provided for the month of March 2022 to Council and Mayor.

Fire Company Report

Keith Kuykendall provided the April 2022 report with Council and Mayor. Vice President Fawber asked how they were doing with getting new members. Mr. Kuykendall stated they had two previous trained firefighters that moved into the area that just joined and they are meeting with another this evening.

Mr. Kuykendall indicated they have received some applications for the paid positions and are under review.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for April 2022 were \$63,060.76. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Kelley moved to approve the payment of all bills as presented in the amount of \$63,060.76 pending audit approval. Council Member Wolfkill seconded motion. Vice President Kelley abstained. - Motion carried.

Planning Commission Report

There was no representative present.

Dillsburg Area Authority

There was no representative present.

Community Groups

There were none.

Solicitor's Report

The Borough Solicitor wasn't present but did provide the Council and Mayor with an invoice for services provided in April 2022.

Engineer's Report

Engineer Knoebel wasn't present but did provide the Council and Mayor with an invoice for services provided in April 2022.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for April 2022.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for April 2022.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Richardson indicated he heard from Bill Wessels and Mr. Pickle is done and he isn't charging the Borough; he is donating it. The Borough just has to pick it up and put it up somewhere. He also visited Stacey Ryder.

PRESIDENT'S REPORT

President Fawber indicated the building is coming along great. They have a completion date of May 27th. He indicated they did have the Rider Williams Run and it went well. The road closures went well.

COMMITTEE REPORTS

Public Works Committee

- A. Discuss/Take action – Partial Payment for New Building – Council Member Deeble stated in January of 2021, the Borough contracted Gordian, a cooperative purchasing network, for a price proposal. The proposal was \$2,444,176.25. Council reviewed the proposal and agreed that the price proposal was complete and fair. Council accepted the proposal and signed a contract with Lobar Associates to perform the work. A request for a seventh partial payment has been received by the Borough in the total amount of \$241,602.92 for sitework, HVAC and electrical work and finishes, fireproofing, plumbing and asphalt paving. Council Member Deeble moved to authorize that a partial payment in the amount of \$241,602.92 for sitework, HVAC and electrical work and finishes, fireproofing, plumbing, and asphalt paving. Council Member Del Vecchio seconded the motion. – Motion carried.
- B. Discuss/Take Action – Approval of Amended Minor Preliminary/Final Reverse Land Development Plan – Ruth Holdings, LLC - Council Member Del Vecchio stated the original Land Development Plan for Ruth Holdings, LLC, was submitted to and approved by the Borough of Dillsburg on December 8, 2020. The amended plan was submitted upon direction of the Borough and is intended to document the finished conditions following construction and including amendments and differing features from the original approved plan. Council Member Del Vecchio moved to approve the amended minor preliminary land development plan for Ruth Holdings, LLC. Council Member Deeble seconded the motion. – Motion carried.
- C. Discuss/Take Action – Release Letter of Credit for Ruth Holdings, LLC – Council Member Deeble stated Ruth Holdings, LLC has requested the release of their Irrevocable Letter of Credit with Mid Penn Bank in the amount of \$31,804.30 since the project is complete. KPI inspected all work performed and all necessary improvements have been completed. However, the Borough does not have a copy of the recorded plan yet. Council Member Deeble moved to authorize the release of the Irrevocable Letter of Credit with Mid Penn Bank in the amount of \$31,804.30 once a copy of the recorded plan has been received by the Borough of Dillsburg. Council Member Del Vecchio seconded the motion. – Motion Carried.

Public Safety Committee

Council Member Baldwin nor Council Member Tucker had anything to report. President Fawber asked if they could talk about the fire department. There was a lengthy and heated discussion on how the municipalities need to work together and to pay their fair share to help support the fire company. Vice President Kelley indicated the Borough has been in full support of the fire company for many years and with that the Borough has been in the forefront of every meeting and every discussion and in favor of all municipalities working together and making sure the fire company is fully funded for the protection of our citizens. Vice President Kelley moved to financially support the fire company in the amount equal to the

Borough's fair share based on the company's proposed budget. Council Member Baldwin seconded the motion. – Motion carried.

Administration Committee

Vice President Kelley nor Council Member Wolfkill had anything to report.

OLD BUSINESS

Lighted Sign: Manager Deibler needed to know if Council wanted a light on the sign. Council agreed to erect a sign lit by a spotlight at the new municipal building.

Landscaping: Council also discussed the landscaping and decided to look into the cost for river rock approximately 3ft around the perimeter of the building. They will wait on a landscaping plan.

NEW BUSINESS

President Fawber talked with Lee Eichelberger, and he wanted to thank everybody and stated the Borough should be proud of the new building because Lobar Associates is getting a lot of compliments on it.

ADJOURNMENT

Since there was no further business, Vice President Kelley moved to adjourn the regular meeting. Council Member Wolfkill seconded the motion. – Motion carried. The regular meeting was adjourned at 8:06 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Richardson
Tim Knoebel
Salzman Hughes, PC