

**DILLSBURG BOROUGH COUNCIL MEETING**  
**February 12, 2019 – MINUTES**  
**7:00 PM**

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President Holly Kelley, Vice President Matt Fawber, Mike Gaffney, Isaac Tucker and Mark Ryder. Also present were Mayor John Richardson and Borough Secretary Debbi Beitzel. Council Members Dave Baldwin and Jeff Griffin, Borough Manager Karen Deibler, Borough Engineer Tim Knoebel and Solicitor Mark Allshouse weren't present.

The following visitors were present: Chief Wargo from the Carroll Township Police Department, Carla Snyder from NYCFD, New Hope Representative Eric Saunders and his daughter Cathleen Saunders, Logan Park Representative Bob Ingham, Joanne and Larry Klase from NYCHAPS and Dillsburg Borough Residents Jim Burgess and Chris Delvecchio.

The meeting was called to order by President Kelley at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Gaffney moved to approve the agenda as presented. Motion was seconded by Council Member Ryder. – Motion carried.

APPROVAL of the MINUTES

January 2, 2019 Committee Meeting – Vice President Fawber moved to approve the Committee Meeting minutes of January 2, 2019. Motion was seconded by Council Member Gaffney. – Motion carried.

January 8, 2019 Council Meeting – Vice President Fawber moved to approve the Council Meeting minutes of January 8, 2019. Motion was seconded by Council Member Ryder. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the January 2019 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents and a breakdown of hours worked. He indicated for the month of January 2019, there were 128 calls for service. There were seven (7) traffic accidents in January 2019 and the officers issued a total of 30 traffic citations in January 2019.

Vice President Fawber indicated he saw on the news that police departments are providing a safe area to meet for those people buying things on line and asked if they had one. Chief Wargo indicated they did not, the two he was aware of was West Shore Regional and Lower Allen Police Department. They have cameras but are not under 24/7 surveillance.

### Ambulance Service Report

No one was present and no report was provided for the month of January 2019 to the Council and Mayor.

### Fire Company Report

Carla Snyder reviewed the January 2019 report with Council and Mayor. She indicated for the month of January 2019, there were 39 calls.

She indicated they did some fire inspections for Elmcroft and Drayer Physical Therapy and signed off on them.

She indicated they purchased a used 2001 Ford F350 brush truck in good condition with about 10,000 miles on it for \$25,000.00; a savings of \$120,000.00 (if purchased a new one). They hope to get it in service soon. President Kelley asked where the truck was going to be housed. Ms. Snyder stated at the Borough station.

She indicated they hosted a “Stop the Bleed” training, which is for mass casualty incidents.

She reminded everyone of the CapGOG meeting on Monday night being held at Good Hope Station and will focus on the struggles of volunteer fire service and how municipalities can help with funding and to keep the volunteer fire service going.

Ms. Snyder indicated last year when they spoke, one of the things with funding was that Council was waiting until the two companies merged. They have now merged, and the paperwork had been provided. She asked Council if they had a chance to look at the budget to see what they could be budgeted for last year and this year. President Kelley stated the 2019 budget was adopted in December 2018 and didn't know what those numbers were and would also check into the 2018 numbers and would get back to them.

### Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for January 2019 were 64,672.45. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Fawber moved to approve the payment of all bills as presented. Motion was seconded by Council Member Ryder. - Motion carried.

### Planning Commission Report

There was no representative present.

### Dillsburg Area Authority

There was no representative present.

### Community Groups

**New Hope Ministries** – Eric Sauders, Executive Director, announced they have a new center manager, Lisa Bryne and doing a fantastic job and seeing new programs happening with their kitchen and new volunteers joining them. She has been a great successor to Laurie.

He indicated in the last quarter of 2018, they served 406 families out of the Dillsburg site compared to last year of 288. They have seen new activity related to the federal government shut down for help with food, rent and other basic needs.

Mr. Sauders indicated one of the other services that has made a big difference is their backpack program, which is serving most of the Northern York School District schools. This program provides food to 65 local children for the weekend along with the food pantry that is available during the week.

He indicated they could potentially become recipients of a state Department of Human Services grant called Snap 50/50, which would help them leverage federal workforce training dollars in response to private dollars they are spending. This could help us with new job training opportunities in helping people to find living wage employment.

President Kelley asked how their mobile truck was doing. Mr. Sauders indicated it was doing excellent. They have added two more sites in Adams County; one in York Springs and the other in Abbottstown. They are also looking to start up some Northeastern sites.

President Kelley indicated there is a program that the veterans do in connection with the Central PA Food Bank and asked if this was something they could locally support and dove tail from a local standpoint with our VFW and American Legion. Mr. Saunders stated he thought they could and one of the benefits they have is a very high capacity food pantry locally and they have the ability to serve all the veterans and the families in the Northern York County area that need help. He indicated however there are limitations of resources on how many separate constituent groups they can try to serve individually. He stated if there is interest, he would be in full support.

**Logan Park Authority** – Bob Ingham updated Council on some of their projects that were completed in 2018: installed new LED exterior lighting, completed the parking boundary telephone poles with reflectors, fixed a broken window in the barn and completed the kitchen remodeling.

He indicated someone was interested in renting the barn for a wedding. They had some discussion on this issue, and they talked about what kind of electric utensils they could buy as a standard unit in order to service someone renting the barn.

Mr. Ingham indicated their big project this year is the bioswale. There is a problem area by the pavilion, which will be excavated, and Nancy Putt will be placing plants that will help absorb the water. The swale will extend past the path approximately 150 feet. He indicated most of the drainage from the upper part of the pavilion empties in this area and that is why that area is wet all the time. They are hoping that the majority of the water will be contained to that area and absorbed by the plants.

He indicated they have another Eagle Scout project. The project will be refurbishing all the picnic tables. The scout is going to replace all the hardware, fix some seats that need to be replaced and then stain everything, which should be ready by spring.

Mr. Ingham indicated they're going to re-organize the barn stairs inside. The existing stairway is in the middle of the interior of the barn and there is no good usage area. After long discussions, they are going to change the way you currently go into the utility room and put the stairway on the outside perimeter, so that it's not in the way of anything.

He indicated they are going to put a 6' x 16' addition on the side of the barn for the police department, which will be used for storage. He already prepped it with stone and still working on the cost. He is hoping he could work with the Township and the Borough for some additional funding.

Mr. Ingham indicated the last project was, he would like to pull a permit from Met-Ed to bring electric to the bottom of the park. They had paperwork in about eight or nine years ago but had to pull it because of funding and didn't need the usage. He stated the idea is to get electric and start using the old concession stand that is located there. Council Member Tucker asked if there was a generator down there. Mr. Ingham stated he suggested that, but that is a physical thing to have to set up all the time. He indicated looking toward the future he would like to have a pavilion and having lighting down there.

#### Solicitor's Report

Solicitor Allshouse wasn't present but did provide the Council and Mayor with a report for services provided in January 2019.

#### Engineer's Report

Engineer Knoebel wasn't present but did provide the Council and Mayor with an invoice for services provided in January 2019

#### Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for taxes paid in January 2019. She indicated that all the delinquent real estate taxes for 2018 have been filed with York County Tax Claim office and the per capita taxes have been filed with York Adams Tax Bureau. She also mentioned that the 2019 tax bills will be mailed shortly. Mayor Richardson asked if it was up from previous years. She stated yes, a little bit. Vice President Fawber asked if most of the money comes back to the Borough. Tax Collector Beitzel stated YATB does do a good job with collecting the delinquency.

#### Borough Staff Report

Manager Deibler wasn't present but did provide the Council and Mayor with a written report for January 2019.

#### PUBLIC COMMENT

James Burgess, 116 Greenbriar Lane, reviewed the doorbell truck data with Council and Mayor. He indicated he had six days' worth of data (the week of February 4<sup>th</sup>) there were 16 dump trucks. The average was three dump trucks per day and the median is two trucks, which is down due to possibly the weather.

#### CORRESPONDENCE

There was none.

#### MAYOR'S REPORT

Mayor Richardson had nothing to report.

#### PRESIDENT'S REPORT

President Kelley invited everyone to the Legion on February 16<sup>th</sup> where the Will Fisher Orchestra will be playing on behalf of NYCHAPS. This is a public event and tickets can be purchased at the Book House, Manetenance and her father, Tom Robson.

## COMMITTEE REPORTS

### Public Works Committee

- A. Discuss/Take Action – Rogele Payment for Gettysburg Street - Council Member Ryder stated in April of 2017 the Borough entered into an intergovernmental cooperation agreement and in August 2017 entered into a Memorandum of Understanding with DAA for the joint road work maintenance of Gettysburg Street. This afternoon, the Borough received final payment requests from Rogele Inc. for work done between October 26, 2018 and November 30, 2018 in the amount of \$103,721.64. KPI Technology, Inc has reviewed the requests and stated that \$102,056.64 of work was performed and a retainage of \$15,000.00 was suggested. Council Member Ryder moved to authorize that payment in the amount of \$87,056.64 for the Gettysburg Street maintenance work completed by Rogele, Inc. Motion was seconded by Council Member Tucker. – Motion carried.
- B. Discuss/Take Action – Adopting the York County 2018 Hazard Mitigation Plan - Council Member Tucker stated Dillsburg Borough recognizes the threats that natural and human-made hazards pose to public health, safety, and welfare and acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving pre-and post-disaster Hazard Mitigation Grant Program funds. The York County 2018 Hazard Mitigation Plan has been developed by the York County Planning Commission in cooperation with other county departments, municipalities, related entities, citizens of York County, and Dillsburg Borough, under the guidance of a Hazard Mitigation Local Planning Team. A public involvement process consistent with the requirements of DMA 2000 was conducted to develop the York County 2018 Hazard Mitigation Plan. The York County 2018 Hazard Mitigation Plan recommends mitigation actions that will reduce losses to life and property affected by both natural and human-made hazards that face York County and its 72 municipal governments. Council Member Tucker moved to adopt Resolution 2019-1, adopting the York County 2018 Hazard Mitigation Plan as Dillsburg Borough’s Hazard Mitigation Plan. Motion was seconded by Council Member Ryder. – Motion carried.
- C. Discuss/Take Action – Electricity Suppliers - Council Member Tucker stated as Council and Borough Residents know, on January 1, 2011 all PA electric service territories became competitive. This means that all consumers have the ability to choose from a various number of suppliers in the market. The Borough’s current supplier’s rate calculations will be changing as of June 1, 2019. Council directed Manager Deibler to research the various suppliers as to their plan options and rates. Manager Deibler provided this information to Council for review.

Patriot Energy has Guaranteed a Rate of \$.0451/KWH for 36 Months  
\$.0457/KWH for 48 Months  
\$.0461/KWH for 60 Months

#### APPI – NO BID

AES has Guaranteed a Rate of \$.03974/KWH for 34 Months  
\$.03974/KWH for 46 Months  
\$.03974/KWH for 58 Months

Council Member Tucker moved to authorize that AES be chosen as the Borough’s electricity supplier at the guaranteed rate of \$.03974 cents per kwh for a term of 58months. Motion was seconded by Council Member Ryder.

Public Safety Committee

A. Discuss/Take Action – Appointing DEMA and/or CERT Members - Vice President Fawber stated the Dillsburg Borough Council recognizes the need for a Community Emergency Response Team (CERT) and the Dillsburg Emergency Management Agency (DEMA) in the event of a disaster. Council understands that members of this team are required to complete specific training courses and must continue to stay current with any future training necessary. Numerous area residents completed the required DEMA and/or CERT training and have been active in DEMA exercises, including POD drills. They have much to offer the community and would like to be active members of DEMA &/or CERT. Council would like to thank the following and officially appoint them to the Dillsburg Emergency Management Agency and/or the Dillsburg CERT Team from March 1, 2018 through February 28, 2019: Tim Hildebrand, Allen Reeves, Eugene Fisler, Amy Erb, Terri Hildebrand, John Prato, David Hile and Beth Hile. Vice President Fawber moved to adopt Resolution 2019-2 appointing area residents to the Dillsburg Emergency management Agency and/or the Dillsburg Community Emergency Response Team. Motion was seconded by Council Member Gaffney. – Motion carried.

Administration Committee

Council Member Gaffney had anything to report.

OLD BUSINESS

There was none.

NEW BUSINESS

Secretary Beitzel stated due to the snow, trash pickup would be delayed by one day.

Council Member Tucker indicated he had a conversation with Planning Commission Member Brian Seip and stated the Borough ordinances are to be reviewed every ten years.

ADJOURNMENT

Since there was no further business, Council Member Ryder moved to adjourn the regular meeting. Motion was seconded by Vice President Fawber. – Motion carried. The regular meeting was adjourned at 7:32 pm.

Respectfully Submitted,

*Debbi L. Beitzel*

Debbi Beitzel  
Borough Secretary

cc: Borough Council Members  
Mayor Richardson  
Tim Knoebel  
Mark Allshouse