

DILLSBURG BOROUGH COUNCIL MEETING
September 13, 2011 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President Jeff Griffin, Vice President Holly Kelley, Hal Anderson, Dave Baldwin, Matt Fawber, John Richardson and Kathryn Zeiders. Also present were the following: Borough Engineer Mike Begis, Borough Solicitor Mark Allshouse and Borough Manager Karen Deibler. Mayor Snyder was not in attendance.

The following visitors were present: Tony Baker from Citizens' Hose #1, Chief Sean Kapfhammer from the Carroll Township Police Department, YCBA and COG Representative Mark Ryder, DAA Representatives Brian Radcliffe and Mervin Ice, Scott Smith from the Patriot News, NYCHAPS Representative Larry Klase, Senior Center Representative Scott Shughart and New Hope Ministries Representative Eric Saunders.

The meeting was called to order by Council President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Zeiders moved to approve the agenda as presented. Motion was seconded by Council Member Baldwin. – Motion carried.

APPROVAL of the MINUTES

August 1, 2011 Committee Meeting – Council Member Zeiders moved to approve the Committee Meeting minutes of August 1, 2011 as presented. Motion was seconded by Council Member Fawber. – Motion carried.

August 9, 2011 Council Meeting – Council Member Anderson moved to approve the Council Meeting minutes of August 9, 2011 as presented. Motion was seconded by Council Member Zeiders. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Kapfhammer reviewed August 2011 Dillsburg Borough Police Report with Council. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council with a “crimes clear rate” and a breakdown of hours worked. The total incidents reported on the crime report for 2010 were 87 and year to date for 2011 were 77; the total incidents reports filed for 2010 were 835 and year to date for 2011 were 824. There were 36 traffic accidents in 2010 and year to date in 2011 there were 57. There were 202 traffic citations issued in 2010 and year to date in 2011 there were 235 issued.

Part I offenses for 2010 there were 19 which 11 were cleared by arrest for a clearance rate of 57% and year to date for 2011 there were 20 which 13 were cleared by arrests with a 65% clearance rate.

Part II offenses for 2010 there were 68 which 58 were cleared by arrest for a clearance rate of 85% and year to date for 2011 there were 57 which 56 were cleared by an arrest for a clearance rate of 98%. The overall clearance rate was 89%.

Chief Kapfhammer stated the contracted hours worked were 251 hours and 37 minutes. The breakdown hours are as follows: Patrol-166 hours and 23 minutes; Foot Patrol- 7 hours and 20 minutes; Complaints-60 hours and 13 minutes; Investigations-8 hours and 49 minutes; Paper Work-7 hours and 2 minutes; and District Court-1 hour and 50 minutes.

Council Member Zeiders stated the numbers look good. Chief Kapfhammer stated he credits that to having a person in a detective status.

President Griffin asked how the meeting went regarding the block watcher program. Chief Kapfhammer stated the initial meeting didn't go well; only two girls showed up. The two girls did go out and do some soliciting and got more applications for him. His goal is to have people looking out for their neighbors and not be afraid to call the police if they see something out of the ordinary. He would like to get someone from every street within the Dillsburg Borough.

Ambulance Service Report

There was no one present to report but a report for the month of August 2011 was provided to Council and Mayor.

Fire Company Report

Citizens' Hose Fire Company #1 – Tony Baker provided a report for the month of August 2011 to Council and Mayor. He indicated for the month of August there were 34 incidents; 4 were in Dillsburg Borough; for a year-to-date total of 64 in Dillsburg Borough and a total of 307 for all municipalities. He also presented reports with the apparatus responses, apparatus mileages and the hours of use, the incident types for all municipalities and the Borough, the membership responses and the in-house training hours (166) for August and year-to-date in-house training hours (1184).

Mr. Baker stated the grant had been submitted on Friday, September 9th. Mr. Baker indicated the ladder truck is leaking fluid and will be going in for service. He indicated the overall department is doing well. Mr. Baker stated they are gearing up for Farmers' Fair.

President Griffin asked what the status was regarding the Pickle Drop. Mr. Baker stated it's moving forward and Shirley Myers is doing a wonderful job and money was starting to get turned in. Mr. Baker indicated Carroll Township was approached for a donation, but had to table the request until next month's meeting. Mr. Baker stated if Council wanted Shirley to come to next month's meeting, he was sure she could attend. President Griffin stated she was coming to next month's Committee Meeting. President Griffin stated he heard that Mr. Baker made a comment at the Carroll Township meeting the fireworks would be cut if the funds aren't received. Mr. Baker stated he said he could foresee the fireworks being cut if funds weren't available; because the fireworks are the most expense. President Griffin stated the fireworks are what draws people to the Pickle Drop. Mr. Baker stated at the time of financial restraints, the issue would have to go before the department and a decision would be made. He doesn't foresee this being an issue; it was just put out there to get the funding.

Franklintown Fire Company – No one was present to report.

Senior Center

Scott Shughart discussed their totals from the last six months. He stated there were 1,285 people who received services, served 2,828 daily lunches, and staff and volunteers delivered 1,990 meals on wheels.

He indicated they had taken a group kayaking at Pinchot Park, visited a tranquility spa in Carlisle, took classes at Ashcombe, attended some historical society events, taken a group to the Time Institute in York and other health related and miscellaneous events and topics.

Mr. Shughart indicated if anyone knew of anyone 65-70 years old who could give the center one day a month to help deliver meals on wheels, would be greatly appreciated; meals are delivered three days a week.

Council asked what the status was regarding the funding from the County. Mr. Shughart indicated it is an unresolved situation. They have obtained some statistical and demographic information that they feel would be helpful to the center in making their case.

New Hope Ministries

Eric Saunders indicated he had celebrated his 5th anniversary as the Executive Director of New Hope. They opened their doors in Dillsburg 29 years ago. Mr. Saunders stated they serve Dillsburg, Mechanicsburg, Dover and all of eastern Cumberland County.

Mr. Saunders indicated with high economical crises, people rely on New Hope more than ever. Their food pantry was at its extreme lowest this past summer. They continue to try and get the word out to the community to help with replenishing their food pantry. This past weekend they had volunteers at seven Giant Store locations and collected 40,000-50,000 pounds of food.

He indicated they are serving 1100-1200 people a year in the Dillsburg area. He stated annual reports for the last fiscal year will be available soon.

Mr. Saunders indicated they also provide housing for the homeless, heat, utilities, transportation needs, and also help with medical care. They have launched financial literacy classes and have been very successful. They have an employment assistance program to help those who are looking for jobs to complete resumes, practice job interviewing and making sure they have appropriate work outfits.

They continue to work with kids through the after school programs held at the Sports and Learning Center.

Mr. Saunders thanked Council for their continue support.

NYCHAPS

Larry Klase stated the money received from the Borough goes into capital projects; Maple Shade Barn's exhibit rooms and library and at Dill's Tavern and Plantation a wheel wright shop. They are in the process of reassembling an early 1800's barn and that hopefully will be under roof by winter.

Mr. Klase indicated on Saturday, September 17th, they will be butchering a hog, making sauerkraut and flailing wheat.

Manager Deibler asked how the Balderdash event went. Mr. Klase stated it went very well and there were 27 beers competing for the microbrew prizes and the attendance was good.

Mr. Klase indicated the World War II day event was a very successful event.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for August were \$62,111.40. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Zeiders moved to approve the payment of all bills as presented. Motion was seconded by Vice President Kelley. Council Member Richardson abstained. - Motion carried.

Planning Commission Report

Planning Commission didn't meet in August.

Dillsburg Area Authority

Brian Radcliffe reported on the August 16, 2011 meeting. He stated there was no business that involved the Borough. He stated the interim waste water treatment plant project to get into compliance with DEP regulations is underway and moving along well.

He indicated the pump at water well #4 needs to be replaced.

The Authority purchased some new leakage technical equipment that provides the ability to identify leaks. Training has been done and they found a leak with the new equipment. He stated with the flex net system which is wirelessly reading the meters; the software can identify when a resident has a change of excessive high water usage.

DAA has saved \$2,100 after two months of use from switching to a new electricity supplier.

YCBA & COG

YCBA – Mr. Mark Ryder stated the next YCBA meeting will be held on September 22, 2011 in Shrewsbury.

COG – Mr. Ryder stated the COG picnic will be held on September 19, 2011 at the Sunset Country Club in Middletown. Council Members Richardson and Fawber will be attending along with Mr. Ryder.

Solicitor's Report

Solicitor Allshouse provided Council and Mayor with a written report for work performed in August 2011 and had nothing to add.

Engineer's Report

Borough Engineer Mike Begis provided Council and Mayor with a written report for work performed in August 2011 and had nothing to add.

Tax Collector

Madeline Harbold wasn't present but provided reports for the month of August 2011 to Council and Mayor.

Borough Staff Report

Borough Manager Deibler provided Council and Mayor with a written report for August 2011 and had nothing to add.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Snyder was not in attendance.

PRESIDENT'S REPORT

President Griffin reminded everyone that the office hours have gone back to 8:00 am to 4:30 pm, Monday through Friday as of September 6, 2011. He stated on September 22, 2011, Representative Perry will be hosting a Marcellus Shale forum at the high school from 7-9 pm. On September 20, 2011, the library will be hosting a cyber safety program conducted by the PA Attorney General's Office for families from 6:30-7:30 pm; and story time started today for preschoolers. The open air market continues to be held on Saturdays at Spring House Antiques. Mr. Klase mentioned Jim Malcolm will be in concert on Friday, September 16, 2011; tickets are \$15.00 in advance and \$20.00 at the door. President Griffin stated on Saturday, September 17, 2011, NYCHAPS will be butchering a hog and making sauerkraut which will be available at \$1.00 for a quart and .75 for a pint. First Fridays start on October 7, 2011 with Celtic group "Across the Pond"; you must be 21 years or older to attend and the fee is \$10.00.

President Griffin indicated the Borough office will be a drop off spot for non-perishable items for New Hope ministries.

COMITTEE REPORTS

Public Works Committee

- A. Discuss/Take Action – APS. Inc. Final Payment for 2011 Street Maintenance – Council Member Fawber stated that in March of 2011 the Borough contracted with Asphalt Paving Systems to complete the 2011 Street and Alley Maintenance. The contractor has completed all work associated with the contract and the work has been inspected by Public Works Supervisor Brian Gayman. A request for payment had been received by the Borough in August for the amount of \$39,350.88 for 17,335 s.y. of material plus a \$1,850.00 asphalt price adjustment. The original contract price was for 16,379 s.y. of material at a cost of \$37,180.33. At that time, there was a discrepancy with the actual number of square yards of materials billed and the additional price adjustment charge; therefore, Council authorized partial payment of \$36,456.20. The discrepancy has been resolved. The actual square yards of material used were 16,628.3, along with an escalation increase adjustment for the amount of bituminous material used. Council Member Fawber moved to authorize that an additional and final payment of \$1,290.11 the adjusted materials cost plus the escalation increase fee for the materials used which is yet to be determined, be forwarded to Asphalt Paving Systems. Motion was seconded by Council Member Anderson. - Motion Carried.

Public Safety Committee

Neither Council Member Richardson nor Baldwin had anything to report.

Administration Committee

- A. Discuss/Take Action – Approval for Municipal Pension Funding – Council Member Zeiders stated each year the Borough determines the specific funding necessary to meet its financial obligation for funding of the Non-Uniform Employees Pension Fund. The Borough Manager, along with the Actuary, has determined that the Minimum Municipal Obligation (MMO) for 2011 should be \$10,538.00. This funding obligation will be met through a combination of State and Borough funds. The obligation will become part of the Pension Plan calculations for 2011 and will also be considered as a General Fund expense for the Borough Budget. Council Member Zeiders moved to approve the specific funding for the 2011 MMO for the Borough Non-

Uniform Employees Pension Fund in the amount of \$10,538.00. Motion was seconded by Vice President Kelley. – Motion carried.

OLD BUSINESS

Manager Deibler stated the Franklinton Fire Chief was unable to attend but he called the office with his report. They had 29 calls in the month of August for a total of 274 calls for the year; one was in Dillsburg Borough, for a year-to-date total of 16 in the Dillsburg Borough.

NEW BUSINESS

Mr. Klase stated he would like Borough Council to consider placing painted stop signs on the north/south alley behind his residence. Manager Deibler indicated it was on the list of items to be done.

ADJOURNMENT

Since there was no further business, Council Member Richardson moved to adjourn the regular meeting. Motion was seconded by Vice President Kelley. – Motion carried. The meeting was adjourned at 8:07 pm.

Respectfully Submitted,



Debbi Beitzel
Secretary/Treasurer

cc: Borough Council Members
Mayor Snyder
Tim Knoebel
Mark Allshouse