

DILLSBURG BOROUGH COUNCIL MEETING
August 9, 2022 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Borough Office on the above-mentioned date. Council Members attending were President Matt Fawber, Vice President Holly Kelley, Patrick Wolfkill, and Isaac Tucker. Council Member Dave Baldwin joined the meeting via facetime. Also, present were Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. The following people weren't present: Mayor John Richardson, Council Member Charles Deeble, Council Member Chris Del Vecchio, the Borough Solicitor, and the Borough Engineer.

The following visitors were present: Chief Thomas Wargo from Carroll Township Police Department, Mary Lou Bytof from the Dillsburg Banner, Carla Snyder and Keith Kuykendall from NYCFR, Bob Ingham representing Logan Park Authority, Betty Markle representing New Hope Ministries and property owner Katie Hayes.

The meeting was called to order by President Fawber at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Wolfkill moved to approve the agenda as presented Council Member Tucker seconded the motion. - Motion carried.

APPROVAL of the MINUTES

July 5, 2022, Committee Meeting – Council Member Baldwin moved to approve the Committee Meeting minutes of July 5, 2022, as presented. Vice President Kelley seconded the motion. - Motion carried.

July 12, 2022, Council Meeting – Council Member Baldwin moved to approve the Council Meeting minutes of July 12, 2022, as presented. Council Member Wolfkill seconded the motion. - Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the July 2022 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked. He indicated for the month of July 2022, there were 179 calls for service, for a year-to-date total of 1,313. There were three traffic accidents in July 2022, for a year-to-date total of 48 and the officers issued 19 traffic citations in July 2022, for a year-to-date total of 164.

Chief Wargo indicated they had a good turnout for National Night Out on August 2nd; it was a little less than previous years. They are gearing up for Farmers' Fair.

Manager Deibler mentioned the painter (graffiti) has hit again at Linda Walkers' and the Music Dungeon. Chief Wargo asked if it was today. Manager Deibler stated she was told it was done last night. Chief Wargo indicated he will check the reports and review it.

Ambulance Service Report

No one was present but a report was provided to Council and Mayor for the month of July 2022. President Fawber indicated they are still waiting for the contract and hope to have it back by the end of August. Vice President Kelley asked if there was a time frame put on it. President Fawber stating no, but he will put one on it.

Fire Company Report

Carla Snyder reviewed the July 2022 report with Council and Mayor. She indicated for the month of July 2022, there were 31 calls for a year-to-date total of 272. For the month of July there were four calls in the Borough, for a year-to-date total of 38.

She indicated at their last meeting they accepted a new Junior Member. Council Member Wolfkill asked what the age was for junior membership. Ms. Snyder indicated they only have 15- & 16-year-olds, but they can go as low as 14 years of age. They have to follow the guidelines from the state in order to work. President Fawber asked how many junior members they had. Ms. Snyder stated 2 or 3.

She stated there are several people doing interviews for the paid staff positions; they just finished the second half of interviews and progressing along.

They participated in NNO and had little squirt there which has always been a big hit with the kids.

They're continuing to do their training twice a month and have some members going to the fire school. With the in-house trainings, they have invited York Springs and Wellsville to train with them. Keith Kuykendall stated Monaghan has been invited also. Vice President Kelley asked if there was a cost to hold the trainings. Ms. Snyder indicated they don't charge for it; businesses and individuals donate food and drinks.

Manager Deibler asked about the 2 duty officer calls. Ms. Snyder stated the one at Dunkin Donuts was for somebody throwing a cigarette into a bush and caught the bush and mulch on fire; DD was able to get the fire out, but they wanted the fire company to make sure everything was OK. The other one was for a suspicious package, which ended up being an old suitcase. She indicated the duty officer calls are things they get phone calls about and one officer can run out and check it out, most of them are non-emergency calls. Vice President Kelley asked if they come through 911 calls. Ms. Snyder stated they do.

Mr. Kuykendall stated they ran ten medical assists last month and the majority of them are lift assists. The Borough is paying for the ambulance services to do this and the fire company is doing it. Just something for the borough to look into.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for July 2022 were \$87,789.35. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Kelley moved to approve the payment of all bills as presented in the amount of \$87,789.35 pending audit approval. Council Member Tucker seconded the motion. Council Member Baldwin abstained - Motion carried.

Planning Commission Report

There was no representative present. Manager Deibler indicated there are no final plans, but the PC looked at both plans and are very interested in them.

Dillsburg Area Authority

There was no representative present.

Community Groups

New Hope Ministries - Betty Markle, the new center manager introduced herself. They served 436 families which is up by 42% from the previous year and served over 1,000 individuals which is up by 36%. The reason for the increases of course was COVID, stimulus stopping, electricity shut offs, and inflation.

They are receiving provisions to help people; there are new grants (State and Federal) available in order to help people with rent and so that they are able to stay in their own homes. New Hope does help with the food and always could use the donations.

Ms. Markle stated they have a lot of job training programs. They are trying to help people find new skills, train them, and provide services for them. One of their biggest programs is the CNA (Certified Nursing Assistant) program, which usually consist of 8-10 people every six weeks. They also provide CDL and forklift training.

They received a huge grant in the amount of \$75K from Highmark for their mobile pantry. They are going to be able to purchase another mobile pantry.

Ms. Markle indicated they are opening their 9th office in Red Land.

She stated on Friday they will be holding their Back-to-School Daze Craze. All school aged children that signed up will receive a backpack filled with school supplies, which have been donated by the community; they have 118 backpacks to hand out.

Logan Park Authority – Bill Ingham stated the damaged slides have been replaced. A dead tree was taken down by the softball field and planted four trees up at the front entry of the park. They hosted the NNO event and a summer program by New Hope Ministries. During spring cleanup, they put new mulch down on the playground. Mr. Ingham indicated he put in new benches at the softball field. They reoriented the interior of the barn, which he provided pictures to President Fawber.

Council Member Tucker asked who redid the picnic tables at the pavilion. Mr. Ingham indicated that was done through the Eagle Scout projects.

Mr. Ingham stated they fixed up the old concession stand and one of the big projects for the fall is running electric to the lower park. President Fawber asked if there will be dusk to dawn lights? Mr. Ingham stated yes.

Solicitor's Report

The Borough Solicitor wasn't present but did provide the Council and Mayor with an invoice for services provided in July 2022.

Engineer's Report

Engineer Knoebel wasn't present but did provide the Council and Mayor with an invoice for services provided in July 2022.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for July 2022.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for July 2022.

PUBLIC COMMENT

Ms. Katie Hayes, property owner of 12 N Baltimore Street, indicated there is a public alley next to the property that is used a lot and is very much in need of repair and wanted to know the process of getting the alley fixed. Council will look into it.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Richardson wasn't present.

PRESIDENT'S REPORT

President Fawber thanked those who helped with the NNO event. He indicated the closing date for the shop had to be changed to August 24th due to a death in the Eichelberger family.

COMMITTEE REPORTS

Public Works Committee

- A. Discuss/Take action – Traffic Signal Maintenance – Vice President Kelley stated Dillsburg Borough is responsible for maintaining traffic signals on PennDOT roads. The Borough had contracted with PERCs to perform this task. Due to some unforeseen circumstances PERCs will be closing immediately and a new company must be hired. Vice President Kelley moved to contract with Signal Service, Inc. to service and maintain traffic signals in the Borough. Council Member Tucker seconded the motion. – Motion carried.

Public Safety Committee

- A. Discuss/Take action – Setting Trick-or-Treat – Council Member Tucker stated each year the Borough tries to designate the last Thursday of October as the official date of the Trick-or-Treat festivities within the Borough. Council Member Tucker moved to set the official 2022 date and time of Trick-or-Treat in the Borough of Dillsburg for Thursday, October 27, 2022, from 6:00 pm until 8:00 pm. Motion was seconded by Council Member Baldwin.

Administration Committee

- A. Discuss/Take action – Resolution 2022-4 – Authorizing the Sale of Property – Council Member Wolfkill stated the property located at 151 South Baltimore Street was sold through a bidding process and awarded on June 14, 2022, per PA Borough Code. Pursuant to the Code, Council must approve the disposition of the property by resolution. Council Member Wolfkill moved to adopt Resolution 2022-4, authorizing the sale of the property located at 151 South Baltimore Street. Motion was seconded by Vice President Kelley. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

Manager Deibler asked where Council would like to place Mr. Pickle, in the corner or in the middle of the lobby. It was the consensus of the Council that were present to place him in the corner.

Manager Deibler indicated the old red drop box was taken off the old building and Mike Kistler and Chad were over, and she was discussing where it could be placed with them. Mike Kistler indicated he will help the Borough personally getting a post and placing it outside the double doors under the roof to the left, where it won't get wet.

Manager Deibler provided Council with some different options for lighting the sign along the road; no lights, Bar lighting (cost \$1100), internal lighting (cost \$500), illuminates with Halo lighting (cost \$2200) or spotlighting. After some discussion, it was the consensus of the Council to go with the light bar.

Manager Deibler provided Council with the landscaping design for the new property. The plants/trees will be planted at the beginning of September.

Vice President Kelley indicated it's been too hot to walk the town and collect pole numbers for the Veteran Flags. Manager Deibler stated that the Borough has a list of pole numbers, and the forms were filled out before, but Council couldn't make up their minds what they wanted, so the project dropped.

Council Member Tucker indicated he thought they were going to do something with the basketball hoops, like move them, or put concrete around them, did Council decide. President Fawber stated Council decided to do nothing at this moment.

Vice President Kelley stated Council needs to decide when to have the Open House.

ADJOURNMENT

Since there was no further business, Council Member Wolfkill moved to adjourn the regular meeting. Vice President Kelley seconded the motion. – Motion carried. The regular meeting was adjourned at 8:08 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Richardson
Tim Knoebel
Salzman Hughes, PC