

# DILLSBURG COUNCIL & COMMITTEE

## MEETING

May 5, 2020

The meeting was called to order by President Kelley at 6:30 P.M. in the Borough Office parking lot located at 151 S. Baltimore Street. The Pledge of Allegiance and the invocation followed. Council Members present were President Holly Kelley, Vice President Matt Fawber, Council Members Isaac Tucker, Mark Ryder, Mike Gaffney and Chris Del Vecchio. Mayor Richardson, Manager Deibler, Carroll Township Police Chief Wargo and NYCF&R Fire Police Captain Timothy Trump. Council Member Baldwin joined the meeting via Facetime.

The meeting was called to order by President Kelley at 6:30 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA - Vice President Fawber moved to approve the agenda as presented. Motion was seconded by Council Member Ryder. – Motion carried.

APPROVAL of the MINUTES -April 7, 2020 - Vice President Fawber moved to approve the Committee/Council Meeting minutes of April 7, 2020 as presented. Motion was seconded by Council Member Del Vecchio – Motion carried.

### DEPARTMENT REPORTS

A. Police Department Report - Chief Wargo reviewed the April 2020 Dillsburg Borough Police Report with Council and Mayor. Chief Wargo also informed all that National Night Out at Logan Park has been cancelled. The NNO organization has rescheduled for the week before Farmers Fair which would not work for the Dillsburg area.

B. Ambulance Service Report - No one was present but a report was provided for the month of April 2020 to the Council and Mayor.

C. Fire Company Report - No one was present but a report was provided for the month of April 2020 to the Council and Mayor.

D. Treasurer's Report - The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for April 2020 were \$46,665.46. Vice President Fawber moved to approve the payment of all bills as presented in the amount of \$46,665.46 pending audit approval. Motion was seconded by Council Member Baldwin. - Motion carried.

E. Tax Collector Report – There was no written report.

F. Borough Staff Report - There was no written report.

PUBLIC COMMENT - There was none.

CORRESPONDENCE - There was none.

\*\*\*#21C was discussed next. There is still interest in having some type of Memorial Day Service. The high school band and Boy Scouts will not be able to participate. It was discussed that a vehicle parade would work and everyone will be reminded about masks and social distancing. President Kelley will discuss with the VFW Commander and get back to the office for a Penn DOT road closure permit.

MAYOR'S REPORT - Mayor Richardson had nothing to report.

PRESIDENT'S REPORT - President Kelley had nothing to report.

#### COMMITTEE REPORTS

A. Public Works Committee - Neither Council Member Del Vecchio nor Council Member Tucker had anything to report.

B. Public Safety Committee – Nether Vice president Fawber or Council Member Baldwin had anything to report.

C. Administration Committee

1. Resolution 2020-5 – Waiver of Tax Penalties - Vice President Fawber Motioned to approve Resolution 2020-5 waiving any fee and penalty associated with the late payment of a real estate, per capita and occupation tax if the tax is paid in full by December 31, 2020. Council Member Mark Ryder Seconded the Motion. Motion Carried.

2. Review/Take Action – 3 Requests for Tax Exoneration - Council Member Ryder Motioned to grant 3 Per Capital & Occupation Tax requests numbered 2020-1, 2020-2, 2020-3. Seconded by Vice President Fawber. Motion Carried.

3. Review/Take Action – June Committee Meeting Date Change - Vice President Fawber Motioned to reschedule the June Committee Meeting to Monday, June 1, 2020. The date needed changed because the Primary Election will now be held on June 2, 2020. Council Member Ryder Seconded. Motion Carried.

OLD BUSINESS - There was none.

NEW BUSINESS - There was none.

12. Sidewalk Grant - Manager Deibler suggested this item be cancelled because no information was received as hoped.

13. Thanks to Katapult - Manager Deibler informed everyone that Katapult made and donated a dozen face shields to DEMA and the Borough.

14. PSAB Conference Postponed

15. YCTB Meeting Rescheduled for June 3, 2020. Chris and Isaac were reminded.

16. York County CDBG Opt-Out Option - Manager Deibler explained that Federal CDBG monies is granted out in 2 ways. Municipalities can submit a grant at the Federal level or the County level. If Council would prefer the Federal level, the Borough must OPT-OUT of the County CDBG level. Council would prefer to stay at the County level.

17. York Economic Action Plan – Did Anyone Sign Up? - Council Member Tucker did.

18. PSAB Annual Conference - On 2x's. See #14.

19. DARC Street Closure Request for 6/7/20 - Council agreed that would be OK as long as all State regulations are followed, but Hold until closer to the date.

20. Fire WC Letter to All Municipalities or Wait Until Next Year - At this point it was agreed that the letter should be held for now and sent out before the next renewal date and budget discussions.

21. Auditors' Report - The Borough received the 2019 audited financial report. Copies are in the office for Council's review.

21A. Logan Park - President Kelley will be meeting with Carroll Township Supervisor Trostle on Thursday, May 7, 2020.

21B. Park Fence - Manager Deibler showed Council the suggested fencing that would be put up at the Park around the water retention basin and natural growth. There will be a sign explaining that it is food for pollinators.

21C. Memorial Day Parade - See Above

Vice President Fawber - Vice President Fawber asked about food trucks in the Borough. Manager Deibler stated that unless the food truck is working 'for' a special event, wedding, Farmers Fair, etc., they must get a permit from the Borough.

Council Member Tucker informed all that the Heart and Soul project is being worked on. Committees are being set up at this time.

Council Member Del Vecchio had a concern about the yard of one of the new Borough homes located at 251 or 301 Harrisburg Pike. He said it looks like the yard was never finished. Manager Deibler will check into it.

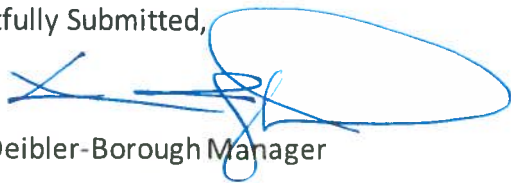
Council Member Ryder is waiting for his YCBA and CapCOG meetings to start up again.

Council Member Gaffney asked about the mail problem on Harrisburg Pike. Council does not agree with the postmaster about putting 'rural' mailboxes out for the new homes. He will contact the post office.

President Kelley informed all that the Senior Center doesn't wish to have the public in their building at this time. There is also a problem with finding volunteers to work the polls. York County Board of Elections is working on getting a new space.

Council Member Baldwin motioned for adjournment. Meeting adjourned at 6:50 p.m.

Respectfully Submitted,



Karen Deibler-Borough Manager