

DILLSBURG BOROUGH COUNCIL MEETING
March 10, 2020 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President Holly Kelley, Vice President Matt Fawber, Chris Del Vecchio, Isaac Tucker and Mark Ryder. Also present were Mayor John Richardson, Borough Manager Karen Deibler, Borough Secretary Debbi Beitzel. Council Members Dave Baldwin and Mike Gaffney, Borough Engineer Tim Knoebel and Solicitor Mark Allshouse weren't present.

The following visitors were present: Chief Wargo from the Carroll Township Police Department, Carla Snyder from NYCFR, Scott Shugart from the Dillsburg Senior Center and Dillsburg Borough Resident Faye Blazina.

The meeting was called to order by President Kelley at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Vice President Fawber moved to approve the agenda as presented. Motion was seconded by Council Member Ryder. – Motion carried.

APPROVAL of the MINUTES

February 4, 2020 Committee Meeting – Vice President Fawber moved to approve the Committee Meeting minutes of February 4, 2020 as presented. Motion was seconded by Council Member Del Vecchio. – Motion carried.

February 11, 2020 Council Meeting – Vice President Fawber moved to approve the Council Meeting minutes of February 11, 2020 as presented. Motion was seconded by Council Member Ryder. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the February 2020 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked. He indicated for the month of February 2020, there were 72 calls for service, for a year-to-date total of 133. There were four (4) traffic accidents in February 2020, for a year-to-date total of five (5) and the officers issued a total of 22 traffic citations in February 2020, for a year-to-date total of 50.

Vice President Fawber asked if they were patrolling more on Route 15. Chief Wargo stated no just routine traffic stops.

President Kelley stated she is seeing more foot patrol and thanked him for the time spent patrolling the crosswalks. Chief Wargo indicated for the month-long crosswalk patrol, they had two officers watching two crosswalk areas and the biggest issues reported were jay walkers.

Ambulance Service Report

No one was present, but a report was provided for the months of January & February 2020 to the Council and Mayor.

Fire Company Report

Carla Snyder reviewed the February 2020 report with Council and Mayor. She indicated for the month of February 2020, there were 35 calls for a year-to-date total of 79. For the month of February 2020 there were six (6) calls in the Borough, for a year-to-date total of 12.

She stated they attended the memorial service for Fire Policeman Merv Smith.

They have two new junior members and they are in their third set of mods to pass and are currently working on that. She indicated it takes about a year of training before a firefighter is fully credentialed to go into a building and fight a fire. It does take a lot of training and manpower.

She mentioned they provided a tour to Cub Scout Troop #203.

They are currently doing some in station training twice a month, not including the trainings they are doing outside. In the months of April and May, all their annual stuff is due.

She thanked Borough Council for helping them pay for the repair of the tower truck.

Ms. Snyder indicated some of the members would be attending the service for the Mt Holly Firefighter who lost his life fighting a fire and would be taking the rescue. President Kelley asked if there would be a need for backup. Ms. Snyder stated yes, they will have a standby crew.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for February 2020 were \$51,029.49. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Fawber moved to approve the payment of all bills as presented in the amount of \$51,029.49 pending audit approval. Motion was seconded by Council Member Ryder. - Motion carried.

Planning Commission Report

There was no representative present.

Dillsburg Area Authority

There was no representative present.

Community Groups

Dillsburg Senior Center – Scott Shughart stated in the last six months they had served 3,100 daily lunches, which was more than last year but fewer than two years ago. They delivered 4,257 meals on wheels, which was fewer meals than two years ago. This is being affected by the York County Aging office due to having budget issues.

Mr. Shughart stated in terms of their budget and staffing, he was fulltime, and they had a part time employee, Linda Warner. Six months ago, she asked to have her hours reduced and since then we have reduced her hours and haven't replaced the lost hours. The model going forward, will be to have a fulltime position supplemented by two casual part time people, who will work for 4-6 hours per week.

Mr. Shughart stated some of the Senior Center trips included: The Commonwealth Charter Academy's Aquaponics program, the Hershey Trolley Works, Christmas displays at Fort Hunter, Harrisburg Farm Show, Governor's Residence, and High School musical preview performances at

Mechanicsburg BIC. Speakers and Presentations included: Falls Prevention Program, Altrusa Jokesters, Lisa Miller (mural paintings), humorist from Susquehanna Speaker's Bureau, concerts from local musicians, a presentation from the Mechanicsburg Museum association about historic homes in Mechanicsburg, and a Scam prevention presentation by Anne Molsky from AARP. Some of the ongoing programs include: Central Pennsylvania Hearing comes in once a month and does free hearing aid cleaning and screenings and a massage therapist who comes in once a month. Service Projects include hosting the Senior King and Queen event, made apple pies for the fire company and made pickle soup for Pickle Drop.

President Kelley asked out of the 1,600 meals on wheels difference, was that due to reduction in demand; if not how are the people getting served. Mr. Shughart stated they are not; they are placed on a waiting list. President Kelley asked if someone was checking on them to see if they were getting food. Mr. Shughart indicated once someone is approved for meals on wheels, they will deliver meals on wheels, all others are placed on a waiting list.

Solicitor's Report

Solicitor Allshouse wasn't present but did provide an invoice for services provided in February 2020 to the Council and Mayor.

Engineer's Report

Engineer Knoebel wasn't present but did provide an invoice for services provided in February 2020 to the Council and Mayor.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report with the beginning balance for the 2020 taxes along with a listing of revisions for February 2020.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for February 2020.

PUBLIC COMMENT

Faye Blazina, 9 S Baltimore Street, Apt 5, indicated that parking tickets are being handed out again. She indicated she received a parking ticket and called the police department because it had a wrong date on it, therefore her 72 hours went down to 48 hours. She mentioned in the first block of North Baltimore Street/Harrisburg Street, there are a total of 53 parking spots and eight of those spots are non-signed. She stated 9 South Baltimore Street has 12 apartments and only six off street parking spaces, which are saved for the two-bedroom apartment units. There are more of them that don't have parking spaces than do. Ms. Blazina stated unless you go to work before 8:00am and come home after 5:00pm, which she doesn't, you won't be able to find a parking spot. She stated there is an issue with Katapult, those folks come in between 4:30 and 6:00pm and both sides downtown are full. So, when she comes home between 7:30 and 8:00pm, there are no parking spaces. Ms. Blazina indicated there needs to be something to rectify. She indicated she came to this area a long time ago and knows the town. She stated it doesn't seem right to the people that live in 9 South Baltimore Street to pay the penalty for no parking spots downtown. She stated she counted and there are 19 empty spots at the Citizens Bank that perhaps Katapult could talk with the Bank and ask them if they can use their parking lot. Council Member Tucker indicated their employees do park up at the Dillsburg BIC church, but there are few that will risk it and park on the street. He indicated they can't control what the public does, but they would

ask them. Ms. Blazina indicated she understands that, but her question was do they need all the signed spots; couldn't more of those spots be opened and unsigned. She indicated Linda Walker owns the building and in front there are signed spots and the two retail spots aren't being used, what is the point when she has people living in the apartments upstairs. President Kelley stated it is a balancing act to make sure the residents are taken care and that the businesses have a place to park and the businesses are also chirping about parking as well. She asked Ms. Blazina, because she is a longtime resident if she had any suggestions that might help them as they consider what to do. Ms. Blazina stated there isn't any public parking downtown anymore. She stated maybe there could be public parking put behind the old hotel or the old Potts Realty (which I think is now the Banner). Mayor Richardson indicated he has a business in town, and he has agreements with CPRS and the Dillsburg BIC Church to use their parking lots. He thinks maybe Linda should go to Citizens Bank or to one of the businesses to secure parking from them. Mayor Richardson stated he's not saying it isn't up to the Borough to find parking but if she is the landlord, she should be able to provide you with parking. Ms. Blazina indicated she doesn't disagree with Mayor Richardson, because Linda Walker is collecting rent, but the Borough is also receiving tax money from the tenants as well as real estate taxes from the property owner. She understands that the police are doing their jobs, but at the same time they are making a lot of people unhappy.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Richardson had nothing to report.

PRESIDENT'S REPORT

President Kelley reminded Council the deadline for articles for the spring newsletter was tonight at midnight. She also reminded anyone interested in Pickle Fest to signup, if not already done.

COMMITTEE REPORTS

Public Works Committee

- A. Discuss/Take Action – Authorizing the submission of application for funding to York County - Council Member Tucker stated Dillsburg Borough would like to install sidewalks and necessary curbing on South Chestnut Street. This would greatly improve pedestrian health, safety and welfare. York County's 2020 YAMPO Transportation Alternatives Set-Aside Program provides funds for trails, pedestrian sidewalks, bicycle lanes, historic preservation of transportation facilities and Safe Routes to School. The program provides 100% cost reimbursement for the construction phase only. Preconstruction activities, such as design, engineering and utilities, are the responsibility of the applicant. Council Member Tucker moved to authorize the submission of applicant for funding to York County's 2020 YAMPO Transportation Alternatives Set-Aside Program. Motion was seconded by Council Member Del Vecchio. – Motion carried.

Public Safety Committee

- A. Discuss/Take Action – Appointment – Emergency Management - Vice President Fawber stated Jeffrey L. Griffin would like to serve on the Dillsburg Emergency Management Agency and represent the Borough on the Northern Emergency Management Agency Board. Vice President Fawber moved to appoint Jeffrey L. Griffin to serve on the Dillsburg Emergency Management

Agency and represent the Borough on the Northern Emergency Management Agency Board.
Motion was seconded by Council Member Ryder. – Motion carried.

Administration Committee

- A. Discuss/Take Action – Resolution 2020-3 – Authorizing the updates, amendments and restatement if the Borough of Dillsburg deferred compensation plan - Council Member Del Vecchio stated the Borough of Dillsburg’s Deferred Compensation Plan must be updated, amended and restated from time to time per IRS Code Section 457. Council Member Del Vecchio moved to adopt Resolution 2020-3 authorizing the updates, amendments and restatement of the Borough of Dillsburg deferred compensation plan per the IRS. Motion was seconded by Council Member Ryder. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Vice President Fawber moved to adjourn the regular meeting. Motion was seconded by Council Member Ryder. – Motion carried. The regular meeting was adjourned at 7:27 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Richardson
Tim Knoebel
Mark Allshouse