

**DILLSBURG BOROUGH COUNCIL MEETING**  
**October 8, 2019 – MINUTES**  
**7:00 PM**

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President Holly Kelley, Vice President Matt Fawber, Mike Gaffney, Jeff Griffin, Mark Ryder and Isaac Tucker. Also present were Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Mayor John Richardson, Council Member Dave Baldwin, Borough Engineer Tim Knoebel and Solicitor Mark Allshouse weren't present.

The following visitors were present: Chief Wargo from the Carroll Township Police Department, Scott McClintock from NYCFR, Mary Lou Bytof from the Dillsburg Banner, NYCHAPS Representative Doug Riley and Dillsburg Borough Resident Chris Delvecchio.

The meeting was called to order by President Kelley at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Vice President Fawber moved to approve the agenda as presented. Motion was seconded by Council Member Griffin. – Motion carried.

APPROVAL of the MINUTES

September 3, 2019 Committee Meeting – Vice President Fawber moved to approve the Committee Meeting minutes of September 3, 2019 as presented. Motion was seconded by Council Member Ryder. – Motion carried.

September 10, 2019 Council Meeting – Council Member Griffin moved to approve the Council Meeting minutes of September 10, 2019 as presented. Motion was seconded by Vice President Fawber. – Motion carried.

DEPARTMENT REPORTS

*Police Department Report*

Chief Wargo reviewed the September 2019 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked. He indicated for the month of September 2019, there were 76 calls for service, for a year-to-date total of 1,003. There were three traffic accidents in September 2019, for a year-to-date total of 56 and the officers issued a total of 32 traffic citations in September 2019, for a year-to-date total of 240.

Chief Wargo indicated he was contacted by a resident on East York Street who had some concerns with the traffic on EYS. He met with her and spoke for almost an hour. They discussed the times she felt that it is mostly occurring. The resident would like a speed limit lower than 25mph. They spoke possibly of placing speed bumps, he indicated he has mixed feelings about them. Chief Wargo stated that EYS should definitely be an axle restricted street. The resident wanted them to start enforcing Title 67, a section called vehicle noise limits; however, they can't enforce that section because they don't have a noise meter. The resident wanted EYS to become a one-way street, he has mixed feelings on this also.

He explained to the resident according to the Borough's contract they have a restrictive number of hours a day and as time permits, they will address the issues. The officers have spent some time out there over the past week addressing it the best they could. Chief Wargo indicated he was out there and one of the things they have seen was a lot of cars seem to use it as a cut through street. He stated they definitely observed volume and using it as a cut street, but it's not illegal. He also indicated they didn't see anyone speeding. Vice President Fawber stated as long as they are obeying the speed limit, 5,000 cars can use that street and there is nothing they can do about it. Vice President Fawber asked regarding the noise, is there a certain amount. Chief Wargo stated he didn't know. Council Member Gaffney asked the Chief for his personal opinion if he thought the noise was a nuisance. Chief Wargo stated he didn't see anything that was outrageous. Council Member Griffin indicated it's one of those things that you have to put up with living in town. President Kelley stated there are people in different areas of the town that are watching what takes place and gives the Borough the data to look at. Council will then see what can be done or if it's just one of the perils of living in town. Borough Resident Delvecchio asked if there was such thing as a cut through street, it's just a street which people are allowed to use. Chief Wargo stated they are using it to avoid the traffic lights. Mr. Delvecchio indicated the reason people are using it is because it's safer and easier.

Council Member Griffin asked what it means when the approved boxed is checked vs not being checked. Chief Wargo stated a supervisor didn't get to approve it yet.

Council Member Griffin asked what damaged was done in the community park. Chief Wargo stated he would have to pull the report and to find out. Managed Deibler stated some benches were taken apart.

#### Ambulance Service Report

No one was present but a report was provided for the month of September 2019 to the Council and Mayor.

#### Fire Company Report

Scott McClintock reviewed the September 2019 report with Council and Mayor. He indicated for the month of September 2019, there were 43 calls for a year-to-date total of 403. For the month of September there were four calls in the Borough, for a year-to-date total of 75.

He indicated fire prevention week kicks off this week and they will have demonstration at day cares and the elementary schools.

They are gearing up for Farmers' Fair.

Mr. McClintock stated ISO was in and did a rating check on the new department and they are still waiting for the results to come in. President Kelley asked how long that would be. Mr. McClintock didn't know for sure but hoped by the end of the year.

Council Member Ryder reminded Mr. McClintock that the fund drive is out and should be receiving them within the week.

Manager Deibler indicated she was looking at the August report and wanted to know what Duty Officer was. Mr. McClintock stated a duty officer is anything from a road close to burning ordinance complaint or just going out to check on an area; it's sort of a miscellaneous item.

#### Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for September 2019 were \$83,244.79. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given

to each Council Member and Mayor. Vice President Fawber moved to approve the payment of all bills as presented in the amount of \$83,244.79 pending audit approval. Motion was seconded by Council Member Ryder. Council Member Griffin abstained. - Motion carried.

Planning Commission Report

There was no representative present.

Dillsburg Area Authority

There was no representative present.

Community Groups

There were none.

Solicitor's Report

Solicitor Allshouse wasn't present but did provide the Council and Mayor with an invoice for services provided in September 2019.

Engineer's Report

Engineer Knoebel wasn't present and no report/invoice was provided for the month of September 2019 to the Council and Mayor.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for September 2019.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for September 2019.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Richardson wasn't present.

PRESIDENT'S REPORT

President Kelley reminded everyone regarding the flagpole dedication on Saturday at 11:00am to memorialize John Wesley Dahr a Northern Graduate who perished in the Vietnam War followed by a luncheon at the Dillsburg VFW. She also reminded everyone about Farmers' Fair.

COMMITTEE REPORTS

Public Works Committee

- A. Discuss/Take Action – Truck Sale Bid - Council Member Tucker stated an invitation to bid for the purchase of the 2002 F350 Dump Truck with salt spreader was placed in the Banner on September

12<sup>th</sup> and 19<sup>th</sup>, 2019. Sealed bids were accepted by the Borough until 2:00 pm on October 1, 2019 and were opened at that time. Five (5) offers to purchase were received:

- 1) Dennis Campbell - \$4,700.00
- 2) Hillside Sales & Service - \$3,275.99
- 3) Lobar Associates - \$5,250.00
- 4) Joe's keystone Garage - \$3,077.70
- 5) Buy Way Motors - \$3,100.00

Council Member Tucker moved to accept the bid received from Lobar Associates in the amount of \$5,250.00. Motion was seconded by Council Member Ryder. – Motion carried.

#### Public Safety Committee

- A. Discuss/Take Action – Resolution 2019-6 – Animal Control Officer & Shelter - Vice President Fawber stated as Council Members are aware, the Borough of Dillsburg must provide for animal control services to ensure the safety, health and welfare of its residents and must also provide for the shelter and care of stray and/or injured or abused animals in the Borough. For 2020, the SPCA per capita rate increased 3% for a total of \$1,320.46. Our current service, Julia Drebusenko Animal Control, will be closing as of December 31, 2019. Klugh Animal Control Services will be contracted for 2020. The regular service call fee will be \$19.00 per hour plus mileage and the retainer fee is \$200.00. Vice President Fawber moved to adopt Resolution 2019-6 appointing Klugh Animal Control Services located in York, PA, as the Animal Control Officer and the SPCA of York County, located in York, PA, as the Animal Shelter for the Borough of Dillsburg in 2020. Motion was seconded by Council Member Griffin. – Motion carried.

#### Administration Committee

Neither Council Member Griffin nor Council Member Gaffney had anything to report.

#### OLD BUSINESS

There was none.

#### NEW BUSINESS

There was none.

#### ADJOURNMENT

Since there was no further business, Vice President Fawber moved to adjourn the regular meeting. Motion was seconded by Council Member Ryder. – Motion carried. The regular meeting was adjourned at 7:17 pm.

Respectfully Submitted,

*Debbi L. Beitzel*

Debbi Beitzel  
Borough Secretary

cc: Borough Council Members  
Mayor Richardson  
Tim Knoebel  
Mark Allshouse