

DILLSBURG BOROUGH COUNCIL MEETING
July 12, 2022 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Borough Office on the above-mentioned date. Council Members attending were President Matt Fawber, Vice President Holly Kelley, Chris Del Vecchio, and Isaac Tucker. Council Member Dave Baldwin and Council Member Patrick Wolfkill joined the meeting via phone. Also, present were Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. The following people weren't present: Mayor John Richardson, Council Member Charles Deeble, Borough Solicitor, and the Borough Engineer.

The following visitors were present: Chief Thomas Wargo from Carroll Township Police Department, Mary Lou Bytof from the Dillsburg Banner, Keith Kuykendall from NYCFR, and Dillsburg Borough Resident Stacey Ryder.

The meeting was called to order by President Fawber at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Manager Deibler asked that #13A be removed because no contract was received. Council Member Baldwin moved to approve the agenda as amended. Council Member Del Vecchio seconded the motion. - Motion carried.

APPROVAL of the MINUTES

June 7, 2022, Committee Meeting – Council Member Tucker moved to approve the Committee Meeting minutes of June 7, 2022, as presented. Council Member Del Vecchio seconded the motion. - Motion carried.

June 14, 2022, Council Meeting – Council Member Baldwin moved to approve the Council Meeting minutes of June 14, 2022, as presented. Council Member Del Vecchio seconded the motion. - Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo mentioned that the department held a fundraiser with Ace Hardware selling hotdogs and sodas and raised \$249.00 for New Hope Ministries.

Chief Wargo reviewed the June 2022 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked. He indicated for the month of June 2022, there were 203 calls for service, for a year-to-date total of 1,134. There were six traffic accidents in June 2022, for a year-to-date total of 45 and the officers issued 30 traffic citations in June 2022, for a year-to-date total of 145.

Manager Deibler asked if they were ready for National Night Out on Tuesday, August 2nd. Chief Wargo indicated they are working on it.

Ms. Ryder asked if there could be anything be done in the Borough regarding the bicyclers and skateboarders coming down South Second Street and going through the intersection at Gettysburg Street without stopping. Chief Wargo indicated he will do what he can.

Ambulance Service Report

No one was present nor was a report was provided to Council and Mayor. Manager Deibler stated they should all have the information from the Solicitor regarding the contract.

Fire Company Report

Keith Kuykendall reviewed the June 2022 report with Council and Mayor. He indicated for the month of June 2022, there were 39 calls for a year-to-date total of 241. For the month of June there were six (6) calls in the Borough, for a year-to-date total of 34.

He indicated they do joint training the 1st and 3rd Wednesday of the month at the Franklinton station. They had 3 from York Springs, 5 from Wellsville and 11 from NYCFR. Mission BBQ and Al's Pizza provided the food for the night.

They are looking into purchasing another apparatus. There was a lengthy discussion and questions regarding the issue.

Council Member Del Vecchio indicated the piece at the traffic signal on the square doesn't turn green for them. Mr. Kuykendall stated he didn't think there was one on it. Council Member Baldwin stated it was never installed at the square only the lights on Route 15. Council Member Del Vecchio asked if it was a pain to have one installed. Manager Deibler stated at the time, the light was so old, they couldn't do it. Vice President asked if anyone knew the cost. Council Member Baldwin indicated back at the time he thought they were \$10K. Manager Deibler indicated the Borough got a grant to have them put in.

Mr. Kuykendall indicated the first round of interviews for the paid positions will be July 23rd. They narrowed it down to 11, they received 21 applications. The shifts will be 6:30am to 4:30pm and 7:00pm to 5:00am; that's 2 people, 10 hours a day.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for June 2022 were \$110,440.32. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Kelley moved to approve the payment of all bills as presented in the amount of \$110,440.32 pending audit approval. Council Member Del Vecchio seconded motion. Council Member Baldwin abstained - Motion carried.

Planning Commission Report

There was no representative present. Manager Deibler indicated the PC will be having a meeting on July 27th and discussing the Colgan property. She also stated it would be nice for some of the Council Members come and also to talk to them about the codification and updating the ordinances.

Dillsburg Area Authority

There was no representative present.

Community Groups

There were none.

Solicitor's Report

The Borough Solicitor wasn't present nor provided the Council and Mayor with a report for services provided in June 2022.

Engineer's Report

Engineer Knoebel wasn't present but did provide the Council and Mayor with an invoice for services provided in June 2022.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for June 2022.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for June 2022.

PUBLIC COMMENT

Ms. Stacey Ryder indicated she, Peggy Williams and Deana Weaver are in the process of setting up the Mark Ryder Memorial Fund for any person that needs fire training.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Richardson wasn't present.

PRESIDENT'S REPORT

President Fawber indicated the building looks great.

COMMITTEE REPORTS

Public Works Committee

Council Member Del Vecchio had nothing to report.

Public Safety Committee

Council Member Baldwin nor Council Member Tucker had anything to report.

Administration Committee

Vice President Kelley nor Council Member Wolfkill had anything to report.

OLD BUSINESS

There was none.

NEW BUSINESS

President Fawber provided Council with two designs of the proposed Borough sign. Sign A is \$24,500 and sign B is \$26,000. Manager Deibler asked how long it takes to get it once we say yes. Council Member Wolfkill stated he thought it was a 2 month turn around. Vice President Kelley asked where the Borough would get the money. Council Member Baldwin indicated they could

use some of the funds from the sale of the buildings. President Fawber agreed. Council Member Tucker moved to move forward with sign B in the amount of \$26,000.00 Vice President Kelley seconded the motion. Council Member Wolfkill abstained. – Motion carried.

ADJOURNMENT

Since there was no further business, Vice President Kelley moved to adjourn the regular meeting. Council Member Tucker seconded the motion. – Motion carried. The regular meeting was adjourned at 8:01 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Richardson
Tim Knoebel
Salzman Hughes, PC