DILLSBURG BOROUGH COUNCIL MEETING
March 8, 2016 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President John Richardson, Vice President Holly Kelley, Hal Anderson, Dave Baldwin, Matt Fawber, Jeff Griffin and Yvonne Laukemann. Also present were the following: Junior Council Members Bruce Naylor and Bri Salazar, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Mayor Wendell Hollinger, Borough Engineer Tim Knoebel and Solicitor Mark Allshouse weren't present.

The following visitors were present: Chief Thomas Wargo from the Carroll Township Police Department, Hector Morales from Citizens Hose Fire Co #1, Michael Whitzel from Franklintown Fire Company, YCBA and COG Representative Mark Ryder, Mary Lou Bytof from the Dillsburg Banner, New Hope Ministries Representative Laurie Wentzell, Dillsburg Senior Center Representative Scott Shughart and NYCHAPS Representatives Larry Klase, Mike Lintal, Murray Small, Mark Hagenbuch, and Don Peroni. Also present were two people from ABC27 news.

The meeting was called to order by President John Richardson at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Baldwin moved to approve the agenda as presented. Motion was seconded by Council Member Fawber. – Motion carried.

APPROVAL of the MINUTES

February 2, 2016 Committee Meeting – Council Member Griffin moved to approve the Committee Meeting minutes of February 2, 2016 as presented. Motion was seconded by Council Member Baldwin. – Motion carried.

February 9, 2016 Council Meeting – Council Member Griffin moved to approve the Council Meeting minutes of February 9, 2016 as presented. Motion was seconded by Council Member Fawber. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the February, 2016 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a "crimes clear rate" and a breakdown of hours worked. He indicated for the month of February 2016, there were 104 calls for service for a year-to-date total of 226. There were two (2) traffic accidents in February 2016 for a year-to-date total of 8 and the officers issued a total of 27 traffic citations in February 2016 for a year-to-date total of 62.

Part I offenses for February 2016, there was an overall clearance rate of 85%. Part II offenses for February 2016, there was an overall clearance rate of 88%. The combined clearance rate was 87% for Part I and Part II offenses.

The contracted hours were right on schedule for the year.

Ambulance Service Report

No representative was present but Council and Mayor were provided with a written report for February, 2016 in their packets.

Fire Company Report

Citizens' Hose Fire Company #1 – Hector Morales provided a report for the month of February 2016 to the Council and Mayor. He indicated for the month of February 2016 there were 20 calls for the month; three (3) were in Dillsburg Borough. He indicated there was a total of 10 hours of training.

Franklintown Fire Company – Michael Whitzel provided a report for the month of February 2016 to the Council and Mayor. He indicated for the month of February 2016 there were 16 calls for the month; three (3) were in Dillsburg Borough. He indicated they received training on the new fire reporting system and Council will soon see a new monthly report. Mr. Whitzel stated the departments voted to allow to ride each other's equipment; the next step would be the driving part. He indicated there is some discussion to combine the training with Citizens Hose and produce one report. Mr. Whitzel stated they are doing some group purchasing which saves money. Their air packs have been serviced. He also reminded everyone about their monthly dinner being held on Sunday, March 13, 2016.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for February 2016 were $146,091.24. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Fawber moved to approve the payment of all bills as presented. Motion was seconded by Council Member Griffin. President Richardson and Council Member Baldwin abstained. - Motion carried.

Planning Commission Report

Planning Commission didn't meet in February 2016.

Dillsburg Area Authority

There was no representative present to report.

Community Groups

New Hope Ministries - Laurie Wentzell indicated they are excited about their new facility. The new facility will include handicapped accessible restrooms, teaching area on the main floor, adequate parking, pallets that will actually fit through the doors and more. She indicated they served 635 different households; 1% less than the previous year. She indicated approximately 525 households weren't new to them and will probably continue to need help because they are simply on fixed incomes. She stated these 525 households are not achieving what they might and they are trying to help them get high school diplomas, soft and communication skills, provide them with specialized training to help them get a better job, etc. This group needs a lot of encouragement.

She indicated some of their stability classes included a welding class, a nursing assistant program, a GED program, a computer training class, nutrition and cooking classes, dollars and sense classes. Ms. Wentzell indicated they recently started making their soft skill class a prerequisite for taking their training classes and then requiring them to work with their job junction program; hoping for more of them to get jobs.

She thanked the Borough Council for their support and helping to make the community what it is. She also invited everyone to join their Walk for Hope on Sunday, April 17th.

Senior Center – Scott Shughart stated in the last six months they had served 3,431 daily lunches and delivered 5,985 meals on wheels. He indicated compared to the previous six month, they served 500 fewer lunches and delivered 400 more meals on wheels.

Mr. Shughart indicated some of the service projects included: apple pie fundraiser for Citizens Hose (raised $675), coordinated Senior King and Queen Ceremony for Farmers' Fair, made pickle soup for New Year's Eve, continue to host the probation department referrals for community service hours and host site for an eagle scout project (building raised garden beds). Some of the health related programs include: free monthly hearing air checks and cleaning, healthy kidney presentation, ultrasound vascular disease screenings, monthly visits from a massage therapist, and offer chair exercises. Some of the entertainment included: Comedian (joint venture with Elm Croft), painting class, Allenberry trips, music concerts, went to the Keystone Model Railroad Society, went to the tranquility spa salt cave and made Valentine mini cheesecakes, homemade pumpkin and sweet potato pies, and had a chicken wing mini buffet, which went over very well.

President Richardson asked how they were making out with the County. Mr. Shughart indicated the target number of daily lunches is 30 people per day. They hit that target number sometimes. He stated they have a review with the Department of Aging coming up in about a month.

NYCHAPS: Mike Lintal stated the reason the camera crew from ABC27 news was present was because of NYCHAPS trying to get the law changed for what the cost is to become a historical distillery. He indicated they are building community and trying to become a shining example of what a historical property in a small town can do for the local economy. Mr. Lintal stated their missions are agriculture, education and community. They have been doing a lot with bees, growing their own crops, vegetable gardening, maple syrup boil, which is coming up this Saturday and hosting a cub scout troop to learn about the process of making maple syrup. They are gearing up for a booth at Farm Show 2017. Mr. Lintal indicated they are starting a monthly lunch and learn program aimed towards senior citizens and homeschooled groups. This will include a talk series at the barn and will include a light lunch; there are currently eight people signed up for the April program.

Mr. Lintal asked if anyone would like to come tour the grounds and see everything they have going on and now that they added the new property to hear some of the plans to incorporate it into the Dills Tavern and Planation. Council Member Fawber stated he would. President Richardson stated to Mr. Lintal to give the Borough Manager some dates and see what might work for both of them, would be great.

YCBA & COG

YCBA – Mr. Ryder indicated the next meeting will be held on Thursday, March 31, 2016 beginning at 6:30 pm at Seven Valleys Fire Company and in June the meeting will be at Lake Redman.

CapCOG – Mr. Ryder indicated the last meeting scheduled for February 18th was canceled due to the ice and snow. He indicated they will have a double next meeting on March 21, 2016 beginning at 7:00pm.

Solicitor's Report

Solicitor Allshouse wasn't present but did provide the Council and Mayor with a written report for February, 2016.

Engineer's Report

Engineer Knoebel wasn't present but did provide the Council and Mayor with a written report for February, 2016.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report with the beginning balance for the 2016 taxes.

Borough Staff Report

Borough Manager Deibler provided the Council and Mayor with a written report for February, 2016.

PUBLIC COMMENT

Scott Shughart stated that when we had the big snow storm and the Borough declared a snow emergency and the people needed to remove their vehicles from the streets, he indicated a lot of those cars ended up in the Senior Citizens parking lot. He asked if there has ever been any thought given to establishing some sort of a community lot for those people to use. Mr. Shughart stated they try to be flexible with people, but with all the snow piles and the cars taking up spaces there were limited parking when the Senior Center reopened. He indicated there are only 20 spaces. President Richardson indicated it has been talked about. Council Member Baldwin stated after the storm the Council discussed talking with Miller Brothers, the owners of Dollar General, asked if they could open up the back lot for residents to park there, when snow emergencies are called.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Hollinger wasn't present.

PRESIDENT'S REPORT

President Richardson stated there are a lot of activities going on throughout this spring; 1st Friday at NYCHAPS, Walk for New Hope on April 17th. He also asked people to please be courteous and kind and obey the crosswalks laws.

COMMITTEE REPORTS

Public Works Committee

Council Member Anderson and Council Member Laukemann had nothing to report.

Public Safety Committee

Council Member Baldwin and Council Member Fawber had nothing to report.

Administration Committee

A. Discuss/Take Action – Real Estate Tax Exoneration Request – Council Member Griffin stated in 2014 the Borough received a Tax Exoneration request for Real Estate Taxes for five years under the Disabled Veterans Real Estate Tax Exemption Program from the Pennsylvania Department of Military and Veterans Affairs and the Borough resident. The request was designated Tax Case #2014-V1. The request was reviewed and the 2014 taxes were exonerated by the Council last year

with the stipulation that the case be reviewed yearly. Council Member Griffin moved to grant the request for only the 2016 Real Estate Tax exoneration for Tax Case #2014-V1 and not the 5 years suggested by the Pennsylvania Department of Military and Veterans Affairs and the resident. Motion was seconded by Vice President Kelley. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

Mark Ryder reminded everyone that the VFW Easter Egg hunt was scheduled for Saturday, March 26, 2016 at McCurdy's Tree Farm and are requesting donations of plastic eggs and/or cash. Donations are due by Egg Night on Friday, March 25, 2016.

ADJOURNMENT

Since there was no further business, Council Member Fawber moved to adjourn the regular meeting. Motion was seconded by Vice President Kelley. – Motion carried. The regular meeting was adjourned at 7:28 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Hollinger
Tim Knoebel
Mark Allshouse