

DILLSBURG BOROUGH COUNCIL MEETING
October 13, 2020 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Borough Office on the above-mentioned date. Council Members attending were: President Holly Kelley, Vice President Matt Fawber, Chris Del Vecchio, Mike Gaffney, Isaac Tucker and Mark Ryder. Council Member Dave Baldwin joined the meeting via Facetime. Also present were Mayor John Richardson, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Borough Engineer Tim Knoebel and Solicitor Mark Allshouse weren't present.

The following visitors were present: Chief Wargo from Carroll Township Police Department, Doug Riley from NYCHAPS and Randy Shearer from Hoover Engineering.

The meeting was called to order by President Kelley at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Vice President Fawber called for an executive session after the regular meeting to discuss contracts; with no need to come back into regular session. Council Member Ryder moved to approve the agenda as amended. Motion was seconded by Council Member Baldwin. – Motion carried.

APPROVAL of the MINUTES

September 1, 2020 Committee Meeting – Vice President Fawber moved to approve the Committee Meeting minutes of September 1, 2020 as presented. Motion was seconded by Council Member Tucker. – Motion carried.

September 8, 2020 Council Meeting – Vice President Fawber moved to approve the Council Meeting minutes of September 8, 2020 as presented. Motion was seconded by Council Member Gaffney. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the September 2020 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked. He indicated for the month of September 2020, there were 76 calls for service, for a year-to-date total of 658. There were three (3) traffic accidents in September 2020, for a year-to-date total of 36 and the officers issued a total of 25 traffic citations in September 2020, for a year-to-date total of 141.

President Kelly asked what the status of the crosswalk issue was. Chief Wargo indicated they divided the shift up and came out to be 25 minutes per shift and are not seeing much and have issued a few violations, but they are mostly seeing jaywalking.

President Kelley asked if the infraction were taking place regardless of the signs in the middle of the street. Chief Wargo indicated he couldn't answer that question.

Council Member Tucker asked compared to last year, are the calls up or down. Chief Wargo stated they are down due to Covid-19.

Ambulance Service Report

No one was present but a report was provided for the month of August 2020.

Vice President Fawber stated there will be no significant changes with the merger except for the name change.

Fire Company Report

No one was present but a report was provided for the month of September 2020.

Vice President Fawber indicated he attended a meeting on Thursday and stated the independent financing plan is close to being finalized.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for September 2020 were \$101,210.89. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Fawber moved to approve the payment of all bills as presented in the amount of \$101,210.89 pending audit approval. Motion was seconded by Council Member Ryder. - Motion carried.

Planning Commission Report

There was no representative present. Manager Deibler indicated there will be a meeting on October 28th.

Dillsburg Area Authority

There was no representative present.

Community Groups

There were no community groups present.

Solicitor's Report

Solicitor Allshouse wasn't present but did provide an invoice for services provided in September 2020 to the Council and Mayor.

Engineer's Report

Engineer Knoebel wasn't present but did provide an invoice for services provided in September 2020 to the Council and Mayor.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for September 2020.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for September 2020.

President Kelley indicated the newsletter noted two dates for leaf pickup. Secretary Beitzel stated leaf pickup will be from November to December. President Kelley misunderstood. Vice President Fawber asked if they were going not having assigned days. Manager Deibler stated yes.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Richardson had nothing to report.

PRESIDENT'S REPORT

President Kelley indicated this should've be Farmers' Fair Weekend. Council Member Tucker stated you can get a selfie at the square; the display incorporated the covid-19 pandemic. Vice President Fawber stated they are selling mugs at Dairy Queen. President Kelley indicated they are selling them at various locations and that whoopie pies are going to be sold.

COMMITTEE REPORTS

Public Works Committee

- A. Review/Discuss/Take Action – NYCHAPS Amended Land Development Plan - Council Member Tucker stated an amended land development plan for the NYCHAPS property located at 250 North Route 15, was submitted to the Borough of Dillsburg. The plans were reviewed by the Borough Planning Commission and it was recommended that Council conditionally approve the land development plan from NYCHAPS. Signing and recordings of the plan will not occur until all comments stated in the KPI memo dated September 23, 2020 are completed and all outstanding financial balances are paid in full. Council Member Tucker moved to conditionally approve the land development plan from NYCHAPS. Signing and recording of the plan will not occur until all comments stated in the KPI memo dated September 23, 2020 are completed and all outstanding financial balances are paid in full. Motion was seconded by Vice President Fawber. – Motion carried.

Public Safety Committee

Neither Vice President Fawber nor Council Member Baldwin had anything to report.

Administration Committee

Neither Council Member Ryder nor Gaffney had anything to report.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Vice President Fawber moved to adjourn the regular meeting. Motion was seconded by Council Member Gaffney. – Motion carried. The regular meeting was adjourned at 7:11 pm.

Respectfully Submitted,

Debbi L Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Richardson
Tim Knoebel
Mark Allshouse