

DILLSBURG BOROUGH COUNCIL MEETING
October 9, 2012 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President Jeff Griffin, Vice President Holly Kelley, Dave Baldwin, Matt Fawber, and Yvonne Laukemann and Junior Council Members T.J. Peters and John Zook. Also present were the following: Mayor Henry Snyder, Borough Solicitor Mark Allshouse, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Borough Engineer Tim Knoebel and Council Members Hal Anderson and John Richardson weren't present.

The following visitors were present: Hector Morales from Citizens' Hose Fire Co #1, Michael Whitzel from Franklinton Fire Co., Chief Kapfhammer from the Carroll Township Police Department, YCBA and COG Representative Mark Ryder, DAA Representative Brain Radcliffe, Mary Lou Bytof from the Dillsburg Banner, Lauren McLane from the Patriot News, and Dillsburg Borough Residents Rich Thomas, Jeff Shultz, Ruth and Eric Shumaker.

The meeting was called to order by Council President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Vice President Kelley called for an executive session for Council Members and the Mayor to discuss personnel issues and indicated there would be no reason to reconvene after the regular session. Council Member Baldwin moved to approve the agenda as amended. Motion was seconded by Council Member Fawber. – Motion carried.

APPROVAL of the MINUTES

September 4, 2012 Committee Meeting – Council Member Baldwin moved to approve the Committee Meeting minutes of September 4, 2012 as presented. Motion was seconded by Council Member Laukemann. – Motion carried.

September 11, 2012 Council Meeting – Council Member Fawber moved to approve the Council Meeting minutes of September 11, 2012 as presented. Motion was seconded by Council Member Baldwin. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Kapfhammer reported the missing juvenile had been found and was fine.

Chief Kapfhammer reviewed the September 2012 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a "crimes clear rate" and a breakdown of hours worked. The incidents reported on the crime report filed for 2011 were 85 and for 2012 year-to-date were 86. The total incidents reports filed for 2011 were 924 and for 2012 year-to-date there were 943. There were 66 traffic accidents in 2011 and in 2012

year-to-date there were 58. There were 264 traffic citations issued in 2011 and in 2012 year-to-date there were 225.

Part I offenses for 2011 there were 22 with 14 cleared by arrest for a clearance rate of 63% and in 2012 year-to-date there were 30 with 26 cleared by arrest for a clearance rate of 86%.

Part II offenses for 2011 there were 63 with 61 cleared by arrest for a clearance rate of 96% and in 2012 year-to-date there were 56 with 47 cleared by an arrest for a clearance rate of 83%. The overall clearance rate for 2011 was 88% and the overall clearance rate for 2012 year-to-date was 84%.

Chief Kapfhammer stated the contracted hours worked were 243 hours and 30 minutes. The breakdown hours are as follows: Patrol-134 hours and 43 minutes; Foot Patrol-1 hour and 29 minutes; Complaints-51 hours and 13 minutes; Investigations-13 hours and 54 minutes; Paper Work-40 hours and 51 minutes; and District Court-1 hour and 20 minutes.

Council Member Laukemann asked if there were any updates on the blue van used in the attempted child abduction. Chief Kapfhammer stated they haven't received any solid leads. Council Member Laukemann asked if it was the same van used in the South Mountain Elementary School abduction. Chief Kapfhammer stated that was involving a white van. Vice President Kelley asked if information is shared with other police forces. Chief Kapfhammer stated Detective Schreiner goes to the York County Detectives' meetings and shares information. Council Member Laukemann asked if the police department works with the schools regarding events such as this attempted abduction. Chief Kapfhammer stated they do work closely with Jim Childs who is in charge of school security.

Council Member Baldwin asked if the officers could write citations regarding the buses being on weight restricted road. Chief Kapfhammer indicated he was waiting for an answer from Manager Deibler as to what Borough Council wanted done. Council Member Baldwin stated they want the buses cited because they are not to be there.

Council Member Baldwin asked why there was overtime for a press release and not done during normal hours. Chief Kapfhammer stated Sergeant Schreiner was forced to stay over for the child luring case until the chief arrived to take over.

Ambulance Service Report

There was no representative present and there was no report provided to the Council and Mayor.

Fire Company Report

Citizens' Hose Fire Company #1 – Hector Morales provided a report for the month of September 2012 to Council and Mayor. He indicated for the month of September there were six calls in the Dillsburg Borough, 15 calls in Carroll Township, two calls in Franklin Township, Franklinton Borough, Monaghan Township, Upper Allen Township, Warrington Township and Washington Township all had one call; for a total of 28 calls.

Mayor Snyder asked what an OIC investigation was. Mr. Morales stated it was for an outside investigation.

Franklinton Fire Company – Michael Whitzel provided a report for September 2012 to Council and Mayor. He indicated for the month of September there were 29 calls; three were in Dillsburg Borough, which included a brush call, a motor vehicle accident with injuries and a fire police call; for a year-to-date total of 205 calls for all municipalities.

Mr. Whitzel mentioned some of the upcoming events they are having at the fire hall; such as a roast beef dinner on October 14th and a Halloween Dance on October 27th.

He indicated there are two people taking their fire fighting prevention program and one individual took a class at the National Fire Academy in August.

Mr. Whitzel stated they received a federal grant in the amount of \$13,500.00 for a new five inch hose and nozzle.

He indicated it was fire prevention week and everyone should check their smoke detectors and if there was anyone in need of smoke detectors to please contact one of the fire departments because they were able to get a supply of new smoke detectors through a grant.

Council Member Baldwin asked if there were any updates regarding the new truck. Chief Whitzel stated there will be a meeting on October 23rd at 6:30 pm; discussions on municipalities' revenues and looking at a 5-10 year plan. Mayor Snyder asked if this was the one same grant they had applied for before. Mr. Whitzel stated they didn't apply for a grant. The newest piece of equipment is a 1998 truck and is owned by the relief association and leased by the fire company. The fire company only owns the two whites vehicles, the brush truck is leased by the fire department and owned by the Department of Forestry. Mr. Whitzel stated they are replacing the 1989 engine due to it rusting out and will start costing them money.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for September were \$84,122.02. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Baldwin moved to approve the payment of all bills as presented. Motion was seconded by Council Member Fawber. - Motion carried.

Planning Commission Report

Planning Commission didn't meet in September 2012.

Dillsburg Area Authority

Brian Radcliffe reported on the September 18th board meeting. He stated they have dealt with routine maintenance issues and day to day operation issues. Mr. Radcliffe stated in the month of August there were no connection permits issue for water and sewer. He indicated the Authority Engineer had submitted the application for renewal of their permit with DEP for the waste water treatment plant. Mr. Radcliffe indicated the solicitor reviewed a letter from the Bond Council regarding the compliance requirements for the bonds the Authority have.

YCBA & COG

COG – Mr. Ryder indicated he attended the COG picnic on Monday, September 17th along with Council Members Fawber and Richardson at Sunset Country Club in Middletown.

YCBA – Mr. Mark Ryder stated he attended the last meeting at the Hellam Fire Company.

He stated the new Borough Code books are available through PSAB. He indicated he needed help with door prizes for the next YCBA meeting on November 10th at 6:00 pm at Derry Land Square. Mr. Ryder stated he was again elected to the Executive Board and Sam Firestone is the new President.

Mr. Ryder congratulated Junior Council Member John Zook for being crowned Homecoming King at Northern High School.

Solicitor's Report

Solicitor Allshouse provided the Council and Mayor with a written report for work performed in September 2012.

Engineer's Report

The Council and Mayor were provided with a written report in their packets September 2012.

Tax Collector

Debbi Beitzel provided the Council and Mayor with a written report for taxes collected and paid in September and revised reports from February 2012 to August 2012.

Borough Staff Report

Borough Manager Deibler provided the Council and Mayor with a written report for September 2012.

PUBLIC COMMENT

Mr. Eric Shumaker, 205 N Baltimore Street, stated the Carroll Township Police Department is doing a good job and likes having a local police force; he doesn't want to get rid of them. He feels they should communicate better between police forces. Mr. Shumaker also mentioned the alley behind 201 -209 N Baltimore Street hasn't been maintained for a while; he has been taking care of it for the last couple of years. He would like to see if the Borough could patch the holes up and fix the alley like it should be. Council President Griffin asked if the alley was part of Bomar Alley. Mr. Shumaker stated there is no name. There was discussion regarding the name of that part of the alley. Mr. Shumaker asked if the alley could be plowed this winter if it would snow due to Mrs. Smith being in the hospital. Vice President Kelley asked if the Borough plows Daisy Alley between Smith & Jed Shumaker's. Mr. Shumaker indicated not too often. President Griffin stated they need to find out the name of the alley and/or if it even belongs to the Borough. Mrs. Shumaker asked who owns it if the Borough doesn't. Mr. Shumaker asked if it was theirs. Someone said it could be. Council Member Baldwin asked if their deed states their property goes back to an alley. Mrs. Shumaker stated they had their property surveyed and thinks the alley wasn't included as part of their property.

Vice President Kelley asked Mr. Shumaker if he any opinions on establishing a police force in the Borough. Mrs. Shumaker stated she didn't think cost would permit starting our own force and doesn't think she wants to wait for the State Police to get here if there is an emergency. Council Member Baldwin indicated there has been research about three years ago regarding the possibly having a regionalized police force with Carroll Township, Franklin Township and Dillsburg Borough; Franklin Township is afraid of getting out of their contract. At that point of time, the information the Borough had from other sources and from the study done by DCED; the cost on a yearly basis was close to what we are paying Carroll Township currently for 57 hours a week. There would be upfront costs for buying new equipment and would have to do update studies to see if the cost would still be comparable. Council Member Baldwin stated we want to know what people think; if they want us to stay with Carroll Township, we will negotiate another contract. Mr. Shumaker stated he would rather see the Borough get their own force or stay with Carroll Township. Council Member Baldwin indicated Carroll Township has been very tough dealing with cost wise and we don't know how much it will cost in 2014.

Rich Thomas, Clemens Drive, stated with his job he couldn't get very specific, but he deals with a lot of police departments and if the Borough goes with the State Police they will have no police department. He indicated nothing against the State Police; it's just there just aren't enough of them. He stated as a Borough resident and taxpayer, we not only need but deserve a professional police department; whether it is Carroll Township or our own. He stated police protection is not something you want cheap; it is something where you are getting professionally trained individuals. Mayor Snyder asked Mr. Thomas to rate Carroll Township. Mr. Thomas indicated it wasn't appropriate for him to answer that question.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Snyder had nothing to report.

PRESIDENT'S REPORT

Community Events – President Griffin announced the following events: October 11 – A book discussion at the library beginning at 6:30 pm; discussing relief efforts during Hurricane Katrina; October 14 - Franklinton Fire Company is sponsoring a Roast Beef Dinner from 11:00 am to 1:00 pm. Adults \$9.00; \$4.50 for kids under 12. Take outs are available; October 15-20 - Farmers' Fair activities begin and for more information on all activities, pick up a Dill Pickle; October 20 – The Library is having a Book Sale from 8 am to 3 pm at the back of the library. During the last hour of the sale from 2-3 pm, books will be sold at \$5.00 per bag. The Library is also in need of volunteers and if interested call the Library at 432-5613. The Library will close in observance of Farmers' Fair at 5:00 pm on Thursday and will reopen at 10:00 am on Monday; October 30 – The Library will be having a Civil War Speaker, Steve Runkle, who will present Day One of the Battle of Gettysburg. The program is free and open to the public; October 31 - Trick-or-Treat Night in the Borough from 6-8 PM; November 2 - First Friday at Dill's Tavern from 7-10 PM, entertainment will be "The Weavers". Light refreshments and set-ups are provided and you must be 21 years old to attend. Admission is \$10 donation; November 6 - Election Day-the polls will be open from 7:00 am to 8:00 pm and the Borough residents vote at the Senior Center.

President Griffin indicated New Hope Ministries is in great need, their pantry shelves are growing empty; donations may be dropped off at any New Hope Center between 9:00 am and 4:00 pm, Monday through Friday.

He stated on November 1, Dr. Small, the former Superintendent of our school district will be speaking at the Historical Society on one room school houses in the Northern School District. Mr. Small has written a book on the subject which he will be selling and signing.

President Griffin announced the Borough will be collecting leaves again this year and the dates are October 22-25, October 29-November 1, November 5-8, November 12-15, November 19-21, November 26-29 and December 3-5.

COMITTEE REPORTS

Public Works Committee

Council Member Fawber had nothing to report.

Public Safety Committee

Council Member Baldwin had nothing to report.

Administration Committee

- A. Discuss/Take Action – 2013 Proposed Budget – Vice President Kelley stated the 2013 Proposed Budget has been prepared and was reviewed by Council at their recent Committee Meeting. The Proposed Budget consists of Total Estimated Revenues of \$1,000,160.00 and Total Estimated Expenses of \$999,519.64. Expenses include contributions of \$21,020.00, street light fees of \$40,500.00, traffic signal charges of \$19,500.00 and \$341,314.64 in expenses for Public Safety. This Proposed Budget will not create a necessity for a real estate or occupational assessment tax increase.

The 2013 Proposed Budget will be placed on public display from now until the November 13, 2012 Council Meeting at which time formal action by Council will be taken. Vice President Kelley moved that the 2013 Proposed Budget be approved and adopted as presented, and that any revisions be prepared for the 2013 Final Budget, to be adopted at the November 13, 2012 meeting of Borough Council. Motion was seconded by Council Member Laukemann. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

Council Member Baldwin moved for the Borough Manager approval to purchase a Kubota RTV 400 with dump bed, roof, a windshield, and a 60-inch blade for a Costar price of \$9,855.00 from Messick's. Vice President Kelley asked if this was a cash purchase. Council Member Baldwin stated yes. Motion was seconded by Vice President Kelley. – Motion carried.

ADJOURNMENT

Since there was no further business, Vice President Kelley moved to adjourn the regular meeting. Motion was seconded by Council Member Baldwin. – Motion carried. The regular meeting was adjourned at 7:45 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Snyder
Tim Knoebel
Mark Allshouse