

DILLSBURG BOROUGH COUNCIL MEETING
FEBRUARY 10, 2015 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President John Richardson, Vice President Holly Kelley, Hal Anderson, Dave Baldwin, Matt Fawber, Jeff Griffin and Yvonne Laukemann. Also present were the following: Mayor Wendell Hollinger, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Solicitor Mark Allshouse and Borough Engineer Tim Knoebel weren't present.

The following visitors were present: Chief Thomas Wargo and Officer Ben Martin from the Carroll Township Police Department, Scott McClintock from Citizens' Hose Fire Co #1, YCBA and COG Representative Mark Ryder, Laurie Wentzell from New Hope Ministries, Steve Alves from Logan Park Authority, Mary Lou Bytof from the Dillsburg Banner and Tricia Kline from the Patriot News.

The meeting was called to order by Council President Richardson at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

President Richardson called for an executive session after the regular meeting to discuss police contracts; with the possibility of coming back into regular session. Council Member Fawber moved to approve the agenda as amended. Motion was seconded by Council Member Baldwin. – Motion carried.

APPROVAL of the MINUTES

January 6, 2015 Committee Meeting – Council Member Baldwin moved to approve the Committee Meeting minutes of January 6, 2015 as presented. Motion was seconded by Council Member Laukemann. – Motion carried.

January 13, 2015 Council Meeting – Council Member Fawber moved to approve the Council Meeting minutes of January 13, 2015 as presented. Motion was seconded by Council Member Laukemann. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the January, 2015 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a "crimes clear rate" and a breakdown of hours worked. He indicated for the month of January, 2015, there were 116 calls for service. There were eight traffic accidents in January 2015 and the officers issued a total of 39 traffic citations in January 2015.

Part I offenses for January 2015, there was an overall clearance rate of 66%. Part II offenses for January 2015, there was an overall clearance rate of 100%. The combined clearance rate was 75% for Part I and Part II offenses.

The contracted hours were right on schedule for the year.

Ambulance Service Report

No representative was present but Council and Mayor were provided with a written report for January, 2015, in their packets.

Fire Company Report

Citizens' Hose Fire Company #1 – Scott McClintock provided a report for the month of January 2015 to the Council and Mayor. Mr. McClintock indicated for 2014 there were 393 calls for service and 79 were in the Borough. They did 929 hours of training; most of it was for Firefighter One certification (163 hours). A couple of the failed log incidents were also provided to Council and Mayor. Mr. McClintock indicated for the month of January 2015 there were 33 incidents; two (2) were in Dillsburg Borough.

Mr. McClintock stated they continue to have their monthly food auctions. He indicated they are communicating with neighboring fire departments regarding ways to save money and ways to consolidate services.

Franklintown Fire Company – No representative was present but Council and Mayor were provided with a written report for January, 2015, in their packets.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for January 2015 were \$54,255.77. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Fawber moved to approve the payment of all bills as presented. Motion was seconded by Council Member Baldwin. Council Vice President Kelley and President Richardson abstained. - Motion carried.

Planning Commission Report

Planning Commission didn't meet in January, 2015.

Dillsburg Area Authority

There was no one present to report.

Community Groups

New Hope Ministries - Laurie Wentzell stated their Walk for Hope is scheduled for Sunday, April 19, 2015. She indicated they served 522 different households; 12% more than the previous year and 42% more new households. She indicated they provided 144 Thanksgiving baskets and 124 Christmas baskets and multiple Christmas gifts for 351 individuals. Ms. Wentzell stated they are moving in the direction of requiring more accountability on the part of the people that they work with to require any at least one adult from each household to attend a financial and budgeting class if they didn't have any school age or younger children; those that attended gave positive feedback.

She stated they continue to focus on stability and sustainability. They have a volunteer who works 7-8 hours a week calling those who don't have a job and letting them know about the job fair and any jobs they hear about and follow up with those who were helped with action steps.

Ms. Wentzell indicated their list of freebies continue to grow; such as GED classes, budgeting and financial classes, nutrition and cooking classes, monthly job fairs, forklift training, and nursing assistance classes. The nursing assistance training program leads to CNA certification and would cost approximately \$1,200.00. Ms. Wentzell indicated the top gal in the class was from Dillsburg and was offered a job immediately after the program. She stated they are training for a new program called R4W (ready for work) which focuses on those having difficulties getting a job.

She indicated their afterschool program continues to help prepare children to be productive and become contributing members of society; in Dillsburg they have 30 children. Tammy, the Dillsburg Children and Youth coordinator has arranged for girls with disabilities to be able to attend a prom and took them to choose gowns to wear; alterations were free.

Ms. Wentzell indicated they have 131 active volunteers which have contributed over 8,125 hours last year. She thanked the community and Borough Council for their support.

Logan Park Authority – Steve Alves stated they provide a safe and comfortable place for countless soccer, baseball and softball players to come together and recreate and numerous stay-at-home mothers who bring their children to play. He thanked Council for their continued interest and support.

He indicated they received about \$10,000 in income and \$9,000 in expenses for maintenance issues. They cleared a berm at the entrance way, added some speed bumps for safety and replaced some damaged fencing. Mr. Alves indicated the Kiwanis Club donated picnic tables for the pavilion.

He wanted to recognize Nancy Putt for all her hard work keeping the park looking nice and she applied for a Pollination Certification for the park.

He indicated in 2015, the LPA would like to repair or replace the parking cables, concerning a solution to prevent birds being a part of the pavilion and continue to work with the soccer, baseball and softball clubs.

Mr. Alves indicated there are three acres in the lower section of the park they continue to talk about what should be done in this area, possibility an amphitheater.

Council Member Fawber asked where the witness tree was relocated to. Mr. Alves stated it was relocated within the park but wasn't sure where. Vice President Kelley indicated it was relocated over towards the houses. Mr. Alves stated the LPA approved a memorial plaque being placed in the park by a gentlemen in memory of his loved one.

YCBA & COG

YCBA – Mr. Ryder indicated he attended the executive board meeting on January 31, 2015. He indicated the first meeting is in March in Red Lion, the next meeting will be in June at Lake Redman, then in September in Dallastown and then the annual banquet in November.

COG – Mr. Ryder thanked Vice President Kelley for attending the annual dinner banquet on January 19, 2015 with the installation of officers at the Radisson in Camp Hill. The next meeting is scheduled for Monday, February 16th beginning at 7:00 pm at the Hampden Township building.

Solicitor's Report

Solicitor Allshouse wasn't present but provided the Council and Mayor with a written report for January, 2015.

Engineer's Report

Engineer Knoebel wasn't present but provided the Council and Mayor with a written report for January, 2015.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for taxes paid in January, 2015. A listing of unpaid 2014 real estate taxes liened with York County Assessment and unpaid 2014 per capita/occupation taxes forwarded to York Adams Tax Bureau.

Borough Staff Report

Borough Manager Deibler provided the Council and Mayor with a written report for January, 2015.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Hollinger had nothing to report.

PRESIDENT'S REPORT

President Richardson stated on February 14th, the Will Fisher Orchestra will be playing at the American Legion beginning at 7:00pm; tickets can be purchased from Vice President Kelley.

COMMITTEE REPORTS

Public Works Committee

- A. Discuss/Take Action – New Dump Truck - Council Member Laukemann stated the Borough's current dump truck is over 13 years old. Council had directed Manager Deibler to research truck bodies, additional equipment and pricing. Manager Deibler and Public Works Supervisor Gayman worked on this project for the past few weeks. A truck found through Co-Stars at New Holland Ford fit all the Borough's criteria. Council Member Laukemann moved to purchase a 2015 Ford F-550 dump truck with plow and spreader from New Holland Ford for a Co-Star price of \$65,496.00 and authorize the Manager to review all paperwork and warranties, sign the contract and pay for vehicle and arrange for insurance coverage. Motion was seconded by Council Member Anderson. – Motion carried.
- B. Discuss/Take Action – Trash Collection – Council Member Laukemann stated the Dillsburg Borough accepted sealed bids on February 7, 2012 for the Municipality's trash and recycling collection beginning April 1, 2012 and ending March 31, 2015. Two (2) bids were received. The bids from Waste Management & Penn Waste were opened and read aloud at the

regularly scheduled Committee meeting of the Borough Council on February 7, 2012 in the Borough Office. All bids include weekly trash and recycling collection, one 'big' item picked up weekly and have both quarterly and per bag or tag pricing. Council accepted the bid received from Penn Waste at the February 2012 Council Meeting. Council recently reviewed the extension option of up to an additional two (2) years, through March 31, 2017, per the bid and contacted Penn Waste. At this time the Borough was offered a one year extension. Council Member Laukemann moved to accept the one (1) year extension with Penn Waste as the Borough of Dillsburg's contracted trash hauler through March 31, 2016 at the current rates. Motion was seconded by Council Member Anderson. – Motion carried.

- C. Discuss/Take Action – Ordinance 2015-2 – Amended Intergovernmental Cooperation Agreement – Council Member Anderson stated in September of 2014 Dillsburg Borough Council approved the Intergovernmental Cooperation Agreement for the implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan. The purpose of this Regional CBPRP Intergovernmental Agreement is to set forth the Parties' agreement as to how the Parties will cooperate to create and revise the Regional Plan, interact with the regulatory agencies regarding MS4 permit requirements, how the Regional Plan will be implemented, how the Consortium will be governed, the process to withdraw, and the obligations of each Participant and the YCPC. The original agreement imposed a deadline for DEP approval. This deadline must be removed since the DEP cannot provide an approval by the imposed time frame. Council Member Anderson moved to adopt Ordinance 2015-2 approving the Amended Intergovernmental Cooperation Agreement for the implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan. Motion was seconded by Council Member Laukemann. – Motion carried.

Public Safety Committee

- A. Discuss Take Action – 2015 Fire Police - Council Member Fawber stated Fire Police have been selected by the Dillsburg Fire Police organization and the Citizens' Hose Company #1. Dean Trump, Fire Police Captain, has forwarded the list of appointments for Fire Police for 2015 to the Borough for approval: Dean Trump, Jan Trump, John Zimmerman, Arlene Zimmerman, Richard Wirt, Butch Starner, Leon Trump, Brad Lavalle, Bill Feist, Carlos Trump, Alex McCoy, Carol Lynn Radich and Jeff Walters. Council Member Fawber moved to appoint Fire Police Officers, as previously selected by the Dillsburg Fire Police Organization and Citizen's Hose Company No. 1 and listed by Fire Police Captain, Dean Trump, for 2015. All Officers must be properly trained and/or certified in order to perform Fire Police duties. Any new Officers appointed who have not previously taken the oath of office should contact the Mayor or District Judge in order to be sworn in as required. Motion was seconded by Council Member Baldwin. – Motion carried.

Administration Committee

Vice President Kelley and Council Member Griffin had nothing to report.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Griffin moved to adjourn the regular meeting. Motion was seconded by Vice President Kelley. – Motion carried. The regular meeting was adjourned at 7:28 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Hollinger
Tim Knoebel
Mark Allshouse