

DILLSBURG BOROUGH COUNCIL MEETING
July 9, 2019 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President Holly Kelley, Vice President Matt Fawber, Mike Gaffney, Jeff Griffin, Isaac Tucker and Mark Ryder. Also present were Mayor John Richardson, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Council Member Dave Baldwin, Borough Engineer Tim Knoebel and Solicitor Mark Allshouse weren't present.

The following visitors were present: Chief Wargo from the Carroll Township Police Department, Carla Snyder from NYCFR, Doug Riley from NYCHAPS and Dillsburg Borough Resident Chris Delvecchio.

The meeting was called to order by President Kelley at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Vice President Fawber requested that 13C be removed from the agenda and also called for an executive session after the regular meeting to discuss contracts; with no need to come back into regular session. Council Member Ryder moved to approve the agenda as amended. Motion was seconded by Council Member Gaffney. – Motion carried.

APPROVAL of the MINUTES

June 4, 2019 Committee Meeting – Council Member Griffin moved to approve the Committee Meeting minutes of June 4, 2019 as presented. Motion was seconded by Vice President Fawber. – Motion carried.

June 11, 2019 Council Meeting – Council Member Griffin moved to approve the Council Meeting minutes of June 11, 2019 as presented. Motion was seconded by Vice President Fawber. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the June 2019 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked. He indicated for the month of June 2019, there were 139 calls for service, for a year-to-date total of 740. There were six traffic accidents in June 2019, for a year-to-date total of 41 and the officers issued a total of 20 traffic citations in June 2019, for a year-to-date total of 159.

Chief Wargo reminded everyone about National Night Out next month on Tuesday, August 6th and hoped to see everyone there.

He indicated they are switching reprimand system; they started the training for the admin and the officers will be trained next week. He indicated next month's report will look the same but after that it

changes. He isn't sure what it will look like. President Kelley asked what brought on the need to change. Chief Wargo stated the company has been bought out numerous times.

President Kelley asked if there were any issues with the Fourth of July. Chief Wargo indicated around this time of year they received calls regarding fireworks, mostly in Monaghan Township, some in Carroll Township and not too many in Dillsburg Borough.

Ambulance Service Report

No one was present but a report was provided for the month of June 2019 to the Council and Mayor.

Fire Company Report

Carla Snyder reviewed the June 2019 report with Council and Mayor. She indicated for the month of June 2019, there were 36 calls for a year-to-date total of 260. For the month of June there were eight calls in the Borough, for a year-to-date total of 54.

She indicated in June, they led some of the teaching for some CERT training. They had a meeting with the fire prevention team and are gearing up to do something big in the schools. They are planning on doing all the schools in one day. They are also doing a special program for the special need kids.

Ms. Snyder indicated in the summertime training is lean because a lot of people are out, but they did manage to do a little bit of training. They went over one of the rigs at the Franklinton station and had an arson class.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for June 2019 were \$70,922.34. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Fawber moved to approve the payment of all bills as presented in the amount of \$70,922.34 pending audit. Motion was seconded by Council Member Gaffney. President Kelley abstained. - Motion carried.

Planning Commission Report

There was no representative present.

Dillsburg Area Authority

There was no representative present.

Community Groups

There were none.

Solicitor's Report

Solicitor Allshouse wasn't present but did provide the Council and Mayor with a report for services provided in June 2019.

Engineer's Report

Engineer Knoebel wasn't present but did provide the Council and Mayor with an invoice for services provided in June 2019

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for taxes paid for June 2019.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for June 2019.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Richardson had nothing to report.

PRESIDENT'S REPORT

President Kelley reminded everyone about National Night Out on Tuesday, August 6th. She stated from a NYCHAPS perspective the picnic is on Thursday and then WWII Day on August 10th.

COMMITTEE REPORTS

Public Works Committee

- A. Discuss/Take Action – Truck Purchase – Council Member Ryder stated the Borough’s second dump/snow plow truck is over 17 years old and currently out of commission. The truck needs major repairs at a cost considerably more than the truck is valued at. Council had directed Manager Deibler to the possible purchase of a truck. The Immaculate Conception Church in New Oxford, PA had a 2016 Ford F-350 dump/plow truck with only 1,497 miles for sale for \$40,000.00. Other vehicles, both new and used, were considered and pricing research was completed by the Manager and Public Works Supervisor. The church agreed to sell the vehicle for \$37,500.00. Council Member Ryder moved to purchase the 2016 Ford F-350 dump/plow truck from the Immaculate Conception Church in New Oxford, PA for a price of \$37,500.00. Motion was seconded by Council Member Tucker. Council Member Ryder moved to authorize the Manager to purchase the above-mentioned truck, review and sign all the necessary paperwork, arrange for financing and pay for the vehicle and add to current insurance policy. Motion was seconded by Council Member Tucker.
- B. Discuss/Take Action – Resolution 2019-7 – Authorizing the submission of application for funding to Penn DOT – Council Member Tucker stated Dillsburg Borough would like to repair the sidewalks and curbing on Baltimore Street; as well as, install lamp posts, benches and flower containers. This would improve both vehicle and pedestrian safety. Pennsylvania’s Multimodal Transportation Fund Program provides state funds for projects related to streetscapes, lighting, sidewalk enhancement and pedestrian safety. The grant may pay for up to 70% of the cost of the project. The Borough would be responsible for the balance. Council Member Tucker moved to approve Resolution 2019-7, authorizing the submission of application for funding to Penn DOT’s Pennsylvania’s Multimodal Transportation Fund Program. Motion was seconded by Council Member Ryder. – Motion carried.

Public Safety Committee

Vice President Fawber had nothing to report.

Administration Committee

- A. Discuss/Take Action – RE Tax Refunds – Council Member Griffin stated Dillsburg Borough Council has received one real estate tax partial refund request numbered RER2019-1. The refund has been requested because the property value was lowered part way through the year because of a building removal. The refund has been reviewed by the Borough Manager and the Tax Collector, who concur that the refund needs processed. Council Member Griffin moved to approve the one Real Estate Tax partial refund request numbered RER2019-1. Motion was seconded by Council Member Gaffney. – Motion carried.
- B. Discuss/Take Action – Resolution 2019-5 – Designating Fulton Bank as a depository for the Borough and authorizing individuals to conduct business with Fulton Bank for the Borough - Council Member Gaffney stated Dillsburg Borough staff periodically reviews monthly fees, charges, interest rates and customer service issues of the current General Fund Depository. Recently it has been determined that current fees and charges have increased, interest income rates have not increased, and customer service complaints have multiplied. After some research, review, meetings and interviews, many depositories were found to be able to provide the Borough with a better overall service. Fulton Bank seems to be the best fit for the Borough at this time. Council Member Gaffney moved to adopt Resolution 2019- 5 designating Fulton Bank as a depository for the Borough and authorizing individuals to conduct business with Fulton Bank for the Borough. Motion was seconded by Council Member Griffin. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Ryder moved to adjourn the regular meeting. Motion was seconded by Vice President Fawber. – Motion carried. The regular meeting was adjourned at 7:17 pm to go into executive session.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Richardson
Tim Knoebel
Mark Allshouse