

**DILLSBURG BOROUGH COUNCIL MEETING**  
**SEPTEMBER 9, 2008 – MINUTES**  
**7:00 PM**

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were President Jeff Griffin, Vice President Mark Ryder, David Baldwin, John Richardson, Kathryn Zeiders, and Holly Kelley. Also present were the following: Mayor Henry Snyder (arrived at 7:30 PM), Borough Solicitor Mark Allshouse, Borough Engineer Tim Knoebel, Borough Manager Karen Deibler and Borough Secretary/Treasurer Debbi Beitzel.

Council Member Michael Whitzel was absent.

The following visitors were present: Ed McCoy from Citizens' Hose Fire Company #1, Keith Heckert and Tom Lucas from Citizens' Hose Company –EMS, Chief Jack Francis from Carroll Township Police, Curt Werner and Mary Lou Bytof from the Dillsburg Banner, Paul Reichart from the Patriot-News, Dillsburg Area Authority Representatives Brian Radcliffe and Mervin Ice, Planning Commission Representative Leon Zeiders, David Kelley from Golden Rentals, Winfield Representative Stephen Quigley, Bill Gladstone from NIA Commercial & Industrial Realty, Attorney Luther E. Milspaw, Jr., and Dillsburg Residents Jeff Beitzel, Tony Baker and Larry Klase.

The meeting was called to order by President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and an invocation.

APPROVAL of the AGENDA

Vice President Ryder moved to approve the agenda as presented. Motion was seconded by Council Member Richardson. – Motion Carried.

APPROVAL of the MINUTES

August 12, 2008 Council Meeting – Council Member Zeiders moved to approve the Council Meeting minutes of August 12, 2008 as presented. Motion was seconded by Council Member Kelley. – Motion Carried.

September 2, 2008 Committee Meeting – Council Member Zeiders moved to approve the Committee Meeting minutes of September 2, 2008 as presented. Motion was seconded by Council Member Baldwin. – Motion Carried.

DEPARTMENT REPORTS

*Police Department Report*

Chief Jack Francis reviewed the August 2008 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a “crimes clear rate” and a breakdown of hours worked. The total incidents filed for the month of August were 111, including nine commercial alarms, seven domestic calls and 22 supplemental

follow-up reports. The year-to-date total was 871, which was 50 greater than the same time period last year. There were seven traffic accidents for the month of August, which included four reportable accident and three non-reportable accidents for a year-to-date of 37, which was one greater than the same time period last year. There were 29 traffic citations for the month of August; the majority of which was for serious violations. The year-to-date total is 235, which is 62 greater than the same time period last year.

Part I offenses for the month of August, there were a total of four, which included one aggravated assault, one commercial burglary and two larceny thefts, for a year-to-date total of 34, with a clearance rate of 22%.

Part II offenses for the month of August, there were eight incidents, which included three harassments, one criminal mischief/vandalism, one disorderly conduct, and one DUI, for a year-to-date total of 84, of which 68 were cleared, with a clearance rate of 80%. The overall clearance rate is 63%.

Chief Francis asked about the Trick-or-Treat night. President Griffin indicated it was on the agenda for this evening and unofficially was scheduled for Thursday, October 30<sup>th</sup>, from 6-8 PM.

Vice President Ryder thanked Chief Francis and the officers for their support and help with the 175<sup>th</sup> Anniversary event.

#### Ambulance Service Report

Keith Heckert provided a report for the month of August to Council and Mayor. There were a total of 106 calls in the month of August and nine of them were in Dillsburg Borough, which include nine medical calls, for a year-to-date of 114 calls in the Borough of Dillsburg and a total of 864 for all municipalities.

#### Fire Company Report

Ed McCoy presented a report for the month of August to Council and Mayor. Mr. McCoy indicated for the month of August there were 28 runs; four were in Dillsburg Borough, which included two medical assists and two motor vehicle accidents. He also presented a report with the membership responses for August.

Mr. McCoy stated some repair work was done to the building.

He indicated he has been to the schools along with York 911 testing the new 500 radio system and it's very promising.

#### Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for August were \$48,717.96. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Richardson moved to approve the payment of all Unpaid Bills as presented. Motion was seconded by Council Member Baldwin. – Motion Carried.

#### Planning Commission Report

Leon Zeiders indicated there were five items discussed at the last meeting.

1. Mikos' Subdivision – There was no action taken because the plan was submitted late and not reviewed. Mr. Zeiders asked the Borough Council in respect to this plan and future plans; the variance process currently in place should be looked at. He indicated variances are getting approved that are way beyond what should be approved. He stated the Planning Commission is having difficulties with this plan because of the variance process.

2. Fred Smith – There are three lots being subdivided into two and a new home will be built on the other lot. The water connection has been completed for the new house.

3. Meadows Edge – They are proposing 93 units in the Borough and one in Carroll Township. The plan has been tabled.

4. Chestnut Hollow Phase 2 – This is a combination of Dillsburg Borough and Carroll Township and has been tabled.

5. Winfield Development – The developer is being required to sign an indemnification agreement with Penn DOT and therefore asking the PC to grant an extension until December 31, 2008.

#### Logan Park Authority

Council Member Kelley indicated there was no report.

#### Dillsburg Area Authority

Brian Radcliffe indicated he was reporting on the August 15<sup>th</sup> agenda review session and the August 19<sup>th</sup> meeting.

He indicated at the agenda review session, they reviewed and approved the bond issue for the Monroe Township Sewer Extension.

Mr. Radcliffe indicated at the August 19<sup>th</sup> meeting; Monroe Township was given the authority to give notice of intent to the contractors doing the work. He stated the Authority did approve an increase to the labor rates for the water system to be consistent with the sewer labor rates.

He indicated there was an approval to do away with dead-end connections in new developments.

#### Engineer's Report

Borough Engineer Tim Knoebel provided Council and Mayor with a written report for work performed in August 2008. He indicated they had worked with the Planning Commission on reviews of plans; had additional discussion and work related to the street paving project, reviewed the bond release request from Pheasant Ridge and did some follow-up work on the drainage complaint with Autumn Woods. He stated they met with the County Conservation District and received confirmation to remove the E&S silt sacks. Mr. Knoebel stated they met with the design engineer and he has resurveyed it and relayed a new profile for the swale which should help to make it function better.

#### Solicitor's Report

Solicitor Allshouse provided Council and Mayor with a written report for work performed in August 2008 and had nothing to add.

Tax Collector

Cristina Speicher provided a report for August but wasn't present.

Borough Staff Report

Borough Manager Deibler provided Council and Mayor with a written report and had nothing to add.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Snyder indicated there are three areas of Welty Avenue which are bad and need sub base repair. He indicated the areas weren't on the tab sheet but they said they would do them. He talked with C.E. Williams yesterday (9/8/08) and they indicated they weren't doing them. Mayor Snyder showed the engineer pictures. Engineer Knoebel indicated what C.E. Williams was intending to do. Engineer Knoebel indicated they mark the locations that need to be done in order to get estimates and bids can be obtained. He stated they try to balance the work that gets done with the cost of the project; right now the Borough is at 35% increase in cost after the bids were opened because of the issues we encountered. Mr. Knoebel stated he has no issue doing the repair work; however the costs need to be balanced out. Mayor Snyder indicated on Tuesday, September 2<sup>nd</sup>, one of the Council Members decided to give an asphalt adjustment to the contractor which wasn't in the contract; he didn't see anything wrong with an additional \$500-\$700 cost. Engineer Knoebel indicated it's a judgment call and there is no guarantee. Engineer Knoebel indicated it was Council's decision to add more to the contract and would be reflected on the final bill.

PRESIDENT'S REPORT

President Griffin announced the Dillsburg Borough Committee meeting scheduled for Tuesday, October 7, 2008 has been rescheduled for Monday, October 6, 2008 at 6:30 PM. The meeting will be held at the Dillsburg Borough Office located at 151 South Baltimore Street.

He announced the following events: September 13<sup>th</sup> – York-Adams Area Council, Boy Scouts of America is holding their 1<sup>st</sup> annual Sporting Clays Shoot held at Central Penn Sporting Clays in Wellsville. Individual shooters can participate at \$50 and teams of five for \$250. For more information call Kim Hackett (717-843-0901); September 13<sup>th</sup> – The Wellsville Elementary PTO is sponsoring a free outdoor movie "The Game Plan" at 8PM and to bring lawn chairs or blanket; September 17<sup>th</sup>-19<sup>th</sup> – NYCHAPS is sponsoring a rye straw basket making workshop at Dill's Tavern. Contact Sam McKinney at 432-4553 if interested; September 23<sup>rd</sup> – The Northern High School Alumni Association is hosting a theatre night for scholarships at the Oyster Mill Playhouse at 7:30 PM. Play is the "Accomplice". For ticket information call 691-8081;

September 27<sup>th</sup> – There will be a live training drill from 8AM – 1PM. The Certification Teams will be activated, assembled and dispatched by the Incident Commander. The location of the incident will be within one mile radius of Dillsburg Borough; October 3<sup>rd</sup> - First Fridays at Dill's Tavern. Live entertainment, great snack and good friends, a great way to spend the evening. BYOB, 21 years and older. \$10 general admission. \$8 Tavern Keepers, Founders are free; October 12<sup>th</sup> – At Dill's Tavern at 6PM is the rescheduled concert of John Eaken and friends. All tickets from the postponed concert will be honored; October 14<sup>th</sup>-18<sup>th</sup> – Farmers' Fair.

President Griffin stated on behalf of Borough Council and the 175<sup>th</sup> Anniversary Committee, he wished to thank all the businesses, citizen, and all who helped make the event a huge success.

## COMITTEE REPORTS

### Public Works Committee

- A. Discuss/Take Action – Preliminary Plan Waiver Request – E. Welty Subdivision - Vice President Ryder stated the Planning Commission moved that Fred and Lola Smith must request the Borough Council to waive the requirement that a Preliminary Subdivision Plan be submitted and approved before consideration of a Final Plan. Mr. Smith has contacted the Borough and requested that a waiver to Section 22-403 of the Borough's Subdivision and Land Development Ordinance Code be granted. Vice President Ryder moved to approve the Smith's request to waive the requirement, per Section 22-403 of the Borough's Subdivision and Land Development Ordinance Code, that a Preliminary Plan be submitted and approved before consideration of a Final Plan. Motion was seconded by Council Member Kelley. Roll call was taken and motion was carried unanimously.
- B. Discuss/Take Action – Scale Waiver Request – E. Welty Subdivision – Vice President Ryder stated the Planning Commission moved that Fred and Lola Smith must request the Borough Council to waive the requirement that the plan be presented with a scale of 1 inch equal to 100 feet. Mr. Smith stated the scale of 1 inch equal to 20 feet was used for clarity and has requested that a waiver to Section 22-402A of the Borough's Subdivision and Land Development Ordinance Code be granted. Vice President Ryder moved to approve the Smith's request to waive the requirement, per Section 22-402A of the Borough's Subdivision and Land Development Ordinance Code, that a scale of 1 inch equal to 100 feet be used. Motion was seconded by Council Member Baldwin. Roll call was taken and motion was carried unanimously.
- C. Discuss/Take Action – Sewage Exemption – E. Welty Subdivision – Vice President Ryder stated Fred and Lola Smith have contacted the Borough and requested that Dillsburg Borough Council approve and sign a Sewage Planning Exemption for the East Welty Avenue Subdivision plan for submission to DEP upon receipt of a letter of adequate capacity from the Dillsburg Area Authority. Vice President Ryder moved that Council approve & sign the Sewage Planning Exemption for submission to DEP upon receipt of a letter of adequate capacity from the Dillsburg Area Authority. Council Member Kelley asked if the letter was received. Engineer Knoebel stated yes. Motion was seconded by Council

Member Richardson. Roll call was taken and motion was carried unanimously. Vice President Ryder also moved that the Borough Manager shall have the power and authority to sign necessary paperwork after adequate capacity letter is received. Motion was seconded by Council Member Richardson. Roll call was taken and motion was carried unanimously

- D. Discuss/Take Action – E. Welty Avenue Subdivision Plan – Vice president Ryder stated the Preliminary/Final Subdivision Plan for Fred and Lola Smith was submitted to the Dillsburg Borough Council for review and action. The Borough Planning Commission reviewed the Plan on August 27, 2008 at the regularly scheduled Planning Commission meeting and recommended approval with the conditions as outlined in the memorandum from Borough Engineer Timothy R. Knoebel, P.E. of KPI Technology, dated August 25, 2008 and the receipt of the required Zoning density variance. Vice President Ryder moved to approve Mr. & Mrs. Smith's Preliminary/Final Subdivision Plan for 12 E Welty Avenue subject to the conditions as outlined in the memorandum from Borough Engineer Timothy R. Knoebel, P.E. of KPI Technology dated August 25, 2008 and the receipt of the required Zoning density variance. Dillsburg Borough Council will sign the plan after all conditions have been met. Motion was seconded by Council Member Kelley. Engineer Knoebel indicated Council should have received a copy of the memorandum dated August 25, 2008 and the comments are minor. A revised plan was provided. Mr. Knoebel pointed out comment #8 (The driveway location for proposed lot number two should be provided). The applicants did show where the driveway is going to go and it's going to be cut onto Welty Avenue. Mr. Knoebel stated he has a concern with this because Welty Avenue will be paved tomorrow (September 10<sup>th</sup>). He indicated the applicant was advised to get the driveway taken care of ahead of time as well as the water line. Council Member Richardson asked if Mr. Smith could work out something with C.E. Williams and having it done prior to the paving. Mr. Knoebel stated that would be between Mr. Smith and C.E. Williams and perhaps cause some potential delays. Mr. Knoebel indicated the other option is to have access from the alley to the rear of the house. Council Member Zeiders stated this was what they proposed originally. Engineer Knoebel indicated they didn't propose it because it wasn't shown on the plan; we told them it needed to be shown on the plan. He stated the contractor is scheduled to go and we didn't want to delay them. Mayor Snyder asked how the waivers and the variance that is being voted on by the Zoning Hearing Board affect the approving of the plan. Solicitor Allshouse stated they don't; the waivers were approved. He indicated what Council has before them is a motion to approve the plan subject to getting the variance from the ZHB. If the ZHB fails to grant the variance the plan can't move forward. Solicitor Allshouse explained the density variance. Council Member Zeiders stated in light of all this if the ZHB would deny the variance and we have Mr. Smith put in a driveway cut now; we would have a driveway going nowhere. – Engineer Knoebel stated he doesn't think Council has the authority to deny his driveway request but could suggest to Mr. Smith that he relocate it. Solicitor Allshouse stated only if the Borough has an ordinance. Council Member Baldwin asked isn't it going back to the Planning

Commission. Engineer Knoebel stated the PC recommended it conditionally. - Roll call was taken and motion was carried unanimously.

- E. Discuss/Take Action – Time Extension – 30 Greenbrier Lane Subdivision – Vice President Ryder stated Mr. and Mrs. Daniel Mikos of 945 Mount Zion Road in Dillsburg, PA submitted a subdivision plan for 30 Greenbrier Lane to the Dillsburg Planning Commission in January of 2008. At this time there are certain deficiencies, matters of incompleteness or other similar items by reason of which the Council cannot approve the plans. The Borough has received correspondence from Mr. & Mrs. Mikos requesting that a time extension of 30 days be granted in order for this situation to be resolved before further action is taken. Vice President Ryder moved to grant a 30-day Time Extension valid through October 23, 2008 for the 30 Greenbrier Lane Subdivision Plan. Motion was seconded by Council Member Zeiders. Roll call was taken and motion was carried unanimously.
- F. Discuss/Take Action – Letter of Credit Release for Pheasant Ridge Phases 2 & 3 – Vice President Ryder stated Pheasant Ridge Phases 2 & 3 requested the release of their remaining Letters of Credit, Numbers 99-2006-122 and 99-1998-008-0. KPI inspected all work performed to date at Pheasant Ridge Phases 2 & 3 and advised Council of the findings. It is Council's understanding that the information gathered indicates that all necessary improvements have not yet been completed. Four (4) sidewalks, estimated at a cost of \$12,000.00, have still not been installed as required by the approved Land Development plan. Vice president Ryder moved to authorize a reduction of \$162,143.00 for the Letters of Credit for Pheasant Ridge Phases 2 & 3. The revised total of the Letters of Credit should remain at a balance of \$12,000.00. Motion was seconded by Council Member Zeiders. Council Member Zeiders asked if there was time limit when they have to be done. Engineer Knoebel indicated the lots have been purchased and expect them to be completed. Roll call was taken and motion was carried unanimously.
- G. Discuss/Take Action – Request to release Letter of Credit – Sheetz – Vice President Ryder stated the Borough received a request for a release of the letter of credit for Sheetz. Borough Engineers, KPI, must inspect all work and report to Council before the letter is released. Vice President Ryder moved to authorize KPI to complete the necessary inspections of the Sheetz property, advise Council of the findings and indicate if a release of the letter of credit should be considered. Motion was seconded by Council Member Kelley. Roll call was taken and motion was carried unanimously.
- H. Discuss/Take Action – Time Extension – Winfield – Vice President Ryder stated the developer of the Winfield Subdivision submitted a Final Phase 1 Land Development plan to the Dillsburg Planning Commission in July of 2007. At this time there are certain deficiencies, matters of incompleteness or other similar items by reason of which the Council cannot approve the plans. The Borough has received correspondence from the developer requesting that a time extension be granted in order for this situation to be resolved before further action is taken. Dillsburg Borough Planning Commission reviewed the agreement for time extension and concluded that outside sources are

contributing to the delays. Planning Commission recommended Council agree to the extension. Vice President Ryder moved to grant a time extension until January 13, 2009 for the Winfield Final Phase 1 Land Development Plan. Motion was seconded by Council Member Richardson. Roll call was taken and motion was carried unanimously.

- I. Discuss/Take Action – Penn DOT HOP for Winfield – Vice President Ryder stated the developer of the Winfield Subdivision submitted a Final Phase 1 Land Development plan to the Dillsburg Planning Commission in July of 2007. Part of the plan includes the installation of a storm drain system. A portion of this system must be installed within the State’s Highway Right-of-Way. Penn DOT now requires Municipalities to complete and sign a Highway Occupancy Permit (HOP) whenever utility facilities are installed in these Right-of-Ways. Solicitor Allshouse indicated he didn’t see any problems or issues with the Borough executed the permit. Engineer Knoebel proposed that any costs or fees Penn DOT might impose be paid by the developer. Mr. Quigley indicated it would be acceptable and added to the motion. Vice President Ryder moved to execute the Penn DOT HOP required for the Winfield Final Phase 1 Land Development Plan with the understanding that all associated costs will be paid by the developer. Motion was seconded by Council Member Richardson. Roll call was taken and motion was carried unanimously.
- J. Public Notice – Increase in Street Maintenance – Vice President Ryder stated the Dillsburg Borough Council accepted the street maintenance bid received from C.E. Williams and Sons, Inc. in the amount of \$41,773.00, subject to review of the bonding and insurance, and authorized the manager to sign the contract on May 13, 2008. Since then, asphalt prices have increased dramatically. The estimated price of a ton of asphalt was \$442.00 in May. That same ton had an estimated cost of \$834.00 in August. That is an increase of \$392.00 per ton in just 3 months. This situation has increased the price of the street maintenance work an additional \$6,630.00. The Dillsburg Borough Council met and negotiated with two C.E. Williams and Sons, Inc. representatives on September 2, 2008 during the regularly scheduled Committee Meeting. Borough Council voted to pay only \$3,315.00 of the increased cost.

Public Safety Committee

- A. Fire Police Appointment - Council Member Baldwin stated Dean Trump, Fire Police Captain, is requesting that the Borough appoint Bob Tabler as a member of the Fire Police. Bob is a Dillsburg area resident, an active member of Citizens Hose Company No. 1 and will be an asset to the Fire Police. Council Member Baldwin moved to appoint Bob Tabler as a member of the Dillsburg Fire Police organization. Bob must take the oath of office; therefore, he must contact the Mayor or District Judge in order to be sworn in as required. Motion was seconded by Council Member Richardson. Roll call was taken and motion was carried unanimously.
- B. Setting Trick-or-Treat Night - Council Member Richardson stated each year the Borough designates the official date of the Trick-or-Treat festivities within the Borough. In consideration of the customary date and in conjunction with the

majority of surrounding municipalities, the Borough desires to set a specific date and time for the occasion. Council Member Richardson moved to set the official 2008 date and time of Trick-or-Treat in the Borough of Dillsburg for Thursday, October 30, 2008, from 6:00 P.M. until 8:00 P.M. Motion was seconded by Council Member Baldwin. Roll call was taken and motion was carried unanimously.

Administration Committee

- A. **Discuss/Take Action – Tax Refunds** - Council Member Kelley stated the Borough has received requests for three (3) Real Estate Tax refunds. Two refunds, Cases #2008-3 & #2008-4, were paid twice. Case #2008-5 was paid in full before a re-assessment of the property was completed. This re-assessment lowered the value of the property. The refunds have been reviewed by the Borough Manager and the Tax Collector, who concur that the refunds need processed. Council Member Kelley moved to approve the three (3) requests for Real Estate Tax refunds. Motion was seconded by Council Member Zeiders. Roll call was taken and motion was carried.
- B. **Discuss/Take Action – Pension Funding** - Council Member Zeiders stated each year the Borough determines the specific funding necessary to meet its financial obligation for funding of the Non-Uniform Employees Pension Fund. The Borough Manager, along with the Actuary, has determined that the Minimum Municipal Obligation (MMO) for 2009 should be \$5916.00. This funding obligation will be met through a combination of State and Borough funds. The obligation will become part of the Pension Plan calculations for 2009 and will also be considered as a General Fund expense for the Borough Budget. Council Member Zeiders moved to approve the specific funding for the 2009 MMO for the Borough Non-Uniform Employees Pension Fund in the amount of \$ 5,916.00. Motion was seconded by Council Member Kelley. Roll call was taken and motion was carried.
- C. **Public Notice – Real Estate Purchase** - Council Member Kelley stated as most Dillsburg Residents are aware, the property located at 120 N Baltimore Street has been abandoned for too long and has fallen deeper into disrepair each year. After many years of discussions and almost a year of negotiations, Dillsburg Borough finally has an opportunity to purchase the property. Council Member Kelley moved that the Borough of Dillsburg make an offer to purchase the property located at 120 N Baltimore Street subject to the terms and conditions as set forth in the offer to purchase discussed during the Council's Executive Sessions held on August 12, 2008 and September 2, 2008. Motion was seconded by Council Member Zeiders. Roll call was taken and motion was carried. Council Member Kelley also moved that the Borough Manager shall have the power and authority to sign and convey said offer to sellers, containing only the approved terms and conditions as reviewed by Council as the authorized agent for the Dillsburg Borough Council. Motion was seconded by Council Member Zeiders. Roll call was taken and motion was carried.

## OLD BUSINESS

President Griffin stated this year the Borough of Dillsburg celebrated its 175<sup>th</sup> anniversary in fashion with a vespers service, street fair and parade. There was also plenty of entertainment and food for the tremendous number of attendees and dignitaries. With much planning, hard work, time, energy and many volunteers the celebration was a success and I would like to thank everyone that participated. I would also like to thank long time resident, Northern High School graduate, believer in the family tradition of caring about and serving the community, daughter of Tom and Donna, wife of Dave and mom to Logan and Jameson, Holly Renee Robson Kelley for agreeing to chair the 175<sup>th</sup> Anniversary Committee. Her dedication to this project and organizational and people skills were the driving forces behind the Committee. Holly put in many hours, much energy, and a lot of laughter and, I am sure, numerous tears and sleepless nights. On behalf of the Borough Council, staff and area residents of Dillsburg Borough, President Griffin thanked Holly Kelley and presented her with a Dillsburg Borough Citation. President Griffin read the Dillsburg Borough Council Citation. Council Member Kelley thanked her mom, dad and everyone.

## NEW BUSINESS

Vice President Ryder stated on Monday, September 15<sup>th</sup>, he and Council Members Kelley and Richardson will be attending the Capital Area Region COG picnic and on Thursday, September 25<sup>th</sup>, he and Council Member Zeiders will be attending the York County's Borough meeting, which he is hosting at Hoss's in East York and they will tour the 911 Center.

## ADJOURNMENT

Since there was no further business, Council Member Richardson moved to adjourn the regular meeting. Motion was seconded by Vice President Ryder. – Motion Carried. The meeting was adjourned at 8:12 PM.

Respectfully Submitted,

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Debbi L. Beitzel, Secretary/Treasurer

cc: Borough Council Members  
Mayor Snyder  
Tim Knoebel  
Mark Allshouse