

**DILLSBURG BOROUGH COUNCIL MEETING
OCTOBER 14, 2014 – MINUTES
7:00 PM**

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President John Richardson, Vice President Holly Kelley, Hal Anderson, Dave Baldwin, Matt Fawber, Jeff Griffin and Yvonne Laukemann. Also present were the following: Mayor Wendell Hollinger, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Borough Engineer Tim Knoebel and Solicitor Mark Allshouse weren't present.

The following visitors were present: Chief Thomas Wargo from the Carroll Township Police Department, Scott McClintock from Citizens' Hose Fire Co. #1, Michael Whitzel from Franklinton Borough Fire Company, YCBA and COG Representative Mark Ryder, Mary Lou Bytof from the Dillsburg Banner and Tricia Kline from the Patriot News and Dillsburg Borough Resident Ben Martin.

The meeting was called to order by Council President Richardson at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Laukemann requested items under Public Works Committee, #11 be switched with items under Public Safety Committee, #12. Council Member Laukemann moved to approve the agenda as amended. Motion was seconded by Council Member Griffin. – Motion carried.

APPROVAL of the MINUTES

September 2, 2014 Committee Meeting – Council Member Laukemann moved to approve the Committee Meeting minutes of September 2, 2014 as presented. Motion was seconded by Council Member Anderson. – Motion carried.

September 9, 2014 Council Meeting – Council Member Baldwin moved to approve the Council Meeting minutes of September 9, 2014 as presented. Motion was seconded by Council Member Griffin. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the September, 2014 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a "crimes clear rate" and a breakdown of hours worked. He indicated for the month of September 2014, there were 75 calls for

service for a year-to-date total of 784. There were ten traffic accidents in September 2014 for a year-to-date total of 75 and the officers issued a total of 47 traffic citations in September 2014 for a year-to-date total of 324.

Part I offenses for September 2014, there was an overall clearance rate of 66%. Part II offenses for September 2014, there was an overall clearance rate of 97%. The combined clearance rate was 87% for Part I and Part II offenses.

The contracted hours were right on schedule for the year.

Council Member Laukemann stated because of the problems with drugs all over the state, how do we go to the school board and ask permission to allow drug dogs into the schools more often. Chief Wargo indicated you could go in person, or send a letter to the school or authorize Manager Deibler to contact the school directly on behalf of the Borough Council.

Chief Wargo reminded everyone about Farmers' Fair this weekend and looked forward to seeing everyone.

Ambulance Service Report

No representative was present and no written report for September 2014 was provided.

Fire Company Report

Citizens' Hose Fire Company #1 – Scott McClintock provided a report for the month of September 2014 to the Council and Mayor. Mr. McClintock indicated for the month of September 2014 there were 42 incidents; 11 were in Dillsburg Borough.

Mr. McClintock stated they had five personnel complete their Firefighter 1 certification this past weekend.

Mr. McClintock reminded everyone Farmers' Fair was this weekend and was hoping for good weather and to stop by the firehouse for some good food.

Franklintown Fire Company – Michael Whitzel indicated for the month of September 2014 there were 33 incidents; five (5) were in Dillsburg Borough, for an overall total year-to-date of 283 calls and a year-to-date total of 22 calls for Dillsburg Borough.

Mr. Whitzel congratulated Citizens' Hose for those members that completed their Firefighters 1 certification.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for September 2014 were \$197,468.69. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Fawber moved to approve the payment of all bills as presented. Motion was seconded by Council Member Baldwin. President Richardson abstained. - Motion carried.

Planning Commission Report

There was no representative present.

Dillsburg Area Authority

There was no representative present.

Community Groups

There were none.

YCBA & COG

COG – Mr. Ryder indicated he attended the COG Annual picnic on Monday, September 15th at Sunset along with President Richardson and Vice President Kelley. The next meeting is scheduled for October 20, 2014 at Hampden. Mr. Ryder indicated the City of Harrisburg joined the COG.

YCBA – Mr. Ryder indicated he attended the meeting held in Wellsville on September 25, 2014 and it went well. He thanked the Mayor and Council Members that attended. The annual banquet will be held on November 1, 2014 in Red Lion.

Solicitor's Report

Solicitor Allshouse wasn't present but provided the Council and Mayor with a list of services for September, 2014.

Engineer's Report

Engineer Knoebel wasn't present but provided the Council and Mayor with a list of services for September, 2014.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for taxes mailed and paid in September, 2014.

Borough Staff Report

Borough Manager Deibler provided the Council and Mayor with a written report for September, 2014.

PUBLIC COMMENT

Mike Whitzel indicated since there is a lot of foot traffic at Dills Tavern, would it be possible to get a crosswalk at that location. President Richardson stated it has already been asked and we have to go to PennDOT to get approval.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Hollinger had nothing to report.

PRESIDENT'S REPORT

President Richardson stated the Borough's Trick-or-Treat night will be held on Thursday, October 30th, from 6-8 pm. He also reminded everyone about the Farmers' Fair activities and to be courteous and enjoy themselves.

COMMITTEE REPORTS

Public Works Committee

- A. Discuss/Take Action – Resolution 2014-12 – YCSWA Agreement – Council Member Laukemann stated on February 6, 2007, the York County Solid Waste Authority (YCSWA) and the Municipality entered an Extension of Agreement Regarding Waste Management Services for the purpose of facilitating access to adequate municipal solid waste processing capacity for the Municipality through use of the Authority's Resource Recovery Center at 2651 Blackbridge Road, York County, Pennsylvania. Although the Extension Agreement assumed that a number of improvements to expand the Center's processing capacity would proceed in parallel and be financed with publicly-issued debt, the Authority subsequently deferred various activities for expansion of the Center and determined that it will be more efficient to undertake the improvements for the Center's expansion in discrete phases that provide the flexibility to use, on a case-by-case basis, financing alternatives that have lower costs than publicly-issued debt. Therefore, in view of these matters and for the purpose of continuing the mutual benefits the Authority and the Municipality derive from the Extension Agreement, the YCSWA and Dillsburg Borough hereby modify and amend the Extension Agreement. Council Member Laukemann moved to approve Resolution 2014-12 authorizing the signing of the amended extension of agreement regarding YCSWA management services. Motion was seconded by Council Member Anderson. - Motion carried.

Public Safety Committee

- A. Discuss/Take Action – Ordinance 2014-4 – Amend Chapter 15, Part 4, General Parking Regulations of the Borough Code - Council Member Baldwin stated Council has reviewed the parking policy in the Borough and has concluded that: The purpose of the Town Center District is to provide for the continued development of community centers typical of a town and parking must be provided for these centers if development is to continue. A review and adjustment to the 2-hour parking was deemed necessary to continue downtown development. Council Member Baldwin moved to adopt Ordinance 2014-4, Amending Chapter 15, Part 4, General Parking

Regulations, of the Borough Code to adjust to the 2-hour parking area in the Town center district. Motion was seconded by Council Member Fawber. – Motion carried.

- B. Discuss/Take Action – Resolution 2014-10 - Animal Control Officer and Shelter - Council Member Fawber stated as Council Members are aware, the Borough of Dillsburg must provide for animal control services to ensure the safety, health and welfare of its residents and must also provide for the shelter and care of stray and/or injured or abused animals in the Borough. For 2015, the per capita rate charge stayed at \$.50 for the SPCA for a total of \$1,282.00. Mary Harris Animal Control Services was appointed the Borough Animal Control Officer last year and has provided excellent service to the Borough. Her fee has increased \$25.00 a year for 2015. Council Member Fawber moved to adopt Resolution 2014-10 appointing Mary Harris, of Mary Harris Animal Control Services located in Manchester, PA, as the Animal Control Officer and the SPCA of York County, located in York, PA, as the Animal Shelter for the Borough of Dillsburg in 2015. Motion was seconded by Council Member Baldwin. – Motion carried.
- C. Discuss/Take Action – Resolution 2014-11 - Appointing New DEMA and/or CERT Members – Council Member Fawber stated the Dillsburg Borough Council recognizes the need for a Community Emergency Response Team (CERT) and the Dillsburg Emergency Management Agency (DEMA) in the event of a disaster. Council understands that members of this team are required to complete specific training courses and must continue to stay current with any future training necessary. Numerous area residents completed the required DEMA and/or CERT training and have been active in DEMA exercises, including POD drills. They have much to offer the community and would like to be active members of DEMA &/or CERT. Council would like to thank the following and officially appoint them to the Dillsburg Emergency Management Agency and/or the Dillsburg CERT Team from October 1, 2014 through September 30, 2015: Tim Hildebrand, Allen Reeves, Eugene Fisler, Beth Tauser, Gary Reneker, Amy Erb, Terri Hildebrand, John Prato, David Hile, Beth Hile, Janelle Brown, Michael DeLuca, Linda Taylor, Mark Sanderson and Brenda Sanderson. Council Member Fawber moved to adopt Resolution 2014-11 appointing area residents to the Dillsburg Emergency management Agency and/or the Dillsburg Community Emergency Response Team. Motion was seconded by Council Member Baldwin. – Motion carried.

Administration Committee

Vice President Kelley and Council Member Griffin had nothing to report.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Fawber moved to adjourn the regular meeting. Motion was seconded by Vice President Kelley. – Motion carried. The regular meeting was adjourned at 7:18 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Hollinger
Tim Knoebel
Mark Allshouse