

DILLSBURG BOROUGH COUNCIL MEETING
February 11, 2020 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: Vice President Matt Fawber, Chris Del Vecchio, Mike Gaffney and Mark Ryder. Also present were Mayor John Richardson, Borough Manager Karen Deibler, Borough Secretary Debbi Beitzel and Borough Engineer Tim Knoebel. President Holly Kelley, Council Members Dave Baldwin and Isaac Tucker and Solicitor Mark Allshouse weren't present.

The following visitors were present: Mary Lou Bytof from the Dillsburg Banner, Logan Park Representative Bob Ingham, New Hope Ministries Representative Lisa Byrne, NYCHAPS Representative Doug Riley, DAA Representative Brian Radcliffe, Planning Commission Representative Brian Seip, NEMA Representative Tim Hildebrand and Dillsburg Borough Residents Jeff Griffin, Marinell and Allen Reeves.

The meeting was called to order by Vice President Fawber at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Vice President Fawber added 11B to Public Works – Rogele payment. Council Member Ryder moved to approve the agenda as amended. Motion was seconded by Council Member Del Vecchio. – Motion carried.

APPROVAL of the MINUTES

January 6, 2020 Re-Organization Meeting – Council Member Gaffney moved to approve the Re-Organization Meeting minutes of January 6, 2020 as presented. Motion was seconded by Council Member Ryder. – Motion carried.

January 6, 2020 Committee Meeting – Council Member Gaffney moved to approve the Committee Meeting minutes of January 6, 2020 as presented. Motion was seconded by Council Member Del Vecchio. – Motion carried.

January 14, 2020 Council Meeting – Council Member Gaffney moved to approve the Council Meeting minutes of January 14, 2020 as presented. Motion was seconded by Council Member Ryder. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo wasn't present but did provide Council and Mayor with the January 2020 Dillsburg Borough Police Report. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked.

Ambulance Service Report

No one was no one present, and no report was provided for the month of January 2020 to the Council and Mayor.

Fire Company Report

No one was present but the January 2020 report was provided to Council and Mayor.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for January 2020 were \$90,048.45. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Gaffney moved to approve the payment of all bills as presented in the amount of \$90,048.45 pending audit approval. Motion was seconded by Council Member Ryder. - Motion carried.

Planning Commission Report

There was no representative present.

Dillsburg Area Authority

Brian Radcliffe reported on the January 21, 2020 board meeting. He indicated most of the items were routine and maintenance.

He mentioned the water system debt they were carrying, and they did a refinancing on it and approved it. The net result of that is they will have a reduced annual payment and over the course of the whole term, which is twenty-three years, there will be a savings of \$766,000.00.

Mr. Radcliffe indicated Sheldon Williams had a concern with the huge volume of PA One Call requests they have been receiving for identifying the water and sewer lines which the staff has to handle, and it takes time away from other things. It's a cost that's not recoverable.

He stated there are visible efforts over the past couple of years in making changes as they do maintenance with new motors and LED electrical lights; there has been a reduction in the amount of electricity they are using.

Mr. Radcliffe stated one of the big repair items would be with the fine screen process because of all the incoming wastewater to screen things out. It's running constantly and the bearings need to be pulled and replaced and would be costly.

He indicated overall, the preventive maintenance efforts on things in the system are paying off and they have a good Authority staff that can do a lot of the maintenance work themselves without going to an outside contractor.

Community Groups

Logan Park – Bill Ingham, Chair of LPA, indicated they started the small addition to the barn, and they have completed the slab, but someone defaced it before it was dry. They are looking into some security cameras for the exterior of the barn; President Kelley is looking into this for them. He stated they are going to reorient the interior of the barn by changing the stairway setup and open up the inside of the barn, so they can rent it out as space. They've had some interest in using it for weddings. Mr. Ingham indicated the playground equipment from the elementary school is gone and they are cleaning that loft area out. The sport sheds are all being painted and resuscitated, including the old concession stand down at the bottom of the park, which has a new roof on it already and new windows and door will be installed, and repairing and painting the T1-11 which is rotting. They will be starting to take bids on painting the barn; material and labor bids.

Mr. Ingham indicated another Eagle Scout project will be taking place. The young man will be putting in two horseshoe pits where the volleyball courts were beginning in April.

He indicated the area over by the bio swale is working great because he checked it out after one of the rainstorms.

He indicated there will also be some upgrades to the parking area and providing a charcoal disposal area.

Council Member Del Vecchio asked if the barn was air conditioned. Mr. Ingham stated no.

New Hope Ministries - Ms. Lisa Bryne indicated there was an increase from 2018. They served 406 families and 1,027 individuals in last quarter of 2018 compared to 540 families and 1,319 individuals in 2019; a 33% increase in families served and a 28% increase for individuals served.

Ms. Bryne stated they had several holiday programs, one was the Christmas Blessing program where guests are invited to come in and shop for Christmas gifts for their households; they had 90 families, which was 208 individuals. They distributed 203 Christmas Baskets and 214 Thanksgiving baskets. The Thanksgiving basket program was done as a drive-thru, which worked out well. This program was done on a Saturday, which is a great opportunity for volunteers that usually can't come during the week to help.

She stated they just hired Brad Fisher in November as the full-time mobile food pantry coordinator. They have expanded their mobile food pantry so much that it got to the point where the food program manager was trying to do both and was getting to be too much for one person. They are now up to nine different mobile food pantry sites; they added four more sites within the last four months.

She stated they have been expanding their stability/job training programs. They just added a CDA program which is a Child Development Associate program and Rise-Up program which is a retail customer service-oriented program.

Solicitor's Report

Solicitor Allshouse wasn't present but did provide an invoice for services provided in January 2020 to the Council and Mayor.

Engineer's Report

Engineer Knoebel provided the Council and Mayor with an invoice for services provided in December 2019 and January 2020.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for taxes paid in January 2020. She indicated that all the delinquent real estate taxes for 2019 have been filed with York County Tax Claim office and the per capita taxes have been filed with York Adams Tax Bureau.

Borough Staff Report

Manager Deibler provided the Council and Mayor with a written report for January 2020.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Richardson had nothing to report.

PRESIDENT'S REPORT

President Kelley wasn't in attendance.

COMMITTEE REPORTS

Public Works Committee

- A. Discuss/Take Action – Trash Collection Bids & Contract – Council Member Del Vecchio stated the Dillsburg Borough accepted sealed bids until 4:00 p.m. on February 4, 2020 for the Municipality's trash

and recycling collection beginning April 1, 2020. Two bids were received. The bids from Republic & Penn Waste were opened and read aloud at the regularly scheduled Committee meeting of the Borough Council on February 4, 2020 in the Borough Office. All bids included weekly trash and recycling collection, one ‘big’ item picked up weekly and have both quarterly and per bag or tag pricing. The details of the bids are as follows:

Republic – an average of \$83.70/quarter and \$8.10/bag	which works out to:
1 st year \$80.40/quarter and \$7.50/bag	
2 nd year \$83.60/quarter and \$7.80/bag	
3 rd year \$86.95/quarter and \$8.10/bag	
Penn Waste – an average of \$66.20/quarter and \$7.50/bag	which works out to:
1 st year \$63.00/quarter and \$7.00/bag	
2 nd year \$66.15/quarter and \$7.50/bag	
3 rd year \$69.45/quarter and \$8.00/bag	

Council Member Del Vecchio moved to appoint Penn Waste as the Borough of Dillsburg’s contracted trash hauler for a 3-year term, beginning April 1, 2020. Motion was seconded by Council Member Gaffney. Council Member Ryder stated there are serious service issues with Penn Waste. They leave cans all over the streets and don’t put cans back where they found them. On windy days he could accept it, but he receives a lot of complaints that cans are not put back on the sidewalks. Cars are hitting the cans and getting destroyed. Mayor Richardson stated this was the first time Council Member Ryder was bringing these issues up and was never aware of it. The Mayor indicated if the Borough Manger was aware of this, she could have called Penn Waste and made them aware of the issues. Vice President Fawber stated what they could do is considering the price difference they need to go with Penn Waste, but they have a route supervisor that goes around and could make them aware. Manager Deibler stated when the office does get more than one phone call complaining, the office does call Penn Waste and ask that the supervisor follow them around. Council Member Ryder indicated they do but for only about a week or two, then it’s back to square one. Council Member Del Vecchio asked if the office was getting complaints regarding this issue. Manager Deibler and Secretary Beitzel both stated no. Council Member Ryder stated he gets them all the time and sees it. Council Member Del Vecchio stated he doesn’t have an issue where he lives, and Mayor Richardson stated he doesn’t either. Vice President Fawber indicated they need to find the actual location and find out who is on that route and address with Penn Waste. – Motion carried.

- B. Discuss/Take Action – Payment Requisition No. 8 (Final Payment) for Rogele Inc, 02-04-2020 Gettysburg Street Improvements. - Vice President Fawber stated Rogele met with the engineer and the engineer has no issues, so Vice President Fawber moved based on the engineer’s review, to recommend payment of requisition #8 to Rogele Inc., in the amount of \$20,300.62. Motion was seconded by Council Member Gaffney. – Motion carried. Marinell Reeves, resident of Gettysburg Street thanked Council for the work that was done on Gettysburg Street.

Public Safety Committee

- A. Discuss/Take Action – Ordinance 2020-1 – Amending Chapter 15, Part 3, Restrictions on Size, Weight and Type of Vehicles and Load - Vice President Fawber stated truck traffic on residential streets in the Borough is increasing at a very high rate. This was creating premature failing of existing pavement. York County Planning was hired to do a traffic count and speed study on East York Street. KPI Technology Consultant Engineers was hired to do a pavement study on the same street. These studies found that certain weights and types of trucks should not be traveling on this residential street. Vice President Fawber moved to adopt Ordinance 2020-1, amending Chapter 15 Part 3 of the Borough Code by enacting axle restrictions on East York Street. Motion was seconded by Council Member Gaffney. – Motion carried. Marinell Reeves indicated now that Route 15 at Golf Course Road has changed traffic

flow, the trucks are now coming down Gettysburg Street to go to the mini mart and will rip up Gettysburg Street. Vice President Fawber stated Council will add this issue to their list and check into it.

Administration Committee

- A. Discuss/Take Action – Resignation - Council Member Gaffney stated Council has received a resignation from Dillsburg Borough’s Zoning Hearing Alternate Beth Aughenbaugh. Council Member Gaffney moved, with deep regret, to accept Ms. Aughenbaugh’s resignation and thank her for her service. Motion was seconded by Council Member Ryder. – Motion carried.
- B. Discuss/Take Action – Design of Possible New Building – Council Member Gaffney stated the Borough Office Building is becoming very expensive to operate. It is quite old and crumbling quicker than we can make repairs. The Borough has definitely outgrown the Public Works Building. The annexed property along S. Chestnut Street/Old York Road would be the perfect spot for a new Borough building which would house a Community Center, the Borough Office, the Public Works Department, The Dillsburg and Northern Emergency Management Agencies and the Ambulance Service. It would also be used as an Emergency Shelter. The first steps would be to meet with a Design/Engineer to get educated on such a project, along with some plans and pricing. Council Member Gaffney moved to authorize Manager Deibler to do what is necessary to complete the first steps, gather the required information and keep Council informed. Motion was seconded by Council Member Ryder. – Motion carried.
- C. Discuss/Take Action – Appointment to Planning Commission – Council Member Gaffney stated because of the recent resignation of Allen Reeves, there is currently a vacancy on the Dillsburg Planning Commission. Council has reviewed the names of available persons and has selected Beth Aughenbaugh of 302 Harrisburg Pike in the Borough to fill the vacant position. Council Member Gaffney moved to appoint Beth Aughenbaugh to the vacant position on the Planning Commission to fill the remainder of the 4-term that expires on December 31, 2021. Motion was seconded by Council Member Ryder. - Motion carried.
- D. Appointment to Zoning Hearing Board – Council Member Gaffney stated because of the recent resignation of Beth Aughenbaugh, there is currently a vacancy on the Dillsburg Zoning Hearing Board. Council has reviewed the names of available persons and has selected Heidi Tucker of 146 S. Baltimore Street in the Borough to fill the vacant position. Council Member Gaffney moved to appoint Heidi Tucker to the vacant position on the Zoning Hearing Board as Alternate to fill the remainder of the term that expires on December 31, 2021. Motion was seconded by Council Member Ryder. - Motion carried.
- E. Discuss/Take Action – Real Estate Tax Exoneration Request - Council Member Gaffney stated last year the Borough received two, 5-year Tax Exoneration requests for Real Estate Taxes under the Disabled Veterans Real Estate Tax Exemption Program from the Pennsylvania Department of Military and Veterans Affairs that need reviewed on a yearly basis. One request is for Fred B Smith of 10 E Welty Avenue and the other one is for Frederick F Watson of 423 S Baltimore Street. Council Member Gaffney moved to grant the requests for only the 2020 Real Estate Tax exoneration for Fred B Smith of 10 E Welty Avenue and Frederick F Watson of 423 S Baltimore Street. Motion was seconded by Council Member Ryder. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

- A. Resolution 2020-2 – Recognizing Allen Reeves – Vice President Fawber stated the Council Members and the Mayor wish to recognize and thank Mr. Allen Reeves for his dedication and service to the

Borough of Dillsburg and its Residents. Among the many other contributions and volunteer efforts in the Community, Allen served on Planning Commission for over thirty (30) years and on Dillsburg Emergency Management, as well as, Northern Emergency Management teams for twenty (20) years. He served faithfully and with honesty and integrity, giving of his time, experience and enthusiasm for a combined fifty (50) years. He has represented the Borough at many State, County and Local functions and meetings, including working tirelessly on the York County Comprehensive Plans, served as the Planning Commission Chair, completed endless emergency trainings and was involved with a variety of community groups and events. He has been a great asset for the Borough of Dillsburg. Vice President Fawber moved to adopt Resolution 2020-2 recognizing the service performed for the Borough of Dillsburg and its Citizens by Mr. Allen Reeves. Motion was seconded by Council Member Gaffney. – Motion carried. Mayor Richardson presented Mr. Allen Reeves with a framed copy of the resolution.

ADJOURNMENT

Since there was no further business, Council Member Gaffney moved to adjourn the regular meeting. Motion was seconded by Council Member Ryder. – Motion carried. The regular meeting was adjourned at 7:39 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Richardson
Tim Knoebel
Mark Allshouse