

DILLSBURG BOROUGH COUNCIL MEETING
January 12, 2021 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Borough Office on the above-mentioned date. Council Members attending were: President Holly Kelley, Vice President Matt Fawber, Chris Del Vecchio, Mike Gaffney, and Isaac Tucker and. Council Member Dave Baldwin joined the meeting via Facetime. Also present were Mayor John Richardson, Solicitor Sam Wisner, Jr., Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Council Member Mark Ryder and Borough Engineer Tim Knoebel weren't present.

The following visitor was present: Chief Wargo from Carroll Township Police Department.

The meeting was called to order by President Kelley at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Vice President Fawber called for an executive session after the regular meeting to discuss the new building; with no need to come back into regular session. Council Member Gaffney moved to approve the agenda as amended. Motion was seconded by Vice President Fawber. – Motion carried.

APPROVAL of the MINUTES

December 1, 2020 Committee Meeting – Council Member Baldwin moved to approve the Committee Meeting minutes of December 1, 2020 as presented. Motion was seconded by Vice President Fawber. – Motion carried.

December 8, 2020 Council Meeting – Council Member Del Vecchio moved to approve the Council Meeting minutes of December 8, 2020 as presented. Motion was seconded by Vice President Fawber. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the December 2020 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked. He indicated for the month of December 2020, there were 147 calls for service, for a year-to-date total of 967. There were five (5) traffic accidents in December 2020, for a year-to-date total of 50 and the officers issued zero (0) traffic citations in December 2020, for a year-to-date total of 162.

Chief Wargo indicated they are again conducting crosswalk checks with the left-over hours from Farmers' Fair.

Chief Wargo stated the numbers in calls will increase because of the way York County 911 is generating incident number for all calls.

President Kelley indicated an email was received from a resident regarding the tractor trailers still using East York Street. She also stated that she has been noticing them using Greenbriar Lane and Welty Avenue. Chief Wargo indicated he had received the email and forwarded it to all his officers and reminded them to be conscientious and to look for this while on patrol. President Kelley asked if he had replied. Chief Wargo stated he had not. Vice President Fawber stated he did not. Manager Deibler indicated she felt no one should reply. President Kelley stated she received the email and feels she has an obligation to respond even if it's

just to say that we will look into it. Vice President Fawber indicated it was one truck that the resident followed for a distance. Council Member Del Vecchio asked if the resident was confronting these people. President Kelley stated she has. Council Member Del Vecchio indicated the resident might confront the wrong person and something might happen. Manager Deibler stated that Council can only tell the resident so many times. Vice President Fawber brought the new solicitor, Sam up to date on the issue.

Ambulance Service Report

No one was present but reports were provided for the months of November and December 2020 to the Council and Mayor.

Fire Company Report

No one was present but a report was provided for the month of December 2020 to the Council and Mayor. Mayor Richardson asked if the medical calls were where they went out to assist. President Kelley indicated she thought so but didn't think they did that anymore. Mayor Richardson indicated the medical calls are about 50% of their calls.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for December 2020 were \$99,723.01. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Fawber moved to approve the payment of all bills as presented in the amount of \$99,723.01 pending audit approval. Motion was seconded by Council Member Del Vecchio. - Motion carried.

Planning Commission Report

There was no representative present.

Dillsburg Area Authority

There was no representative present.

Community Groups

There were no community groups present.

Solicitor's Report

Solicitor Allshouse wasn't present but did provide an invoice for services provided in December 2020.

Engineer's Report

Engineer Knoebel wasn't present but did provide an invoice for services provided in December 2020 to the Council and Mayor.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for December 2020. She indicated she completed her audit for 2020 last Friday.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for December 2020.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Richardson had nothing to report.

PRESIDENT'S REPORT

President Kelley had nothing to report.

COMMITTEE REPORTS

Public Works Committee

Council Member Tucker has nothing to report.

Public Safety Committee

- A. Review/Discuss/Take Action – 2021 Fire Police Authorization – Vice President Fawber stated Dillsburg Area Fire Police do not only serve the community when dispatched to emergency calls, but also when assisting at community events. The Borough must authorize the Fire Police to assist at events when not dispatched through the emergency call system and/or not acknowledged in, Title 35, the PA Fire Police Law, Chapter 74. Vice President Fawber moved to authorize the Dillsburg Area Fire Police to voluntarily assist with traffic situations and concerns during, and pertaining only to, the following 2021 Dillsburg Borough events if requested and pre-approved by event sponsor: Dillsburg Youth Baseball Parade, Picklefest, Memorial Day Parade, Annual Tree Lighting and Pickle Drop. Motion was seconded by Council Member Baldwin. – Motion carried.

Administration Committee

- A. Discuss/Take Action – Resolution 2021-1 - 2021 Appointments – Council Member Gaffney stated the Borough of Dillsburg needs persons who are willing to serve their community. Each year Council reviews for any upcoming openings on Committees and Authorities that serve the Borough and consider appointments for those positions. Council would like to recognize people who have responded to the need for volunteers and appoint those persons to serve by adopting Resolution 2021-1. Council Member Gaffney moved to adopt Resolution 2021-1 appointing the following to serve the Borough of Dillsburg:
 - 1. Bruce Juergens to a three-year term on the Zoning Hearing Board (01/01/21 – 12/31/23)
 - 2. Christy Doerflinger to a three-year term on the Logan Park Authority Board (01/01/21 – 12/31/23)
 - 3. Christina Burrows to a two-year term on the Logan Park Authority Board (01/01/21 - 12/31/22)Motion was seconded by Council Member Tucker. – Motion carried.
- B. Review/Discuss/Take Action – CDBG Program Applications - Council Member Gaffney stated Dillsburg Borough would like to install sidewalks and necessary curbing, along with new lamp posts, on South Baltimore Street. This would greatly improve pedestrian health, safety, and welfare. Also, the new community room, which will be used as an emergency shelter when necessary, will need a commercial kitchen installed and supplies, such as cots and blankets. Council Member Gaffney moved to authorize the submission of applications for funding for the above-mentioned projects to the Community Development Block Grant Program. Motion was seconded by Council Member Tucker. – Motion carried.
- C. Review/Discuss/Take Action – Approving the Price Proposal received from Gordian - Council Member Gaffney stated Dillsburg Borough would like to build a new Borough Office, Public Works area,

NEMA/DEMA location, Community Room, EMS area and Emergency Shelter. The Borough contacted Gordian ezIQC, a cooperative purchasing network, for a price proposal. The proposal was \$2,444,176.25. Council reviewed the proposal and agreed that the price proposal is complete and fair. Council Member Gaffney moved to accept the price proposal for the project. Motion was seconded by Council Member Tucker. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

Manager Deibler indicated the Pickle Committee had a meeting last week and they are going to try to hold the PickleFest. They will be sending out applications but won't be collecting any fees until April to see if there is any interest. President Kelley asked if they are allowing the same number of vendors and would they be right up next to each other. Manager Deibler indicated they will be spreading the vendors out and using the entire street. President Kelley stated that would mean blocking off Impala Drive. Manager Deibler stated that they would have a fire police person there to help direct traffic. President Kelley asked if NYCHAPS will be participating. Manager Deibler stated yes.

ADJOURNMENT

Since there was no further business, Vice President Fawber moved to adjourn the regular meeting. Motion was seconded by Council Member Gaffney. – Motion carried. The regular meeting was adjourned at 7:20 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Richardson
Tim Knoebel
Salzman Hughes, PC