

**DILLSBURG BOROUGH COUNCIL MEETING**  
**September 14, 2021 – MINUTES**  
**7:00 PM**

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Borough Office on the above-mentioned date. Council Members attending were President Holly Kelley, Vice President Matt Fawber, Charles Deeble, Chris Del Vecchio, Isaac Tucker, and Mike Gaffney. Council Member Dave Baldwin joined the meeting via facetime. Also, present were Mayor John Richardson, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. The Borough Solicitor nor the Borough Engineer were present.

The following visitors were present: Chief Wargo from Carroll Township Police Department, Hector Morales, Carla & Mark Snyder from NYCFR.

The meeting was called to order by President Kelley at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Vice President Fawber added #17, Executive Session to discuss contracts, with no reason to come back into regular session. Vice President Fawber moved to approve the agenda as amended. Motion was seconded by Council Member Del Vecchio. - Motion carried.

APPROVAL of the MINUTES

August 2, 2021, Committee Meeting – Council Member Baldwin moved to approve the Committee Meeting minutes of August 2, 2021, as presented. Motion was seconded by Vice President Fawber. - Motion carried.

August 10, 2021, Council Meeting – Vice President Fawber moved to approve the Council Meeting minutes of August 10, 2021, as presented. Motion was seconded by Council Member Gaffney. - Motion carried.

DEPARTMENT REPORTS

*Police Department Report*

Chief Wargo reviewed the August 2021 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked. He indicated for the month of August 2021, there were 185 calls for service, for a year-to-date total of 1,553. There were three (3) traffic accidents in August 2021, for a year-to-date total of 34 and the officers issued 17 traffic citations in August 2021, for a year-to-date total of 153.

President Kelley indicated they have been really busy. Chief Wargo stated they multiple issues on Harrisburg Pike with a PFA violator. He indicated the ambulance calls are through the roof in this area. He stated York County contacted the 911 center due to their staffing issues they are no longer going to dispatch police to medical facilities or nursing homes where they have staff to handle it. President Kelley asked if they had any concerns with that. Chief Wargo stated they usually don't go to them unless EMS dispatches them for help. Council Member Tucker asked if the PFA issue been resolved. Chief Wargo stated it will be very soon. Manager Deibler asked why it can't be sooner. Chief Wargo indicated he has been locked up twice and has gotten out.

Vice President Fawber indicated there are some small pickup trucks in the area and he doesn't know how they are legal, because they look like they're prepared for racing and asked if the officers could look for

other violations and keep an eye out for them. Chief Wargo indicated he knows they have talked about sound meters, and he looked around and can't find anyone that uses them.

### Ambulance Service Report

No one was present and no report was provided for the month of August 2021.

### Fire Company Report

Carla Snyder reviewed the August 2021 report with Council and Mayor. She indicated for the month of August 2021, there were 57 calls for a year-to-date total of 359. For the month of August there were nine (9) calls in the Borough, for a year-to-date total of 59.

Carla Snyder indicated Noah, a new member, has finished his second MOD and he seems to be doing a great job and really fits in well. They have another new member starting and will start his training in October. Mr. Morales indicated they may have two more coming.

She indicated they had another training session in August, with running the pumps and doing hose relays which was a good turnout.

She indicated they are starting Farmers' Fair preparations.

She indicated they have a three-day bus rescue class scheduled in November.

Ms. Snyder indicated she received an invitation from Franklin Township EMA, and she learned so much from them. They are doing a big training in the fall and indicated she would like to be involved with it. She indicated some of the people went out and did part of the CERT training.

Mr. Morales stated the ladder truck will be going to Lancaster for its annual testing in October, so it will not be here for Farmer's Fair week.

He indicated last week they put out a Facebook post regarding paid drivers. He stated there was a lot of feedback, some negativity and some positive. Mayor Richardson stated he received an email from Seth from ABC News, who was following up on this. Mayor Richardson indicated he said the Borough was studying it, and that nothing was guaranteed but the Borough was basically in favor of it. Vice President Fawber asked what some of the negativity was, the fact that they have to pay? Mr. Morales stated yes and there was one individual that was bashing them from another Borough. Council Member Del Vecchio indicated her comment was that she doesn't trust the fire department's administration regarding the merger and their finances. He reassured her that the municipalities involved along with the fire department are making sure the I's are dotted and the T's are crossed. Vice President Fawber asked what the person's name. Mr. Morales indicated her name was Kelly Kunkle and she's the Secretary for Franklinton Borough. Vice President Fawber stated they will have to send her an invitation to attend the meetings and to help out. Mr. Morales indicated she doesn't want any parts of that. He also mentioned that she stated she is not a part of Franklinton Borough. President Kelley indicated she is their secretary. Mr. Morales stated correct.

Vice President Fawber indicated he talked with John from Monroe, and he says there are more and more municipalities who have paid drivers. Vice President Fawber indicated people need to understand that for volunteers it's hard for them to go anywhere far away when they are volunteering for certain hours. Ms. Snyder stated she hates to even go to the grocery stores in fear there is a fire call.

Mr. Snyder stated that maybe a conversation at the steering meeting, if they ever do go to paid drivers and if you have municipalities like Franklinton Borough, they had three calls to Franklinton Borough since the Wellsville issue, and we beat them into town each time. He stated they aren't getting a dime out of that and it's partially the Borough's money which is donated to us, so this needs to be looked at as well. He asked if they are going to continue to this for free. Manager Deibler asked who put NYCFR on as first call. Mr. Snyder indicated they did, they had to approved it. Manager Deibler asked how they can pick NYCFR. Mr. Snyder stated because they know it's the right thing to do and we are the closest. There were several discussions going on at one time. Mr. Morales indicated the way he found out that they were listed on the boxes was through York County, he emailed them stated effective this date, they are no longer responding

into Franklinton Borough and asked what that means for their equipment that is sitting in that town. York County wrote back indicating, according to the boxes NYCFR is still first responders. President Kelly stated 911 dispatches both the departments in tandem.

Mr. Morales stated the first call they had was a forcible entry for a police incident, they got there first, it took Wellsville a good twenty minutes to get there. We had the door open, and the police were inside by the time they arrived. They had a search detail right in front of the Franklinton Borough station and it took them (Wellsville) fifteen minutes to get there. They already had the person and when Wellsville arrived, they asked what they needed from them. Mr. Morales stated to them, it's your box tell us what you need from them, Wellsville said they were leaving. Mayor Richardson stated regarding the relief money, if NYCFR is first on the box and Franklinton Borough's states that their primary is Wellsville; you would go by what is written down. He suggested to go to Franklinton Borough and say, since we (NYCFR) are first call why aren't they getting a subsidy. If they don't want them (NYCFR) to be first call, please go to County and get it straightened out. He understands that they (NYCFR) only want to save a life, but what is fair is fair. Manager Deibler indicated she personally thinks that Franklin Township, Carroll Township and Dillsburg Borough needs to say that too. Mr. Snyder stated that he thinks Franklin Township is upset about it because they had their solicitor talk to Franklinton Borough about it.

Vice President Fawber asked where Franklin Township stood on the plan to move forward with the fire department. Mr. Snyder said he thought it's been pretty good. Ms. Snyder stated she hadn't heard anything different. Vice President Fawber indicated the Borough has talked with their solicitor and we are now allowed to have three people come to the meetings. He indicated he personally would like to get this hammered out because it's getting pretty taxing for him. He thinks Carroll Township is figuring it out slowly. Council Member Del Vecchio stated he was pressing with Bruce at Carroll Township and told him let's move beyond this and start making adult decisions. Someone said they thought Carroll Township was on board. Mr. Snyder indicated they can't make decision on selling fire trucks overnight. Vice President Fawber stated he didn't think they should because they don't have it hashed out how everything ultimately is going to happen; like is a particular Borough going to stay or not. Mr. Snyder indicated they do have a plan for the apparatus and will bring it up at the meeting on September 24<sup>th</sup>. They have a plan for the paid salaries, which the Borough already has. Vice President Fawber stated he talked to John at Monroe about it, and he said that's the going rate and it's not meant to be a big money maker, but it's meant for a full-time firefighter to work a couple of hours. Mr. Morales indicated he talked with a chief from Springettsbury, and they have both full-time and part-time positions and they are struggling getting anyone to apply for \$15 an hour because people can go elsewhere making more money per hour. The chief told him he will have to increase it because if he doesn't, he won't get anyone. Vice President Fawber indicated what they have done at Monroe was they have certain tasks but after that they can do whatever. Mr. Snyder stated they looked at this as something positive because they never talked about paid drivers before. Vice President Fawber indicated it's the only way they are going to have enough personnel during the day.

Council Member Tucker indicated he looked on FB and there are 23 positive and 4 negative comments.

Council Member Del Vecchio asked when the next steering meeting was. Someone stated October 27<sup>th</sup>.

Mr. Morales stated that everyone is more than welcome to come to the November 14<sup>th</sup> bus cutting training at the Franklinton Borough station beginning at 8:00am.

Council Member Deeble indicating if Franklinton Borough isn't paying for fire service, but NYCFR is still providing services needs to get fixed. Vice President Fawber mentioned something about payment for a fire truck. Mr. Morales indicated that \$3,000 used to be handed over from Franklinton Borough to them, it was like a pass through to Franklin Township for the truck payment. They had some sort of agreement with the truck, but he is unaware what that agreement was. He contacted Franklin Township and asked if they were going to be responsible for the \$3,000 pass through; Franklin Township stated they would take care of it. Vice President Fawber indicated he thought the agreement was made between the municipalities. Mr. Morales stated correct. Vice President Fawber indicated that's why Franklin Township is upset because they

are now getting jammed out of \$3,000. Manager Deibler stated they signed the contract, and they will have to pay and doesn't matter if they aren't with that fire company anymore. Council Member Deeble asked who is using the truck. Mr. Morales stated they are using it. Vice President Fawber indicated Franklin Township is on the hook for paying for it because they own it. Council Member Deeble stated the rest of the fire trucks belongs to NYCFR, correct. Mr. Morales indicated the brush truck belongs to DCNR and the old green 1996 engine and the rest of the trucks belongs NYCFR.

#### Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for August 2021 were \$56,476.00. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Fawber moved to approve the payment of all bills as presented in the amount of \$56,476.00 pending audit approval. Motion was seconded by Council Member Tucker. - Motion carried. Council Member Del Vecchio abstained.

#### Planning Commission Report

There was no representative present.

#### Dillsburg Area Authority

There was no representative present.

#### Community Groups

Dillsburg Senior Center – Scott Shughart provided a written report to the Council and Mayor.

#### Solicitor's Report

The Borough Solicitor wasn't present but did provide the Council and Mayor with an invoice for services provided in August 2021.

#### Engineer's Report

Engineer Knoebel wasn't present, and no invoice/report was provided.

#### Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for August 2021.

#### Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for August 2021. President Kelley indicated she spent many hours dealing with the sidewalk issue. Manager Deibler stated yes. President Kelley asked if it was any better. Manager Deibler indicated they had a meeting last Thursday with PennDOT, Lobar, KPN and PennDOT said they still don't know whether there are bog turtles or not. They still think we need a right-of-way for the steps. Manager Deibler told them to look on the plan, the bottom step is the only one we are touching which is in the PennDOT right-of-way, and we don't need it. They indicated they will have to review it again and maybe the Borough could get an engineer to call them. She told them she's not an engineer and she can read the plan. She stated the guide wires are moved but they might want to move them someplace else. They want the gas line marker moved. Vice President Fawber stated this is unbelievable, it seems like they don't want this to get done. Manager Deibler indicated they will definitely do the bid and they will definitely pick the contractor. Council Member Deeble stated the state is giving us money. Manager Deibler indicated the federal government is giving us money and doesn't think the state should be involved. She is waiting for Congressman Scott Perry's office to call her.

## PUBLIC COMMENT

There was none.

## CORRESPONDENCE

There was none.

## MAYOR'S REPORT

Mayor Richardson indicated he talked with Seth at ABC News regarding the paid fire drivers. He attended a ribbon cutting ceremony for an accounting business at Bill Wessel's building. He attended Oktoberfest.

## PRESIDENT'S REPORT

President Kelley had nothing to report.

## COMMITTEE REPORTS

### Public Works Committee

- A. Discuss/Take action – MS4 Permit – Council Member Tucker stated the Borough must submit renewal applications to the PA Department of Environmental Protection Agency for the National Pollution Discharge Elimination System (NPDES) Phase II Municipal Separate Storm Sewer Systems (MS4) General Permits (PAG-13). Council Member Tucker moved to authorize KPI Technology representatives to complete the application for the Borough, Manager Deibler to sign any and all necessary paperwork for the Borough and checks to be written for any and all application and renewal fees. Motion was seconded by Vice President Fawber. – Motion carried.

### Public Safety Committee

- A. Discuss/Take action – Resolution 2021-6 - Animal Control Officer and Shelter - Vice President Fawber stated as Council Members are aware, the Borough of Dillsburg must provide for animal control services to ensure the safety, health and welfare of its residents and must also provide for the shelter and care of stray and/or injured or abused animals in the Borough. For 2022, the charge stayed the same for the SPCA for a total of \$1,320.46. Michelle Klugh, of Klugh Animal Control Services located in York, PA, has been the Borough's Animal Control Officer for the past two years and has provided excellent services to the Borough. Vice President Fawber moved to adopt Resolution 2021-6 reappointing Michelle Klugh Moore, of Klugh Animal Control Services located in York, PA as the Animal Control Officer and the SPCA of York County, located in York, PA, as the Animal Shelter for the Borough of Dillsburg in 2022. Motion was seconded by Council Member Baldwin. – Motion carried.

### Administration Committee

- A. Discuss/Take action – Ordinance 2021-2 – Amending Various Provisions of Chapter 27, entitled “Zoning” to provide for, among other things, definitional amendments, additional regulatory criteria for Medical Marijuana dispensaries, medical marijuana growers/processors and permitting hanging signs - Council Member Deeble stated at this time there will be no discussion or vote on this ordinance. The Council is waiting for feedback from York County Planning Commission and Dillsburg Planning Commission. The ordinance will be re-advertised in October 2021.
- B. Discuss/Take Action - Pension MMO - Council Member Gaffney stated each year the Borough determines the specific funding necessary to meet its financial obligation for funding of the Non-Uniform Employees' Pension Fund. The Borough Manager, along with the Actuary, has determined that the Minimum Municipal Obligation (MMO) for 2022 should be \$18,456.75. This funding obligation will be met through a combination of State and Borough funds. The obligation will become

part of the Pension Plan calculations for 2022 and will also be considered as a General Fund expense for the Borough Budget. Council Member Gaffney moved to approve the specific funding for the 2022 MMO to be paid for the Borough Non-Uniform Employees' Pension Fund in the amount of \$18,456.75. Motion was seconded by Council Member Deeble. – Motion carried.

#### OLD BUSINESS

Secretary Beitzel reminded Council that articles for the newsletter were due.

#### NEW BUSINESS

Manager Deibler provided Council and Mayor with information regarding the keys for the new building. Council Member Tucker asked if there were any plans for electric/FOBs at the front. Manager Deibler stated we can put in whatever we want. She indicated she is good with keys. As of right now, they all have regular locks, and they can be changed however the Borough wants. We just need to figure out whether we want keypads and no locks. Vice President Fawber indicated if we have a Key FOB, and something happens the Key FOB can be deactivated. President Kelley indicated she likes the idea of cards for everyone. Council Member Tucker also stated you can see who is in and out of the building. President Kelly asked when and how do we tell them what we want. Manager Deibler indicated it seems everyone wants FOB all over. Council Member Tucker indicated just on the exterior, not necessarily on the interior. Council Member Baldwin stated if we have FOBs all over it allows us to have records of comings and goings. Mr. Morales indicated from a safety standpoint, if we lose power, we might not be able to get into the FOB areas. Vice President Fawber stated the Borough is going to have a generator. Someone suggested definitely have a master key in case the FOB doesn't work. Council Member Baldwin asked if the FOB could be programed that only certain people can get access to certain areas. Council Member Tucker stated absolutely. President Kelley suggested the community room should have separate access. Manager Deibler agreed. Council Member Tucker indicated this system will be an added cost. Council Member Deeble asked what it cost. Council Member Tucker stated around \$50,000.00. Manger Deibler was shocked on the price. Vice President Fawber stated maybe only certain areas. President Kelly stated to get a quote. Manger Deibler stated a key will always open. She will check on the price.

#### ADJOURNMENT

Since there was no further business, Vice President Fawber moved to adjourn the regular meeting. Motion was seconded by Council Member Del Vecchio. – Motion carried. The regular meeting was adjourned at 7:52 pm.

Respectfully Submitted,

*Debbi L. Beitzel*

Debbi Beitzel  
Borough Secretary

cc: Borough Council Members  
Mayor Richardson  
Tim Knoebel  
Salzman Hughes, PC