

DILLSBURG BOROUGH COUNCIL MEETING
February 8, 2022 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Borough Office on the above-mentioned date. Council Members attending were President Matt Fawber, Vice President Holly Kelley, Charles Deeble, and Isaac Tucker. Council Member Patrick Wolfkill joined the meeting via facetime. Also, present were Mayor John Richardson, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. The following people weren't present: Council Member Dave Baldwin, Council Member Chris Del Vecchio, the Borough Solicitor, and the Borough Engineer.

The following visitors were present: Carla Snyder from NYCFR, Mary Lou Bytof from the Dillsburg Banner, Logan Park Representative Bob Ingham, New Hope Ministries Representative Eric Saunders, and Jason Ohrum and Natasha Parrish.

The meeting was called to order by President Fawber at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Vice President Kelley moved to approve the agenda as presented. Council Member Tucker seconded the motion. - Motion carried.

APPROVAL of the MINUTES

January 3, 2022, Re-Organization Meeting - Vice President Kelley moved to approve the Re-Organization minutes of January 3, 2022, as presented. Council Member Tucker seconded the motion. - Motion carried.

January 3, 2022, Committee Meeting – Vice President Kelley moved to approve the Committee Meeting minutes of January 3, 2022, as presented. Council Member Tucker seconded the motion. - Motion carried.

January 11, 2022, Council Meeting – Vice President Kelley moved to approve the Council Meeting minutes of January 11, 2022, as presented. Council Member Tucker seconded the motion. - Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo wasn't present but did provide the Council and Mayor with a report for January 2022.

Ambulance Service Report

No one was present nor was a report provided for the month of January 2022 to Council and Mayor. President Fawber indicated he did attend the zoom meeting, and everything is on board. Carroll Township is now also a part of it. They did sign the contract at an increased fee which was per the contract. They are staffing as much as they can, just like everyone else they are losing people.

Fire Company Report

Carla Snyder indicated for the month of January 2022, there were 58 calls for the month of January 2022. For the month of January 2022, there were nine calls in the Borough.

She indicated they haven't done much training due to winter. They are going to start doing inventory this weekend. They do have classes planned for the entire summer.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for January 2022 were \$84,321.69. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Kelley moved to approve the payment of all bills as presented in the amount of \$84,321.69 pending audit approval. Council Member Tucker seconded motion. Vice President Kelley abstained. - Motion carried.

Planning Commission Report

There was no representative present.

Dillsburg Area Authority

There was no representative present.

Community Groups

Bob Ingham from Logan Park Authority provided Council and Mayor with an update. They planted 316 trees in the lower park at no cost to them. They had security cameras installed at the barn which were donated by Golden Rentals. They reorganized the utility room to accommodate the camera monitor. Mr. Ingham indicated they had two slides damaged during the soccer shoot out event. The soccer organization paid for the damage and replacement which was in the amount of \$3,400.00. Manager Deibler indicated the borough has solar lights at the park and they work very well, and they are cheaper because you don't have to run any wires. They had the donor flag display case installed. In November they had fall cleanup, some of the leaves were mulched. The projects for 2022 include: redoing the stairway inside the barn, bringing power to the lower part of the park, maintenance work to the pavilion, they want to improve the parking lot by the soccer field, continue working on the horseshoe pit and the bocce ball area. Manger Deibler asked wasn't the bocce ball a scout project. Mr. Ingham stated it was, but the scout couldn't get funding. They are planting some trees at the park entrance and the removal of some dead trees in the lower park. Spring cleanup will be held on April 23, 2022, from 9am to noon. Council Member Deeble asked if there was reason for the security cameras. Mr. Ingham indicated they have had some issues in the past.

Eric Saunders from New Hope Ministries provided Council and Mayor with an update. He told three success stories about three ladies that they helped. These three women represent almost 1700 people from 619 local families who received help from New Hope in the past year. The pandemic has been hard on a lot of families, and they thought the free money would last. The cost of living has gone up. He feels the food pantry and emergency housing assistance is helpful, but a helping hand to be able to get peoples lives back on track and moving in the right direction is what is needed. They are serving, just from the Dillsburg office over 1600 people each year close to 900 of them live in the 17019-zip code. This organization which started over 40 years is continuing to make positive impact on the community and due to the generous support from the community. Mr. Saunders provided some information to the Council and Mayor and made an appeal to consider financial assistance with some of the Coronavirus State and Local Fiscal Recovery Funds they received. President Fawber stated the Borough has been looking as to what they can and can't use the funding on. Council Member Tucker asked how many families they helped with heating bills. Mr. Saunders indicated they helped 20 families with housing needs, 11 families with heating bills and 29 families with application assistance like LIHEAP programs.

Solicitor's Report

The Borough Solicitor wasn't present but did provide the Council and Mayor with an invoice for services provided in January 2022.

Engineer's Report

Engineer Knoebel wasn't present and provided no information for services in January 2022.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for January 2022, which included reports for all the unpaid real estate and per capita taxes for 2021.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for January 2022.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Richardson had nothing to report.

PRESIDENT'S REPORT

President Fawber had nothing to report.

COMMITTEE REPORTS

Public Works Committee

- A. Discuss/Take action – Partial Payment for New Building – Council Member Deeble stated in January of 2021, the Borough contracted Gordian, a cooperative purchasing network, for a price proposal. The proposal was \$2,444,176.25. Council reviewed the proposal and agreed that the price proposal is complete and fair. Council accepted the proposal and signed a contract with Lobar Associates to perform the work. A request for a fourth partial payment has been received by the Borough for sitework, concrete and masonry work, electrical work and building materials. Council Member Deeble moved to authorize that a partial payment for sitework, concrete and masonry work, electrical work and building materials be paid. Council Member Tucker seconded the motion. – Motion carried.
- B. Discuss/Take action – Time Extension Request – Bob Ruth Ford Route 15 Development Plan - Council Member Deeble stated Bob Ruth Ford submitted an Amended Land Development Plan for their property located at 700 N Rte. 15 to the Dillsburg Planning Commission. At this time there are certain deficiencies, matters of incompleteness or other related items by reason of which the Council cannot approve the plans. Planning Commission has recommended that Council agree to an extension if requested. The Borough has received correspondence from Hanover Engineering, Bob Ruth's engineer and authorized representative, that a time extension be granted in order for this situation to be resolved before further action is taken. Council Member Deeble moved to grant a Time Extension until June 30, 2022, for the Bob Ruth Amended Land Development Plan for the property located at 700 N Rte. 15. Council Member Tucker seconded the motion. – Motion carried.

Public Safety Committee

Council Member Tucker had nothing to report.

Administration Committee

Vice President Kelley nor Council Member Wolfkill had anything to report.

OLD BUSINESS

There was none.

NEW BUSINESS

Manager Deibler indicated the Borough received a permit for the Rider Williams Foundation to have a run held on May 7th. May 7th is also Picklefest, Publick Tymes and the Pickle Run. The Pickle Committee has talked and have graciously changed the date to May 14th, so this especially important run can be successful. Things have already been started for Picklefest, Publick Tymes, and Pickle Run but the committee feels they can step up to support this worthy cause. Manager Deibler indicated there are still some issues that need to be worked out before the permit can be approved and submitted to PennDOT. President Fawber stated they might have to make some modifications to the course because the request for having two state roads to be shut down and this will be a big event. This is a great foundation, its just that some of the roads are not in the Borough's control. There will be more to come.

President Fawber called for an executive session to discuss contracts related to the fire company, with no need to come back into regular session.

ADJOURNMENT

Since there was no further business, Council Member Tucker moved to adjourn the regular meeting. Vice President Kelley seconded the motion. – Motion carried. The regular meeting was adjourned at 7:32 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Richardson
Tim Knoebel
Salzman Hughes, PC