

DILLSBURG BOROUGH COUNCIL MEETING
January 12, 2016 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President John Richardson, Vice President Holly Kelley, Hal Anderson, Dave Baldwin, Matt Fawber, Jeff Griffin and Yvonne Laukemann. Also present were the following: Mayor Wendell Hollinger, Junior Council Member Bruce Naylor and Borough Secretary Debbi Beitzel. Borough Manager Karen Deibler, Borough Engineer Tim Knoebel and Solicitor Mark Allshouse weren't present.

The following visitors were present: Chief Thomas Wargo from the Carroll Township Police Department, YCBA and COG Representative Mark Ryder, Anthony Pugliese, and Dillsburg Borough Residents Jeff Beitzel, Melinda and Jeff Shultz.

The meeting was called to order by President John Richardson at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Baldwin moved to approve the agenda as presented. Motion was seconded by Council Member Griffin. – Motion carried.

APPROVAL of the MINUTES

December 1, 2015 Committee Meeting – Council Member Griffin moved to approve the Committee Meeting minutes of December 1, 2015 as presented. Motion was seconded by Council Member Fawber. – Motion carried.

December 8, 2015 Council Meeting – Council Member Griffin moved to approve the Council Meeting minutes of December 8, 2015 as presented. Motion was seconded by Vice President Kelley. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the December, 2015 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a “crimes clear rate” and a breakdown of hours worked. He indicated for the month of December 2015, there were 83 calls for service for a year-to-date total of 1,383. There were seven (7) traffic accidents in December 2015 for a year-to-date total of 82 and the officers issued a total of seven (7) traffic citations in December 2015 for a year-to-date total of 274.

Part I offenses for December 2015, there was an overall clearance rate of 51%. Part II offenses for December 2015, there was an overall clearance rate of 86%. The combined clearance rate was 78% for Part I and Part II offenses.

Vice President Kelley asked Chief Wargo if the Pickle Drop event went OK. Chief Wargo stated yes, there were no complaints.

Chief Wargo indicated Mr. Pickle is no longer on his wooden barrel. He stated Ms. Virtue heard a loud noise on Saturday night between 10:00 pm and midnight; she didn't think anything of it. The next morning her son found Mr. Pickle lying on the ground. Chief Wargo stated he went to look at it today and the center was just all rotten and he suspects the winds knocked him down. At this point, Mr. Pickle can't be found. President Richardson thinks the owner might have him.

Ambulance Service Report

No representative was present but Council and Mayor were provided with a written report for December, 2015 in their packets.

Fire Company Report

Citizens' Hose Fire Company #1 – No representative was present but Council and Mayor were provided with a written report for December, 2015 in their packets

Franklinton Fire Company – No representative was present but Council and Mayor were provided with a written report for December, 2015 in their packets.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for December 2015 were \$289,961.63. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Fawber moved to approve the payment of all bills as presented. Motion was seconded by Council Member Griffin. President Richardson and Council Member Baldwin abstained. - Motion carried.

Planning Commission Report

Planning Commission didn't meet in December 2015.

Dillsburg Area Authority

There was no representative present to report.

Community Groups

There were none.

YCBA & COG

YCBA – Mr. Ryder indicated he attended the board meeting on Saturday. The next meeting will be held on Thursday, March 24, 2016 at Seven Valleys. The June regular meeting will be held either at Lake Redman or Yoe Borough Park, the September meeting will be held in Red Lion and the annual banquet will be held on Saturday, November 12, 2016.

CapCOG – Mr. Ryder indicated he will be attending the annual banquet and the installation of officers being held on January 18, 2016 at the West Shore Country Club along with Vice President Kelley and Council Member Laukemann. The dues notices will be sent out shortly. The PSAB convention will be held at the Hershey Convention Lodge.

Solicitor's Report

Solicitor Allshouse wasn't present but did provide the Council and Mayor with a written report for December, 2015.

Engineer's Report

Engineer Knoebel wasn't present but did provide the Council and Mayor with a written report for December, 2015.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for taxes paid and mailed out in December, 2015.

Borough Staff Report

Borough Manager Deibler wasn't present but did provide the Council and Mayor with a written report for December, 2015.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Hollinger had nothing to report.

PRESIDENT'S REPORT

President Richardson stated the Pickle Drop was very successful. He stated he appreciated the Borough, staff and Council Members for doing an outstanding job. The Borough is looking for other community groups to take charge because the Borough doesn't have enough manpower to move forward.

COMMITTEE REPORTS

Public Works Committee

Council Member Anderson and Council Member Laukemann had nothing to report.

Public Safety Committee

- A. Discuss/Take Action – 2016 Fire Police Appointments - Council Member Fawber stated Fire Police have been selected by the Dillsburg Fire Police Organization and Citizen's Hose Company No. 1. Dean Trump, Fire Police Captain, has forwarded the list of appointments for Fire Police for 2016 to the Borough for approval: Dean Trump, Jan Trump, John Zimmerman, Arlene Zimmerman, Richard Wirt, Butch Starner, Leon Trump, Brad Lavalle, Bill Feist, Carlos Trump, Alex McCoy, Carol Lynn Radich and Jeff Walters. Council Member Fawber moved to appoint Fire Police Officers, as previously selected by the Dillsburg Fire Police Organization and Citizen's Hose Company No. 1 and listed by Fire Police Captain, Dean Trump, for 2016. All Officers must be properly trained and/or certified in order to perform

Fire Police duties. Any new Officers appointed who have not previously taken the oath of office should contact the Mayor or District Judge in order to be sworn in as required. Motion was seconded by Council Member Baldwin. – Motion carried.

Administration Committee

- A. Discuss/Take Action – 2016 Pet Permits – Vice President Kelley stated Chapter 2 of the Code of the Borough of Dillsburg states that residents must have a permit in order to keep more than four (4) dogs and cats, in aggregate number, more than six (6) months of age or older and/or to keep or raise fowl outdoors. Mark & Lisa Johnson of 101 Hollow Lane, Zach & Audrey Heikes of 14 South Second Street and Delynn Bickle of 23 South Chestnut Street have applied for pet permits. All requested forms, information and necessary fees have been supplied to the Borough. The Manager has reviewed the applications and has found everything in order. Vice President Kelley moved to approve the applications as submitted and authorize the Borough Manager to notify the applicants of the approvals and process the permits with an expiration date of December 31, 2016. Motion was seconded by Council Member Griffin. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Griffin moved to adjourn the regular meeting. Motion was seconded by Council Member Fawber. – Motion carried. The regular meeting was adjourned at 7:13 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Hollinger
Tim Knoebel
Mark Allshouse