

DILLSBURG BOROUGH COUNCIL MEETING
January 11, 2022 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Borough Office on the above-mentioned date. Council Members attending were President Matt Fawber, Vice President Holly Kelley, Charles Deeble, Chris Del Vecchio, Isaac Tucker, and Patrick Wolfkill. Council Member Dave Baldwin joined the meeting via facetime. Also, present were Mayor John Richardson, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. The Borough Solicitor and the Borough Engineer weren't present.

The following visitors were present: Chief Thomas Wargo from Carroll Township Police Department, Donald Dye from NYCFR, Mary Lou Bytof from the Dillsburg Banner, Priscilla and Michael J Gaffney, Jr and Dillsburg Borough Residents Jennifer and Mike Gaffney III.

The meeting was called to order by President Fawber at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Baldwin moved to approve the agenda as presented. Council Member Del Vecchio seconded the motion. - Motion carried.

APPROVAL of the MINUTES

December 7, 2021, Committee Meeting – Vice President Kelley stated on page two her last name was misspelled. Council Member Del Vecchio moved to approve the Committee Meeting minutes of December 7, 2021, as amended. Vice President Kelley seconded the motion. - Motion carried.

December 14, 2021, Council Meeting – Vice President Kelley moved to approve the Council Meeting minutes of December 14, 2021, as presented. Council Member Tucker seconded the motion. - Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the December 2021 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked. He indicated for the month of December 2021, there were 202 calls for service, for a year-to-date total of 2,356. There were six traffic accidents in December 2021, for a year-to-date total of 70 and the officers issued 9 traffic citations in December 2021, for a year-to-date total of 243.

Vice President Kelley questioned the three death investigations. Chief Wargo indicated they are all being tentatively ruled natural deaths. On the 100 South block of Baltimore Street there was a 36-year-old female and on the first block of South Baltimore Street there was a 59-year-old male, all indications were that they were natural, but autopsies will be done, and there was one on Aspen Road an 87-year-old male, which was originally treated as suspicious by them but the coroner is ruling it a natural death. Vice President Kelley asked the Chief if they get autopsy reports or do, they have to be requested. Chief Wargo stated typically they send them to us.

Mayor Richardson congratulated Chief Wargo for being reappointed.

Ambulance Service Report

No one was present but a report was provided for the month of December 2021 to Council and Mayor.

Fire Company Report

Donald Dye indicated for the month of December 2021, there were 60 calls for a year-to-date total of 565. For the month of December there were 16 calls in the Borough, for a year-to-date total of 95.

He indicated there will be a meeting on January 24th at the Franklinton station. The Chief from Station 89 and the Monroe Chief will be there to speak about the paid program. All are welcome to attend.

Manager Deibler asked about the fire call on Saturday night on Hanover Street. Mr. Dye stated it was due to a malfunctioning light bulb in the basement which caused nothing but smoke in the basement.

Mr. Dye mentioned that their appreciation dinner will be held on Saturday at the VFW from 3-9 pm and it would be nice to see a representative from the Borough present

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for December 2021 were \$239,654.39. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Kelley moved to approve the payment of all bills as presented in the amount of \$239,654.39 pending audit approval. Council Member Del Vecchio seconded motion. Vice President Kelley abstained. - Motion carried.

Planning Commission Report

There was no representative present.

Dillsburg Area Authority

There was no representative present.

Community Groups

There were no community groups present.

Solicitor's Report

The Borough Solicitor wasn't present and provided no services in December 2021.

Engineer's Report

Engineer Knoebel wasn't present but did provide the Council and Mayor with an invoice for services provided in December 2021.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for December 2021. She mentioned that she had her year-end tax audit, and everything went well, and the final delinquent reports will be provided next month.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for December 2021.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Richardson had nothing to report but thanked the fire company and everyone else that helped with the Pickle Drop. He heard it was successful and they did an excellent job.

PRESIDENT'S REPORT

President Fawber had nothing to report.

COMMITTEE REPORTS

Public Works Committee

Council Member Del Vecchio nor Council Member Deeble had anything to report.

Public Safety Committee

- A. Discuss/Take action – 2022 Fire Police Authorization – Council Member Tucker stated Dillsburg Area Fire Police do not only serve the community when dispatched to emergency calls, but also when assisting at community events. The Borough must authorize the Fire Police to assist at events when not dispatched through the emergency call system and/or not acknowledged in, Title 35, the PA Fire Police Law, Chapter 74. Council Member Tucker moved to authorize the Dillsburg Area Fire Police to voluntarily assist with traffic situations and concerns during, and pertaining only to, the following 2022 Dillsburg Borough events if requested and pre-approved by event sponsor: Dillsburg Youth Baseball Parade, Picklefest, Memorial Day Parade, Annual Tree Lighting, Pickle Drop and Wellsville Carnival. Motion was seconded by Council Member Del Vecchio. – Motion carried.

Administration Committee

- A. Discuss/Take action – Real Estate Tax Exoneration Request – Vice President Kelley stated last year the Borough received a 5-year Tax Exoneration request for Real Estate Taxes under the Disabled Veterans Real Estate Tax Exemption Program from the Pennsylvania Department of Military and Veterans Affairs that need reviewed on a yearly basis. The request is for Frederick F. Watson of 423 South Baltimore Street. Vice President Kelley moved to grant the request for only the 2022 Real Estate Tax Exoneration for Frederick F. Watson of 423 South Baltimore Street. Council Member Wolfkill seconded the motion. – Motion carried.
- B. Discuss/Take Action – Tax Refunds RER2022-1 – Vice President Kelley stated Dillsburg Borough Council has received one real estate tax partial refund request numbered RER2022-1. The refund has been requested because there had been an overpayment made in 2021. The refund has been reviewed by the Borough Manager and the Tax Collector, who concur that the refund needs processed. Vice President Kelley moved to approve the one real estate partial refund request numbered RER2022-1. Council Member Wolfkill seconded the motion. – Motion carried.
- C. Discuss/Take Action – Resolution 2022-1 – Recognizing Mike Gaffney – Vice President Kelley stated the Council Members and the Mayor wish to recognize and thank Mr. Michael Gaffney III for his dedication and service to the Borough of Dillsburg and its Residents. Among the many other contributions and volunteer efforts in the Community, Mike served for over four (4) years faithfully and with honesty and integrity, giving of his time, experience, and enthusiasm. He has represented the Borough at many State, County and Local functions and meetings, held numerous Council Committee positions, and was involved with a variety of community groups and events. He has been one of the Borough's biggest supporters. Vice President Kelley moved to adopt Resolution 2022-1 recognizing the service performed for the Borough of Dillsburg and its Citizens by Mr. Michael Gaffney III. Council Member Wolfkill seconded the motion. – Motion carried. President Fawber presented Mike Gaffney with a copy of the resolution.
- D. Discuss/Take Action – Resolution 2022-2 - 2022 Appointments – Vice President Kelley stated the Borough of Dillsburg needs persons who are willing to serve their community. Each year Council

reviews for any upcoming openings on Committees and Authorities that serve the Borough and considers appointments for those positions. Council would like to recognize people who have responded to the need for volunteers and appoint those persons to serve by adopting Resolution 2022-2. Vice President Kelley moved to adopt Resolution 2022-2 appointing the following to serve the Borough of Dillsburg:

1. Joseph Robinson to a four-year term on the Planning Commission Board (01/01/22 - 12/31/25)
Council Member Wolfkill seconded the motion. – Motion carried.

OLD BUSINESS

Vice President Kelley wanted to follow up with the request that was made regarding snow removal. She indicated back in June when we were discussing the plan for snow removal, at that time there were no concerns with the enforcement of the ordinance and now there is. Chief Wargo indicated he doesn't have any issues with the ordinance, he was thinking does the law require signage. He did research this and couldn't find anything except for snow emergency routes, which the Borough does have signage. Mayor Richardson stated the Borough did send out a letter to all businesses, landlords and residents. Chief Wargo indicated he received a copy of the letter. In his mind, he feels it should be posted. President Fawber indicated the Borough is doing everything correct according to the Borough solicitor. Manager Deibler stated two years ago the Borough did put signage on Second Street, but it didn't make a difference. Chief Wargo just wants to make sure the police and Borough are doing everything correctly.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Vice President Kelley moved to adjourn the regular meeting. Motion was seconded by Council Member Del Vecchio. – Motion carried. The regular meeting was adjourned at 7:32 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Richardson
Tim Knoebel
Salzman Hughes, PC