

DILLSBURG BOROUGH COUNCIL MEETING

July 12, 2011 – MINUTES

7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President Jeff Griffin, Vice President Holly Kelley, John Richardson, Matt Fawber and Kathryn Zeiders. Also present were the following: Borough Engineer Mike Begis, Borough Solicitor Mark Allshouse, and Borough Manager Karen Deibler. Mayor Snyder and Council Members Anderson and Baldwin were not present.

- ❖ The following visitors were present: Tony Baker from Citizens' Hose #1, Sergeant Smith from the Carroll Township Police Department, YCBA and COG Representative Mark Ryder, Scott Smith from the Patriot News, and Planning Commission Chair Allen Reeves, Mr. Vernon Sealover & Steve Quigley representing Winfield Development, Gerry Schwille and Jim Shultz representing Northern High School Baseball and Borough Resident Leon Zeiders.

The meeting was called to order by Council President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

President Griffin called for an Executive Session after the Council Meeting to discuss litigation of a budgeted item with no reason to reconvene. Council Member Richardson moved to approve the agenda as amended. Motion was seconded by Council Member Zeiders – Motion carried.

Northern York High School Baseball Presentation

Council Member Zeiders stated that The Borough of Dillsburg supports all of the Northern York County School District's Athletic Programs. This year the Northern High School Baseball Team had an outstanding season. The team, led by Coach Brian Robison, closed the season with an overall winning record of 23-5-0 and was named the Colonial Division Champions for the third consecutive year. In a heated battle against the District 2 Champions, Tunkhannock, the Northern High School Baseball Team captured the PIAA Class AAA State Baseball Title and claimed a spot in Northern's sports history. The Council of the Borough of Dillsburg would like to recognize and congratulate the efforts and achievements of the Northern York High School Baseball Team. Council Member Zeiders Moved to present the Northern York High School Baseball Team with a Dillsburg Borough Council Citation. Council Member Richardson Seconded the Motion. – Motion Carried. President Griffin presented Coach Shultz and Northern York County School District's Athletic Director Gerry Schwille with the award.

APPROVAL of the MINUTES

June 7, 2011 Committee Meeting – Council Member Zeiders moved to approve the Committee Meeting minutes of June 7, 2011 as presented. Motion was seconded by Council Member Richardson. – Motion carried.

June 14, 2011 Council Meeting – Council Member Zeiders moved to approve the Council Meeting minutes of June 14, 2011 as presented. Motion was seconded by Council Member Fawber. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

There was no one present to report but a report for the month of June 2011 was provided to Council.

Ambulance Service Report

There was no one present to report but a report for the month of June 2011 was provided to Council.

Fire Company Report

Citizens' Hose Fire Company #1 – Tony Baker provided a report for the month of June 2011 to the Council and Mayor. He indicated for the month of June there were 36 incidents; 9 were in Dillsburg Borough; for a year-to-date total of 50 in Dillsburg Borough and a total of 242 for all municipalities. He also presented reports with the apparatus responses, apparatus mileages and the hours of use, the incident types for all municipalities and the Borough, the membership responses and the in-house training hours (163.5) for June and the year-to-date in-house training hours (927). Mr. Baker also stated they participated in the Relay for Life event and made some money selling food. They are going to sponsor a team next year. They had Sparkie out for the Kiwanis Club and held a demonstration of a new ladder truck. Tony is doing all the work for the grant money and is confident he will get the money. He also purchased more fire software.

Franklintown Fire Company – There was no one present to report but a report for the month of June 2011 was provided to Council.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for June were \$77,344.02. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Zeiders moved to approve the payment of all bills as presented. Motion was seconded by Vice President Kelley. Council Member Richardson abstained. - Motion carried.

Planning Commission Report

Planning Commission didn't meet in June; however, Allen Reeves attended a YCPC dinner and accepted an award for the Borough. The Planning Commission and the Borough were recognized for working on the transportation study and plan.

Dillsburg Area Authority

The was no Borough business to report.

YCBA & COG

YCBA – Mr. Mark Ryder stated that he attended the annual picnic which was held at Lake Redman on June 23, 2011. A speaker from DCED shared grant information with everyone and two York County Commissioners were also in attendance. The next meeting will be in Shrewsbury on Sept 22, 2011. The Annual Banquet will be held in November at the York Expo Center. Donations for door prizes are welcome. All Officers will remain the same for next year.

COG – He reminded Council that the Cog auction will be held on July 20, 2011. Cog is still waiting to hear back on the salt bids. The next meeting will be held on July 18, 2011 and there is no meeting in August. He doesn't have information about the September dinner for members and delegates yet, but it should be coming soon. He will keep everyone informed.

Solicitor's Report

Solicitor Allshouse provided Council and Mayor with a written report for work performed in June 2011 and had nothing to add.

Engineer's Report

Borough Engineer Mike Begis provided Council and Mayor with a written report for work performed in June 2011 and had nothing to add. Council Member Zeiders asked Mr. Begis if the required, updated Stormwater ordinance was complete. Mr. Begis stated that it was being worked on and there should be no problem adopting it before the deadline.

Tax Collector

No report for the month of June 2011.

Borough Staff Report

Borough Manager Deibler provided Council and Mayor with a written report for June 2011 and had nothing to add.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Snyder was not in attendance.

PRESIDENT'S REPORT

President Griffin reminded everyone that the Farmers Market is up and running from 7am to 12pm on Saturdays at the Springhouse Antiques and if anyone needs more information as a consumer or a vendor contact Yvonne at 571-2126.

He reminded everyone that Carroll Police will be holding National Night Out at Logan Park from 5p.m. until 9 p.m. on Tuesday, August 2, 2011. They are in need of volunteers for the evening. He also stated that because of National Night Out, the August Committee Meeting will be held on Monday, August 1, 2011.

He once again reminded everyone that the Library needs volunteers.

He announced the following events: Aug. 3, 2011 – Scott Perry will be holding a Town Hall meeting at the Carroll Township Building starting at 7 p.m.; August 13, 2011 – NYCHAPS will be holding a WW2 event at the Dills Tavern.

President Griffin congratulated Mark Ryder and Curt Werner on receiving 2011 Keystone Press Awards.

COMITTEE REPORTS

Public Works Committee

Discuss/Take Action – Winfield Developer's Agreement and Penn DOT HOP – Council Member Matt Fawber stated that Dillsburg Borough Council continues to work with the Winfield Developer as the final items for the Phase 1 Land Development Plan are being completed. At this time, it has been requested that Dillsburg Borough Council approve the Winfield Developer's Agreement for Winfield Phase 1 conditioned upon the Penn DOT HOP being approved as presented and authorizes President Jeff Griffin to sign the Penn DOT HOP application with the understanding that all outstanding review and escrow fees owed to the Borough shall be paid in full before the Subdivision and Land Development Plans for Winfield are signed and recorded and before any sight work is initiated. Council Member Fawber Moved to approve Winfield Developer's Agreement for Winfield Phase 1 conditioned upon the Penn DOT HOP being approved as presented and authorizes President Jeff Griffin to sign the Penn DOT HOP application with the understanding that all outstanding review and escrow fees owed to the Borough shall be paid in full before the Subdivision Plan for Winfield is signed and recorded; and before any sight work is initiated. Dillsburg Borough Council will sign the plan after all conditions have been met. Seconded by Council Member Zeiders. Motion Carried

Public Safety Committee

Council Member Richardson had nothing to report.

Administration Committee

Discuss/Take Action – Appoint Logan Park Authority Member – Vice President Kelley stated that because of the recent resignation of Cristina Speicher, there is an immediate vacancy on the Logan Park Authority Board. Council has reviewed the names of available persons and has selected Wanda Godar of 112 E Welty Ave. to fill the vacant position which has a term ending date of December 31, 2011. Vice President Kelley Moved to appoint Wanda Godar to the vacant position on the Logan Park Authority Board to fill the remainder of the term that expires on December 31, 2011 Motion was seconded by Council Member Zeiders. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Richardson moved to adjourn the regular meeting and enter into the Executive Session. Motion was seconded by Vice President Kelley. – Motion carried. The meeting was adjourned at 7:33 PM.

Vice President Kelley made a Motion to reconvene the meeting because of the arrival of Police representative Sergeant Smith. Seconded by Council Member Zeiders. Motion Carried.

** The meeting was re-called to order by Council President Griffin at 7:34 PM.

Sgt Smith discussed the National Night Out event. He also stated that New Hope is very low on food donations. The Police are asking the residents that attend the National Night Out to bring nonperishable food for New Hope. Carroll Township Police won an award for their aggressive driver enforcement/ drive safe on Rte. 15. The Police received a new and improved speed timing device that does not need white lines painted on the roads to work.

Sgt. Smith provided Council with a printed report with problem spots in the Borough. This list may help in considering a House Nuisance Ordinance.

Sgt. Smith reviewed the Police Report with Council: Part I offenses for 2010 there were 14 which 9 were cleared by arrest for a clearance rate of 67% and to date for 2011 there were 13 which 11 were cleared by an arrest with a 84% clearance rate. Part II offenses for 2010 there were 54 which 45 were cleared by arrest for a clearance rate of 83% and to date for 2011 there were 34 which 33 were cleared by an arrest for a clearance rate of 91%. The overall clearance rate was 91% for the year.

Since there was no further business, Vice President Kelley moved to adjourn the regular meeting and enter into the Executive Session. Motion was seconded by Council Member Richardson – Motion carried. The meeting was adjourned at 7:40 PM.

Respectfully Submitted,

Karen Deibler

Karen Deibler
Assistant Secretary

cc: Borough Council Members
Mayor Snyder
Tim Knoebel
Mark Allshouse