

**DILLSBURG BOROUGH COUNCIL MEETING**  
**June 9, 2020 – MINUTES**  
**7:00 PM**

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Borough Office (parking lot) on the above-mentioned date. Council Members attending were: President Holly Kelley, Vice President Matt Fawber, Chris Del Vecchio, Isaac Tucker and Mark Ryder. Council Member Dave Baldwin joined the meeting via Facetime. Also present were Mayor John Richardson and Borough Manager Karen Deibler. Council Member Mike Gaffney, Borough Engineer Tim Knoebel, Solicitor Mark Allshouse and Borough Secretary Debbi Beitzel weren't present.

The following visitors were present: Carla Snyder from NYCFR, Paul Hayes and Dillsburg Borough Resident Sandy Auxt.

The meeting was called to order by President Kelley at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

President Kelley called for an executive session after the regular meeting to discuss possible litigation; with no need to come back into regular session. Vice President Fawber moved to approve the agenda as amended. Motion was seconded by Council Member Ryder. – Motion carried.

APPROVAL of the MINUTES

May 5, 2020 Committee/Council Meeting – Vice President Fawber moved to approve the Committee/Council Meeting minutes of May 5, 2020 as presented. Motion was seconded by Council Member Tucker. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo wasn't present but provided the May 2020 Dillsburg Borough Police Report to Council and Mayor.

Ambulance Service Report

No one was present, but a report was provided for the months of January & February 2020 to the Council and Mayor. Vice President Fawber indicated unless something changes, there will be an EMS meeting on Friday, June 12<sup>th</sup> at the Dillsburg Senior Center.

Fire Company Report

Carla Snyder reviewed the May 2020 report with Council and Mayor. She indicated for the month of May 2020, there were 40 calls for a year-to-date total of 183. For the month of May 2020 there were eight (8) calls in the Borough, for a year-to-date total of 24.

She indicated there has been no training because they are social distancing. They have done several drive-byes for birthday parties.

Vice President Fawber stated he and Council Member Ryder attended the Northern York County Fire Rescue meeting last Wednesday. He stated they have an idea how the fire fee funding will work and there will be no exemptions even for non-profits. Everybody will be treated equally and fairly.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for May 2020 were \$63,586.86. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Fawber moved to approve the payment of all bills as presented in the amount of \$63,586.86 pending audit approval. Motion was seconded by Council Member Del Vecchio. President Kelley abstained. - Motion carried.

Planning Commission Report

There was no representative present.

Dillsburg Area Authority

There was no representative present.

Community Groups

There were no community groups present.

Solicitor's Report

Solicitor Allshouse wasn't present but did provide an invoice for services provided in May 2020 to the Council and Mayor.

Engineer's Report

Engineer Knoebel wasn't present but did provide an invoice for services provided in May 2020 to the Council and Mayor.

Tax Collector Report

Debbi Beitzel wasn't present but did provide the Council and Mayor with a written report for taxes paid and sent out May 2020.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for May 2020.

PUBLIC COMMENT

Mr. Paul Hayes, 12 North Baltimore Street, indicated he and Kris and Neal Garverick, owners of 22 North Baltimore Street have seen several close calls of traffic accidents at the intersection of the alleys behind them and between them. There are a lot of blind turns. Mr. Hayes asked if the alley that runs between the two properties was owned by the Borough and if so, would the Borough allow the two property owners to take responsibility and ownership and privatize it. President Kelley asked if the alley extends all the way from Harrisburg Pike to Baltimore Street. Mr. Hayes stated yes, and it is being used more and more as a thoroughfare, especially from Harrisburg Pike to Baltimore Street. He indicated there is no stop sign there, so drivers regularly roll through the intersection. President Kelley stated the alleys are tricky because they are narrow, and they have blind spots. Mr. Hayes asked if the Borough would be open to having them take over the alley and not have a throughway. Council Member Ryder asked if you would still be able to access Representative Keefer's office and his facility. Mr. Hayes stated yes. He indicated there would be an alley behind the property (parallel to Baltimore Street). Mayor Richardson stated Mr. Hayes was basically asking to cut the alley in half so that traffic could still come down from Harrisburg Pike, but they would have to turn north towards the post office, because it is one-way. Manager Deibler indicated she will check with the solicitor as to what can and can't be done. Mr. Hayes indicated their thoughts would be to possibly place

removable locking bollards to restrict vehicular access through the alley but could be open if need be. President Kelley stated that Council would have to take into account the neighbor's consideration.

Sandy Auxt, 21 E York Street, indicated she didn't have anything to discuss, but asked if there was a safety committee. President Kelley stated yes that Council is divided into different committees and the safety committee consists of Vice President Fawber and Council Member Baldwin.

#### CORRESPONDENCE

There was none.

#### MAYOR'S REPORT

Mayor Richardson thanked the first responders for everything with the coronavirus and doing a great job.

#### PRESIDENT'S REPORT

President Kelley thanked everyone for coming out in participation of the Memorial Day parade. It was abbreviated and yet Council was present in honoring the veterans.

#### COMMITTEE REPORTS

##### Public Works Committee

Neither Council Member Del Vecchio nor Council Member Tucker had anything to report.

##### Public Safety Committee

Council Member Baldwin nor Vice President Fawber had anything to report.

##### Administration Committee

Council Member Ryder had nothing to report.

#### OLD BUSINESS

Council Member Tucker indicated regarding the sidewalks; he has the letters for the property owners to agree to the sidewalk funding. He talked with Mr. Jack Baker and for Mr. Baker to agree and sign the paperwork, he would like to see something done with the water runoff coming from Dillsburg Elementary School. Council Member Tucker stated from his unprofessional opinion, looking at the side where they repaved the shoulder, it's cranked up a good amount, and you can see where the water coming down definitely banks off it and there is no culvert on that part of Old York Road in front of Mr. Baker's house. Mr. Baker indicated to him that the water comes down across his driveway. Council Member Tucker thought the minimum thing that the Borough should do is put a piece of drainpipe behind the sidewalk as the sidewalk cuts across his driveway. Council would have to look at the plans with Lobar and see if this is something we can make happen. Council Member Baldwin indicated you need to be aware of DEP and the permitting could upset the current MS4. He indicated it could cost thousands of dollars just to put in one drain and affect the Chesapeake Bay runoff. He indicated that we going to have the State, County and Federal involved in it. President Kelly indicated that Council would take that to Lobar when they are doing the plans and see what they recommend. Council Member Tucker indicated he has the letters and will distribute them as soon as possible and hopefully they will get most of them back and then will work on the tougher ones. Manager Deibler indicated Mr. Shelley is ready to sign his letter. Vice President Fawber asked who the four individuals were. Council Member Tucker stated there are five individuals, Mr. Jeff Bressler, Mr. Norm Shelly, Mr. Ira Schwartz, Mr. Jack Baker and Mr. Jim Plank. Council Member Tucker indicated they already have the school letter. Council Member Tucker indicated that if anyone would like to help with the process to let him know. Council Member Baldwin asked if the Borough had a matching grant or just an outright grant.

Manager Deibler stated it is just an outright grant and the Borough must pay for all the beginning stuff, the grant will pay for construction only. The Borough must pay for the engineering and planning, etc.

#### NEW BUSINESS

Manager Deibler indicated on Thursday, there will be a Farmers' Fair meeting and they would like the President and the Mayor to attend. She thought maybe they should get input from the rest of Council. Manager Deibler indicated if Farmers' Fair were held today, it couldn't take place because, you are not allowed to have groups of more than 250 people. She indicated that today, she read something that the Secretary of Health said, that she and Governor Wolf doesn't want to open everything back to normal until there is a vaccine. Council Member Del Vecchio stated that wasn't going to happen because the Senate was voting right now. Vice President Fawber indicated down the road it could all change, but now it should be proceeded as if it will happen. President Kelley indicated her only question going into the meeting was what's the timeline and what's the drop-dead date to pulling the plug. Council Member Tucker stated Farmers' Fair would need to make sure they could pull out of certain contracts, like the portable toilets. President Kelley indicated the local vendors, whether it's the basketball or football boosters, they sub out their spaces and get a lot of money in return for those booths and wondering what kind of timeline they would be on for getting the vendors committed. Council Member Tucker stated the school board is trying to figure out when the school district will be back in full session, because the bands won't be practicing and won't be able to perform. Vice President Fawber stated it will be different and scaled back, and his concern is, that if they don't have Farmers' Fair, that's a lot of money, because everyone of the spaces is owned by a nonprofit, which includes funeral home, NYCHAPS, Logan Park, fire company boy scouts, etc. Mayor Richardson indicated the Lions Club has already talked about it because if they do have Farmers' Fair and must spread out, what are they going to do with the bleachers. Council Member Baldwin stated his question would be on the 250 people designation for a one square mile, they would need some clarification. President Kelley indicated going green still states no outdoor concerts, no sporting events, no fan participation, which Farmers' Fair would fall under this. Manager Deibler indicated that it didn't sound like they were going to make a definite decision, they just wanted everyone's concerns and questions. Council Member Ryder stated he would make a strong opinion that unless there is a major disaster, you need to have it.

#### ADJOURNMENT

Since there was no further business, Vice President Fawber moved to adjourn the regular meeting. Motion was seconded by Council Member Ryder. – Motion carried. The regular meeting was adjourned at 7:32 pm.

Respectfully Submitted,

*Debbi L. Beitzel*

Debbi Beitzel  
Borough Secretary

cc: Borough Council Members  
Mayor Richardson  
Tim Knoebel  
Mark Allshouse