DILLSBURG BOROUGH COUNCIL MEETING
August 9, 2016 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President John Richardson, Vice President Holly Kelley, Hal Anderson, Dave Baldwin, Matt Fawber, Jeff Griffin and Yvonne Laukemann. Also present were the following: Junior Council Member Joshua Welker, Mayor Wendell Hollinger, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Borough Engineer Tim Knoebel and Solicitor Mark Allshouse weren't present.

The following visitors were present: Chief Thomas Wargo from the Carroll Township Police Department, YCBA and COG Representative Mark Ryder, New Hope Ministries Representative Laurie Wentzell, Logan Park Representative Terri Hildebrand, Kim McKonly and Zanny Binner from Beauty after Bruises. Also present was Borough Resident, Richard Heffner and former Junior Council Member Bruce Naylor.

The meeting was called to order by President John Richardson at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Griffin moved to approve the agenda as presented. Motion was seconded by Council Member Fawber. – Motion carried.

APPROVAL of the MINUTES

July 5, 2016 Committee Meeting – Council Member Baldwin moved to approve the Committee Meeting minutes of July 5, 2016 as presented. Motion was seconded by Council Member Fawber. – Motion carried.

July 12, 2016 Council Meeting – Council Member Fawber moved to approve the Council Meeting minutes of July 12, 2016 as presented. Motion was seconded by Council Member Baldwin. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the July, 2016 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a "crimes clear rate" and a breakdown of hours worked. He indicated for the month of July 2016, there were 133 calls for service for a year-to-date total of 841. There were four (4) traffic accidents in July 2016 for a year-to-date total of 37 and the officers issued a total of 27 traffic citations in July 2016 for a year-to-date total of 205.

Part I offenses for July 2016, there was an overall clearance rate of 70%. Part II offenses for July 2016, there was an overall clearance rate of 92%. The combined clearance rate was 85% for Part I and Part II offenses.

The contracted hours were right on schedule for the year.

President Richardson asked Chief Wargo if his department has a speed trap set up along Route 15 around Pakhas. Chief Wargo stated they park at Sunoco and on the center median strip looking for expired inspection stickers.

Chief Wargo indicated National Night Out went great and thanked Council and staff for all their help.

Ambulance Service Report

Keith Heckert wasn't present but did provide a report for the month of July 2016 to the Council and Mayor.

Fire Company Report

Citizens' Hose Fire Company #1 – Scott McClintock wasn't present but did provide a report for the month of July 2016 to the Council and Mayor.

Franklintown Fire Company – Michael Whitzel wasn't present but did provide a report for the month of July 2016 to the Council and Mayor.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for July 2016 were $65,277.95. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Fawber moved to approve the payment of all bills as presented. Motion was seconded by Council Member Baldwin. President Richardson and Vice President Kelley abstained. - Motion carried.

Planning Commission Report

Planning Commission did not meet in July, 2016.

Dillsburg Area Authority

There was no representative present.

Community Groups

New Hope Ministries – Laurie Wentzell indicated the new facility project is moving forward, just at a slow pace, but hope to break ground this fall. She indicated they worked with 580 different households within the NYCSD; 400 of the families needed assisted with food requirements. She indicated they have helped 200 households this new fiscal year. They worked with 21 kids in the Dillsburg afterschool program helping them with homework, service projects, community projects, character development, etc. She indicated there were 21 kids enrolled in the summer program which included fieldtrips and swimming. Ms. Wentzell indicated the afterschool program will be held at St. Paul's Lutheran Church next school year.

She indicated over the last four months they have worked hard to see which stability program might be a particular benefit to the each guest and then encourage them to participate in those programs. She stated this project was both encouraging and discouraging. They have been trying to assist those without jobs with their job junction program, helping them with job searches. They also have fork lift training, nurse assistance training, etc. Once the connection was made with those they assisted only 4.5% of the household they worked with, have an adult who should be or could be working, but isn't. The discouraging part is 95.5% of the households they worked with don't have potential in terms of

increasing their income. She stated they are hoping the Dollars & Cents program will help those households as well as those that are working to better use their funds and find ways to reduce their expenses. Ms. Wentzell shared some of their client's stories with Borough Council and thanked the Borough Council for their support and the support of the community which gives them the privilege of doing what they can do.

Logan Park – Terri Hildebrand stated it was a great National Night Out event and thanked all the volunteers. She thanked the Borough Council for their financial support. She stated they want to focus on the following: Upgrading the parking, upgrades on the roof (which Carroll Township will be helping with), the Lions Club will be helping with repairs on the pavilion, the second floor meeting room needs refinished, upkeep and repairs to the barn's exterior, trees need to come down and enhancing the natural habitat around the park by replacing the dead trees. She stated they are drafting a letter regarding private property owners accessing their area through the park and will be sending a copy to the Borough for their input and support. Mrs. Hildebrand indicated they are working on getting the budget to the Borough by the deadline. Council Member Anderson suggested possibly changing the old volleyball court into a basketball court. Mrs. Hildebrand stated they have talked about this and some of their feelings were it wasn't large enough, and they felt it was too close to the tot lot and putting up more playground equipment for a different age group has been talked about for that area.

YCBA & COG

YCBA – Mr. Ryder indicated the next meeting will be held on September 22nd at the Red Lion Community Center and the speakers will be discussing the heroin problems in York County. Mr. Ryder stated the annual dinner will be held on November 12, 2016 at Derry Land Square Saloon and Restaurant.

CapCOG – Mr. Ryder indicated there wouldn't be a meeting on August 15th, instead they will be sponsoring a firefighter forum at HACC beginning at 6:00 pm. He stated the annual picnic will be held at the Armitage Golf Course on September 19th.

Solicitor's Report

Solicitor Allshouse wasn't present but did provide the Council and Mayor with a report for July, 2016.

Engineer's Report

Engineer Knoebel wasn't present but did provide the Council and Mayor with an invoice for July, 2016.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for taxes paid in July, 2016.

Borough Staff Report

Borough Manager Deibler provided the Council and Mayor with a written report for July, 2016.

PUBLIC COMMENT

Richard Heffner, 8 South Third Street asked if the Borough discussed the thought of putting a stop sign up at the intersection of South Third Street and Sidle Alley. Manager Deibler indicated the Borough can't just put a stop sign, they have to do a traffic study which takes time and money.

Kim McKonly from Beauty after Bruises invited everyone to their event on Saturday, August 27th, from 7:00 am to 4:30 pm at Logan Park which supports those that were abused as children looking for counseling as adults. She mentioned they will be having a dunk tank and are looking for local celebrities for the tank. She stated there will be yard sales, a corn hole tournament, vendors, food and much more. Ms. McKonly asked if there was anyone that could get in contact with the fire company to come fill their dunk tank, she would greatly appreciated it. She indicated she left several emails and phone messages and no one is returning her emails or calls.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Hollinger had nothing to report.

PRESIDENT'S REPORT

President Richardson had nothing to report.

COMMITTEE REPORTS

Public Works Committee

Neither Council Member Anderson nor Laukemann had anything to report.

Public Safety Committee

A. Discuss/Take Action – Setting of Trick-or-Treat – Council Member Baldwin stated each year the Borough tries to designate the last Thursday of October as the official date for the Trick-or-Treat festivities within the Borough. Council Member Baldwin moved to set the official 2016 date and time of Trick-or-Treat in the Borough of Dillsburg for Thursday, October 27, 2016 from 6:00 pm until 8:00 pm. Motion was seconded by Council Member Fawber. – Motion carried

Administration Committee

A. Discuss/Take Action –Fowl Permit – Vice President Kelley stated Section 2-101 of Chapter 2 of the Code of the Borough of Dillsburg states that it shall be unlawful for any person, firm, corporation or other entity to engage in the keeping or housing of poultry or other undomesticated animals in the Borough without first obtaining a permit. Karen & Clara Webb of 35 Corvair Drive have applied for a permit in order to raise chickens. The Borough has been provided with the information for keeping the fowl, the description of the quarters where the fowl will be maintained, the process for waste removal and the expected noise level. Council has reviewed the information and application and found everything in order. Vice President Kelley moved to approve the application as submitted and authorize the Borough Manager to notify the applicant of the approval with the understanding that Council may withdraw the permit at any time whenever such keeping or housing fowl shall have a detrimental effect upon the health, safety or welfare of the Borough or its residents. If the permit would be withdrawn, the applicant shall be notified in writing of the reasons therefor, and be ordered to remove such fowl within a specified time. Motion was seconded by Council Member Fawber. – Motion carried.

B. Discuss/Take Action – Resolution 2016-5 – Recognition of Junior Council Member – Council Member Griffin stated Bruce Naylor served the Borough of Dillsburg as a Junior Council Member beginning on May 12, 2015. Borough Council wishes to recognize and thank him for his service

to the Borough of Dillsburg. Council Member Griffin moved to adopt Resolution 2016-5 recognizing the Borough's former Junior Council Member, Bruce Naylor. Motion was seconded by Vice President Kelley. – Motion carried.

C. Discuss/Take Action – Resolution 2016-6 – Recognition of Jefferson Borough – Vice President Kelley stated Jefferson Borough is celebrating the momentous occasion of its 150th anniversary. The piece of land now known as Jefferson Borough started out as nothing more than a crossroads for commercial trade between Baltimore and York. In 1812 the founder of the Borough, Frederick Kraft, purchased the land and established a tavern and store and in 1814 had a surveyor lay out the town on the crossroads. The town was named after Thomas Jefferson, had a population of 164 by 1850 and was incorporated in 1866. Jefferson Borough has been fortunate to have civic leaders and citizens that have helped the municipality grow and become a presence in the area. The Dillsburg Borough Council would like to congratulate Jefferson Borough and offers best wishes for growth and prosperity in the years to come. Vice President Kelley moved to adopt Resolution 2016-6, recognizing Jefferson Borough on its 150th anniversary and direct that a copy of the document be transmitted to Jefferson Borough during its anniversary celebration. Motion was seconded by Council Member Griffin. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Griffin moved to adjourn the regular meeting. Motion was seconded by Council Member Fawber. – Motion carried. The regular meeting was adjourned at 7:34 pm.

Respectfully Submitted,

Debbi L Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Hollinger
Tim Knoebel
Mark Allshouse