

DILLSBURG BOROUGH COUNCIL MEETING
July 14, 2020 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Borough Office (parking lot) on the above-mentioned date. Council Members attending were: President Holly Kelley, Vice President Matt Fawber, Chris Del Vecchio, Mike Gaffney, Isaac Tucker and Mark Ryder. Council Member Dave Baldwin joined the meeting via Facetime. Also present were Mayor John Richardson, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Borough Engineer Tim Knoebel and Solicitor Mark Allshouse weren't present.

The following visitors were present: Carla Snyder from NYCFR and Mary Lou Bytof from the Dillsburg Banner.

The meeting was called to order by President Kelley at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

President Kelley added 11A to Public Works – Stormwater repairs. Vice President Fawber moved to approve the agenda as amended. Motion was seconded by Council Member Gaffney. – Motion carried.

APPROVAL of the MINUTES

June 1, 2020 Committee Meeting – Vice President Fawber moved to approve the Committee Meeting minutes of June 1, 2020 as presented. Motion was seconded by Council Member Gaffney. – Motion carried.

June 9, 2020 Council Meeting – Vice President Fawber moved to approve the Council Meeting minutes of June 9, 2020 as presented. Motion was seconded by Council Member Ryder. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo wasn't present but did provide a report for services provided in June 2020 to the Council and Mayor.

Ambulance Service Report

No one was present, but a report was provided for the month of June 2020 to the Council and Mayor.

Fire Company Report

Carla Snyder reviewed the June 2020 report with Council and Mayor. She indicated for the month of June 2020, there were 27 calls for a year-to-date total of 210. For the month of June 2020 there were four (4) calls in the Borough, for a year-to-date total of 28.

She indicated some members will start doing some live light training, and some members will be participating in a 3-day water supply training and will be taking the tanker truck.

President Kelley asked if the volunteer pool is staying well manned. Ms. Snyder stated yes.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for June 2020 were \$60,582.18.

The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Fawber moved to approve the payment of all bills as presented in the amount of \$60,582.18 pending audit approval. Motion was seconded by Council Member Del Vecchio. - Motion carried.

Planning Commission Report

There was no representative present.

Dillsburg Area Authority

There was no representative present.

Community Groups

There were no community groups present.

Solicitor's Report

Solicitor Allshouse wasn't present but did provide an invoice for services provided in June 2020 to the Council and Mayor.

Engineer's Report

Engineer Knoebel wasn't present but did provide an invoice for services provided in June 2020 to the Council and Mayor.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for taxes paid in June 2020.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report June 2020.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Richardson had nothing to report.

PRESIDENT'S REPORT

President Kelley stated there has been a lot of collective efforts of residents and officials as we continue to work through the health and economic impacts of covid-19. Many of the activities that we look forward to having either been postponed or cancelled. Some of these events are the only fundraiser opportunities for Senior Center, New Hope, schools, and other groups, etc. Please consider supporting these groups with your time or treasures to get them through this calendar year. With all the disappointments we have shared she hoped that we all have found some additional time for family and reflections.

COMMITTEE REPORTS

Public Works Committee

- A. Discuss/Take Action – Stormwater repairs – Council Member Tucker stated there is currently a problem with the Borough's stormwater system from North Baltimore Street to North Second Street

and from Harrisburg Pike to Church Street. KPI Engineering has provided the Borough with a plan to install new piping that will address this situation. To accomplish this, the Borough must obtain easements from the owners of parcels affected and bid the project. Council Member Tucker moved to authorize Manager Deibler to have easement agreements prepared and signed so the necessary work may be performed. Motion was seconded by Vice President Fawber. – Motion carried. Vice President Fawber asked if this project would only move forward provided that the easement agreements were signed. President Kelley stated she didn't think it was contingent on the easement agreements being signed. Manager Deibler indicated there are only two easements and they Borough has approval from both residents. Manager Deibler stated the plans are in the office for review. Council Member Gaffney stated he and President Kelley met with Engineer Knoebel, Ryan Picarelli and Manager Deibler. Engineer Knoebel laid out the plans for both properties and he shared that both homeowners were willing to sign the easements. He indicated for the property at 101 Harrisburg Pike it is Engineer Knoebel's recommendation to replace everything from box to box and the homeowner was willing to give them the right-of-way without any issues. There is a tree that needs to be removed. Council Member Gaffney stated everything from the other side of the street and under the street to the property at 217 North Baltimore Street is concrete and nothing needs done, its where the concrete turns to metal that needs to be replaced. The recommendation is to line the first pipe under the street and then from there remove the existing pipe and replace it. Council Member Gaffney thought it was a great proposal and that Engineer Knoebel didn't think there were any other options and it was the best thing for the Borough to do. Council Member Del Vecchio asked if KPI gave the Borough a good price. Managed Deibler indicated it had to go out for bid. President Kelley clarified that nothing is happening under the street all work will been done on private property. Council Member Tucker also moved to authorize KPI Technology to compile the information, create a bid item document and advertise the project for bid. Motion was seconded by Council Member Gaffney. – Motion carried.

Public Safety Committee

Council Member Baldwin nor Vice President Fawber had anything to report.

Administration Committee

Neither Council Member Ryder nor Council Member Gaffney had anything to report.

OLD BUSINESS

Council Member Tucker stated recently, Borough Council was asked if public alleys could be vacated by the Borough and transferred back to the original property owners for a fee. This would mean that these alleys would no longer be available to the public. They would be private property. After much discussion with the rest of Council about the initial request; as well as, all alleys in the Borough, I would like to propose that the Borough not vacate any public alleyways at this time. Council Member Ryder asked if this is a permanent decision or could it be revisited in time. Manager Deibler indicated this was a motion not an ordinance therefore it could be changed. Vice President Fawber stated this was totally based on the request from Paul Hayes. Council Member Tucker moved to deny the request to vacate any public alleys located in the Borough at this time. Motion was seconded by Vice President Fawber. Council Member Tucker opposed. - Motion carried with six yes and one opposed.

NEW BUSINESS

Council Member Ryder indicated there would be a Cap GOG delegates meeting on Monday night at 7:00 pm at the Hampden Rec Building.

Vice President Fawber asked when the Borough should start the process of looking for a new solicitor. Manager Deibler indicated they could start now and should choose one at least a month before Solicitor Allshouse officially resigns, so that they can talk things over. Vice President Fawber is concerned with the rate increase, because the ongoing rate is a lot higher. Mayor Richardson indicated to check with Solicitor Allshouse to see if he had any recommendations. Manager Deibler indicated that he suggested we get someone local.

Council Member Baldwin asked if the August Committee meeting would as still be held on Monday, August 3rd, due to the National Night Out event being cancelled. It was suggested they keep it as advertised.

ADJOURNMENT

Since there was no further business, Vice President Fawber moved to adjourn the regular meeting. Motion was seconded by Council Member Baldwin. – Motion carried. The regular meeting was adjourned at 7:23 pm.

Respectfully Submitted,

Debbi L Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Richardson
Tim Knoebel
Mark Allshouse