

DILLSBURG BOROUGH COUNCIL MEETING
March 12, 2019 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: Vice President Matt Fawber, Mike Gaffney, Jeff Griffin and Mark Ryder. Also present were Mayor John Richardson, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. President Holly Kelley, Council Members Dave Baldwin and Isaac Tucker, Borough Engineer Tim Knoebel and Solicitor Mark Allshouse weren't present.

The following visitors were present: Chief Wargo from the Carroll Township Police Department, Mary Lou Bytof from the Banner, Robert Pomeroy from NYCFR, Scott Shughart from Dillsburg Senior Center and Doug Riley from NYCHAPS.

The meeting was called to order by Vice President Fawber at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Griffin moved to approve the agenda as presented. Motion was seconded by Council Member Ryder. – Motion carried.

APPROVAL of the MINUTES

February 5, 2019 Committee Meeting – Council Member Griffin moved to approve the Committee Meeting minutes of February 5, 2019. Motion was seconded by Council Member Gaffney. – Motion carried.

February 12, 2019 Council Meeting – Council Member Griffin moved to approve the Council Meeting minutes of February 12, 2019. Motion was seconded by Council Member Ryder. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the February 2019 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked. He indicated for the month of February 2019, there were 108 calls for service, for a year-to-date total of 236. There were ten traffic accidents in February 2019, for a year-to-date total of 17 and the officers issued a total of 25 traffic citations in February 2019, for a year-to-date total of 55.

Ambulance Service Report

No one was present and no report was provided for the month of February 2019 to the Council and Mayor.

Fire Company Report

Robert Pomeroy reviewed the February 2019 report with Council and Mayor. He indicated for the month of February 2019, there were 47 calls for a year-to-date of 86. For the month of February there were nine (9) calls in the Borough, for a year-to-date total of 16.

He indicated their members have completed their mandatory bloodborne pathogen and HIPPA trainings and will complete their required recert HAZMAT ops training next Wednesday. He indicated these trainings are required to be completed each year by every active member. He stated four of their members attended a National Fire Academy training. He indicated some of their upcoming trainings will include: A mock DUI at Northern High School and two monthly trainings which generally happen on the second and fourth Thursdays of every month.

He indicated they received four thermal imaging cameras. The normal price is \$13,000.00 per unit which totals \$42,000.00; because they purchased them as a group with other departments in the area, they were able to purchase all four for \$24,000.00 a savings of \$18,000.00.

Mr. Pomeroy stated they had received confirmation of successfully being awarded a DCNR grant for equipment in the amount of \$3,152.00. This is a 50/50 matching grant, total towards the purchases will be \$6,304.00.

He indicated the radios were installed, the old lettering was removed, new tools mounted and extra lighting was done to the brush truck. It is scheduled to be painted on March 18th.

He indicated Assistant Chief Snyder wanted him to ask Council how they can get the money transferred from the apparatus fund to the fire company. Vice President Fawber stated his understanding was if the money is in the apparatus fund, then that money is set aside for anything the Council deems necessary for apparatus. Vice President Fawber stated that she might have meant the yearly donation. He indicated that Council would need an audited tax statement or like in the past which could save the company money, the Borough can pay bills related to the fire company.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for February 2019 were \$167,133.92. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Griffin moved to approve the payment of all bills as presented. Motion was seconded by Council Member Gaffney. - Motion carried.

Planning Commission Report

There was no representative present.

Dillsburg Area Authority

There was no representative present.

Community Groups

Dillsburg Senior Center – Scott Shughart stated in the last six months they had served 2,687 daily lunches, which was 872 fewer lunches than last year. They delivered 5,079 meals on wheels, which was 746 fewer meals than last year.

Mr. Shughart indicated some of the programs at the Senior Center included: trips to Lake Tobias, the BelleVista Dog training center, Lancaster Marinette theater, Allenberry, Farm Show, and Martins Bakery in Chambersburg. Community Service Projects included: The Senior King & Queen event related to Farmers' Fair, baked and donated apple pies to the fire company for a Farmers' Fair fundraiser

and made Pickle soup for the Pickle Drop. Speakers and Presentations included: speaker on the Underground Railroad and the Yellow Hill Quaker Valley Area, Scott Heltzel from CPRS spoke on maintaining balance and to prevent falling, a magician, went to Katapult for a 3D printing demonstration, a low carbohydrate breakfast demonstration and had an author from Phoenixville present the history on diners in Pennsylvania. Some of the ongoing programs include: Central Pennsylvania Hearing comes in once a month and does free hearing aid cleaning and screenings, a massage therapist who comes in once a month, and they are still participating in a diabetes prevention program with Geisinger.

He indicated there was a person with some construction background who had some community service hours and repainted the dining room for free. They have someone from Messiah College with them now doing an internship.

Mr. Shughart stated they have some services they offer that that are being underutilized. An example of this was they were approached by the lady who started the DreamWrights Theater in York. She has a new adventure called Theater Arts For Everyone, where she goes to senior centers and does theater arts training for free. Mr. Shughart indicated they had advertised this opportunity in their newsletter for two months, advertised it in the Banner, on the Borough's cable channel and emails were sent out to about 40 people; out of all this they were only able to get five people who were interested, and they needed seven. He stated if anyone knew of anyone to let him know.

Vice President Fawber asked what might have caused the lower number of lunches that were served. Mr. Shughart stated he didn't know. County has a maximum number of lunches they must serve, which is 30 and they haven't averaged this number for months and will probably be sited at their next review for not meeting this requirement. He stated the school hosts a lunch for seniors three times a year, at Easter, Thanksgiving and Christmas. One year, they placed cards at each setting advertising their lunches and only generated one phone call. Mr. Shughart indicated the meals on wheels program is controlled by the county and determines who is qualified.

Solicitor's Report

Solicitor Allshouse wasn't present but did provide the Council and Mayor with an invoice for services provided in February 2019.

Engineer's Report

Engineer Knoebel wasn't present but did provide the Council and Mayor with an invoice for services provided in February 2019

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report with the beginning balance for the 2019 taxes along with a listing of revisions for February 2019.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for February 2019.

PUBLIC COMMENT

Robert Pomeroy stated he walks around town a lot and the apartment complex at the end of York Street, there are some residents who use scooters to get around. They can't on the sidewalks, so they ride on the streets. He is concerned that something might happen to them. Mr. Pomeroy stated especially at Beaver Street and West York Street, the cut out is only like ten inches and not safe. He asked if this was the homeowner's responsibility or the Borough's. He also indicated his other observation was there is no

cut out going east to west at West York Street and South Second Street. Manager Deibler stated she will have this checked out.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Richardson had nothing to report.

PRESIDENT'S REPORT

Vice President Fawber had nothing to report.

COMMITTEE REPORTS

Public Works Committee

- A. Discuss/Take Action – Resolution 2019-3 – Authorizing and Submitting a Traffic Signal Application - Council Member Ryder stated York Area Metropolitan Planning Organization (YAMPO) saw the challenges municipalities face funding and monitoring the retiming of their traffic signals. To address this issue, the YAMPO developed a project, the CMP Traffic Signal Retiming Project. This project was funded by the York Area’s Transportation Program. This project has been completed and results of the necessary changes shared with the municipalities. In order for these changes to be made, a Traffic Signals change application must be filed with Penn DOT. Council Member Ryder moved to adopt Resolution 2019-3, stating that the Dillsburg Borough Council President is authorized and directed to submit the attached Application for Traffic Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the Borough of Dillsburg. Motion was seconded by Council Member Griffin. – Motion carried.

Public Safety Committee

- A. Discuss/Take Action – York County CAD Changes – Council Member Griffin stated municipalities within York County are afforded the opportunity to dictate the Fire and EMS responses within their individual boundaries. Municipalities now have the option of delegating this authority to any individual. In the past, the highest-ranking elected official was required to sign off on any requested changes. Council Member Griffin moved to keep the highest-ranking elected official as designated authority to sign off on any and all changes to the EMS and Fire responses with the Borough. Motion was seconded by Council Member Gaffney. – Motion carried.

Administration Committee

- A. Discuss/Take Action – Appointment to Logan Park Authority – Council Member Gaffney stated because of recent resignations, there is an immediate vacancy on the Logan Park Authority Board. Council has reviewed the names of available persons and has selected Kristin Omlor of 64 Clemens Drive to fill the vacant position which has a term ending date of December 31, 2019. Council Member Gaffney moved to appoint Kristin Omlor to the vacant position on the Logan Park Authority Board to fill the remainder of the term that expires on December 31, 2019. Motion was seconded by Council Member Griffin. – Motion carried.

- B. Discuss/Take Action – Resolution 2019-4 – Recognition of Franklinton Borough – Council Member Griffin stated Franklinton Borough is celebrating the momentous occasion of its 150th anniversary. Early in the nineteenth century, William Butts and Jacob Schultz owned a store and tavern on the site of the town. In 1813, a tract of land was surveyed and laid out in streets and 186 lots. In order to sell the lots rapidly, the founders of the town instituted a lottery and sold tickets for \$30.00 a lot. Franklinton, named for Benjamin Franklin, was incorporated as a Borough in 1869. Daniel Hershey was the first Chief Burgess. The Borough was re-surveyed, and the streets were graded and paved in the same year. The population in 1900 was approximately 250. Franklinton Borough has been fortunate to have civic leaders and citizens that have helped the municipality remain a small yet proud town.
- The Dillsburg Borough Council would like to congratulate Franklinton Borough and offers best wishes for growth and prosperity in the years to come. Council Member Griffin moved to adopt Resolution 2019-4, recognizing Franklinton Borough for its 150th anniversary and direct that a copy of the document be transmitted to Franklinton Borough. Motion was seconded by Council Member Gaffney. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Ryder moved to adjourn the regular meeting. Motion was seconded by Council Member Gaffney. – Motion carried. The regular meeting was adjourned at 7:27 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Richardson
Tim Knoebel
Mark Allshouse