

DILLSBURG BOROUGH COUNCIL MEETING

June 12, 2012 – MINUTES

7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President Jeff Griffin, Vice President Holly Kelley, Hal Anderson, Dave Baldwin, Matt Fawber, Yvonne Laukemann and John Richardson and Junior Council Members T.J. Peters and John Zook. Also present were the following: Mayor Henry Snyder, Borough Solicitor Mark Allshouse, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Engineer Tim Knoebel wasn't present.

The following visitors were present: YCBA and COG Representative Mark Ryder, Chief Sean Kapfhammer from the Carroll Township Police Department, Traci Cook from Citizens' Hose EMS, Scott Smith from the Patriot News, and Mary Lou Bytof from the Dillsburg Banner.

The meeting was called to order by Council President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Richardson moved to approve the agenda as presented. Motion was seconded by Council Member Baldwin. – Motion carried.

APPROVAL of the MINUTES

May 1, 2012 Committee Meeting – Council Member Fawber moved to approve the Committee Meeting minutes of May 1, 2012 as presented. Motion was seconded by Council Member Richardson. – Motion carried.

May 8, 2012 Council Meeting – Council Member Baldwin moved to approve the Council Meeting minutes of May 8, 2012 as presented. Motion was seconded by Council Member Richardson. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Kapfhammer reviewed the May 2012 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a "crimes clear rate" and a breakdown of hours worked. The total incidents reports filed for 2011 there were 509 and for 2012 year-to-date there were 522. There were 35 traffic accidents in 2011 and in 2012 year-to-date there were 21. There were 148 traffic citations issued in 2011 and in 2012 year-to-date there were 128.

Part I offenses for 2011 there were 13 with four cleared by arrest for a clearance rate of 30% and in 2012 year-to-date there were 14 with 13 cleared by arrest for a clearance rate of 92%.

Part II offenses for 2011 there were 29 with 27 cleared by arrest for a clearance rate of 93% and in 2012 year-to-date there were 33 which 30 were cleared by an arrest for a clearance rate of 90%. The overall clearance rate for 2011 was 73% and the overall clearance rate for 2012 year-to-date was 91%.

Chief Kapfhammer stated the contracted hours worked were 251 hours and 37 minutes. The breakdown hours are as follows: Patrol-170 hours and 45 minutes; Foot Patrol-2 hours and 15 minutes; Complaints-47 hours and 31 minutes; Investigations-16 hours and 40 minutes; Paper Work-12 hours and 56 minutes; and District Court-1 hour and 30 minutes.

Council Member Anderson asked about the "letter to the editor" article in the newspaper regarding elimination of officers. Chief Kapfhammer indicated he thought it was grossly exaggerated. He stated they are in contract negotiations and are working things out.

Ambulance Service Report

Traci Cook provided a report for the month of May 2012 to Council and Mayor. There were a total of 122 incidents in the month of May and 17 of them were in Dillsburg Borough, which included 11 medical calls, four fire calls and two motor vehicle accidents.

She indicated effective June 1st; they have started billing for refusals. The refusals cost to non-members is \$150.00 and for members it will cost \$75.00 (half price). She stated last year they had 223 refusals. Council Member Baldwin asked if there would be exceptions. Ms. Cook indicated if they go out to an accident and the person meets the criteria they have to be checked out and refuse, they will be charged. If someone calls out for another person because they are worried and that person refuses, they will not be charged; there will be exceptions to the rule.

Mayor Snyder asked what the percentage was of people who have joined. Ms. Cook stated unofficially it averages around 18%-19% for all municipalities.

President Griffin asked what happens to the outstanding unpaid bills. Ms. Cook stated the bills would eventually go for collections or to the District Justice.

Fire Company Report

Citizens' Hose Fire Company #1 – There was no one present to report and there was no report provided to Council and Mayor.

Franklintown Fire Company – There was no one present to report but a report for the month of May 2012 was provided to Council and Mayor.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for May 2012 were \$60,914.31. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Fawber moved to approve the payment of all bills as presented. Motion was seconded by Council Member Laukemann. Council Member Richardson abstained - Motion carried.

Planning Commission Report

Planning Commission didn't meet in May 2012.

Dillsburg Area Authority

There was no one present to report.

YCBA & COG

COG – Mr. Ryder indicated he attended the COG meeting on May 21st and the guest speaker was from the American Water Company. The auction is scheduled for July 18th at the Sporting Hill Elementary School. He stated regarding the Verizon issue, they were asking for 25 municipalities to participate but only four or five wanted it done. The next COG meeting is scheduled for June 18th at 7:00 pm.

YCBA – Mr. Mark Ryder stated the next meeting is being held on June 28th at Lake Redman and the November meeting will be held at Derryland Square.

Solicitor's Report

Solicitor Allshouse provided Council and Mayor with a written report for work performed in May 2012.

Engineer's Report

Engineer Tim Knoebel provided Council and Mayor with a written report for work performed in May 2012. In his absence, President Griffin mentioned three updates. 1. The notice to proceed for the inlet replacement work was sent and a preconstruction meeting is set for next Tuesday, at 10:00 am with CE Williams. 2. The ECI storm water management plan revised plan review was forwarded to the design engineer on June 12, 2012. 3. The sidewalk in Chestnut Hollow at the corner of Clemens Drive, additional sidewalk in Autumn Woods was installed.

Tax Collector

Debbi Beitzel provided Council and Mayor with a written report for taxes collected and paid in May 2012.

Borough Staff Report

Borough Manager Deibler provided Council and Mayor with a written report for May 2012.

PUBLIC COMMENT

Mr. Mark Ryder indicated he went to the Carroll Township meeting and indicated he has a concern with the police department coming down to a one man per shift. If this happens there would be some issues. He also stated Sergeant Schreiner received an award for making the copper bust. Council Member Baldwin stated Dillsburg Borough has a contract with the department and they must honor the contract; failure to honor the contract would be a breach of contract. Council Member Anderson stated the Borough contracts for so many hours per week but does it specify how many men are on duty. Council Member Baldwin stated no. Council Member Baldwin indicated the Borough contracts for so many hours per week and that all calls are answered; which they are. He stated how the police department determines to run their department is between them and their supervisors. Council Member Baldwin indicated the Borough is paying for State Police coverage but getting none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Snyder had nothing to report.

PRESIDENT'S REPORT

Community Events – President Griffin announced the following events: June 14 – A walking tour through Dillsburg sponsored by the Dillsburg Area Public Library for adults and families. The first walk will take place at 6:30 pm at Logan Park. Nancy Putt from the PA Bluebird Society will lead around the trail and speak about bluebirds and their habitats; June 16 & 17 – An Introduction to Blacksmithing at Dills’ Tavern and the cost is \$200.00 and limited to 6 people. For more information contact Sam McKinney at 717-432-4553; June 22 & 23 - Relay for Life Cancer Walk at Bostic Field beginning at noon (Friday) and ends at noon (Saturday). To usher in the event the committee is asking for support by painting the town purple beginning Monday, June 18; June 30 – A Hearth Cooking for Kids with Felicity at Dills ‘Tavern and the cost is \$45.00. For more contact Sam McKinney at 717-432-4553.

President Griffin congratulated Junior Council Member John Zook for participating with the Jazz Band at Hershey Park on May 19th and being given an award for Best Overall Soloist. John was also named as a member of the Northern Academic Excellence.

COMITTEE REPORTS

Public Works Committee

Neither Council Member Anderson nor Fawber had anything to report.

Public Safety Committee

- A. Discuss/Take Action – Ordinance 2012-1 – Free Roaming Cats - Council Member Baldwin stated as most residents know there is a potentially serious problem in the Borough with free roaming cats. These cats can definitely create a nuisance; however, these cats also create problems which may result in a public health safety threat, as well as, to other native wildlife. After numerous complaints from Borough Residents this past year, the Borough engaged, for a fee, the Animal Enforcement Officer to trap and release as many cats as possible for an extended length of time. The problem and many complaints still exist at this time. Borough Council, along with the Borough Solicitor, worked to find a solution which will help remedy this situation. Council Member Baldwin moved to adopt Ordinance 2012-1, regulating the feeding of free roaming cats and declaring such to be a nuisance and prescribing penalties for violations thereof. Motion was seconded by Council Member Richardson. Mr. Ryder asked how this ordinance was going to be enforced and what the fine was going to be. Manager Deibler stated the residents should call the Borough Office first and that a letter is being mailed out to every resident advising them of the ordinance. - Motion carried.

Administration Committee

- A. Discuss/Take Action – Pet Permits - Council Member Laukemann stated Section 2-102 of Chapter 2 of the Code of the Borough of Dillsburg states that residents must have a permit in order to keep more than four (4) dogs and cats, in aggregate number, more than six (6) months of age or older. Mr. Timothy Whitmoyer of 119 Quail Drive has applied for a pet permit. All requested forms, information and fees have been supplied to the Borough. Council has reviewed the applications and has found everything in order. Council Member Laukemann moved to approve the application as submitted and authorize the Borough Manager to notify the applicant of the approvals and process the permit with an expiration date of December 31, 2012. Motion was seconded by Vice President Kelley. Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

Mr. Ryder asked what animals were allowed to be fed. Council Member Richardson stated squirrels, birds, and rabbits.

ADJOURNMENT

Since there was no further business, Council Member Richardson moved to adjourn the regular meeting. Motion was seconded by Vice President Kelley. – Motion carried. The regular meeting was adjourned at 7:31 pm.

Respectfully Submitted,

Debbi Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Snyder
Tim Knoebel
Mark Allshouse