

Logan Park Authority  
Meeting Minutes  
Meeting Date: February 16, 2016

**Attendance**

*Logan Park Authority Members Present:* Terri Hildebrand, Scott Bair, Jim Hess, Scott Housel, Nancy Putt, Greg Perry, Bil Cressler and Bob Ingham via telephone.

*Others in Attendance:* Holly Kelley, Dillsburg Borough; Tony Dees, Dillsburg Baseball; and Kelly McGee, Girls Softball.

Meeting Administrative Matters

*Meeting Called to Order:* Chairman Hildebrand called the meeting to order at 7:06 pm.

*Reading and Approval of the Minutes:* The Board approved the minutes of the January meeting.

*Treasurer's Report:* Mr. Cressler reviewed the Treasurer's report for January. The Board approved the Treasurer's report as submitted.

**Visitors Presentation**

*Dillsburg baseball:* Tony Dees previewed the youth baseball season by noting the following:

- Schedule of field use for Spring will begin March 11 and end June 11. The Fall schedule begins August 28 and ends October 25;
- Offered the use of the snack bar in the barn to the Dillsburg Soccer Association for their Shootout in October again this year;
- Considering replacement of a shed at Logan Field this year. *Terri asked that that plans for the replacement be brought to LPA prior to construction/installation for approval from LPA.*
- Proof of insurance will be forwarded to the Board soon.

*Dillsburg Girls Softball:* Kelly Magee noted the following issues for the coming year:

- Seeking bids to create a dirt infield on the back field, enabling games played consecutively;
- Asking permission to use the snack bar at by the softball field. The Board approved their request, although the combination of the lock needs to found;
- Schedule of field use for Spring begins mid-March and ends Mid-June. The Fall schedule begins last week of August and ends last week of October;
- Asking permission to move their storage shed;
- Looking for funding from the Board. The Board advised that they apply to the Borough of Dillsburg and Carroll Township;
- Proof of insurance to be forwarded.

Ms. Hildebrand stated that the Soccer Association representative was not able to attend, but sent materials outlining their use of the Park in the coming year. Absent was proof of insurance. The Board approved use of the meeting room at the barn for the Soccer association for the third Monday of each month from April through December at their request.

**Old Business**

*Member assignments:* Ms. Hildebrand asked the following members to perform duties as follows:

- Mr. Perry and Mr. Alves - upkeep and maintenance of the Tot-Lot and designated parking areas including making recommendations for improvement. Ms. Putt – newsletters and correspondence with Dillsburg Borough and Carroll Township;
- Mr. Cressler and Mr. Housel – Mowing contracts and making recommendations as needed;

- Mr. Ingham and Mr. Bair – oversight of the upkeep and needed maintenance of buildings and grounds making recommendations as appropriate.

*Park Closed Due to Winter Weather:* The Board decided to resume meeting at the barn in March.

*Borough Meeting:* Ms. Hildebrand reviewed her comments made at the most recent meeting of the Dillsburg Borough Council focusing on and overview of projects and plans.

*Barn Roof and Spouting Repairs:* Mr. Ingham reported that he tried to contact the contractor that agreed to do the work this previous fall but never started the job. He has been unsuccessful in getting a response. Mr. Ingham asked for one more week, after which he will be going to seek others bidders. Ms. Hildebrand asked all other members to bring suggestions for possible contractors to the next meeting.

*Designated Parking Areas:* The Board tabled the issue until next meeting.

### **New Business**

*Mowing Contract:* The Board appointed Mr. Cressler to renew the current mowing contract.

*Spring Cleanup:* The Board set April 23 as the date for the annual Spring Cleanup. Ms. Hildebrand agreed to contact the Kiwanis club to determine their interest in rebarking the Tot-log as they have done in the past.

*Commemoration:* The Board agreed to purchase a plaque for installation on one of the Park benches commemorating the service of the recently retired Park Chair, Jim Hess. Ms. Putt agreed to speak with Mr. Hess to obtain his appropriate service information for the plaque.

*Amendment of the By-laws:* Mr. Cressler discussed his preliminary review of the Bylaws and suggested changes and additions that reflect the current status and operations of the Park using a model format. He will draft a proposal for the Board to review and discuss at the next meeting.

*Review and Update of Projects:* Ms. Hildebrand suggested that the Park's strategic plan needs updating to reflect current project needs. She agreed to prepare a draft for the next meeting.

*Rest Room Opening:* Mr. Ingham will contact Carroll Township employees to get the restrooms open at the appropriate time. Ms. Hildebrand will contact the cleaning service to resume after opening.

*Cornacopia Contribution:* Ms. Hildebrand noted that Cornacopia made a contribution of \$250 to the Park in exchange for the use of the Park's vendor stall at Farmers' Fair.

The Board adjourned the meeting at 8:40 pm.