

DILLSBURG BOROUGH COUNCIL MEETING
JUNE 9, 2009 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were President Jeff Griffin, David Baldwin, Holly Kelley, John Richardson and Kathryn Zeiders. Also present were the following: Mayor Henry Snyder, Borough Engineer Tim Knoebel, Borough Solicitor Mark Allshouse, Borough Manager Karen Deibler and Borough Secretary/Treasurer Debbi Beitzel.

Vice President Mark Ryder and Council Member Hal Anderson weren't present.

The following visitors were present: Tony Baker from Citizens' Hose Fire Company, Chief Jack Francis from Carroll Township Police, Paul Reichart from the Patriot News, Dillsburg Area Authority Representatives Brian Radcliffe and Mervin Ice, and Dillsburg Residents Larry and Joanne Klase.

The meeting was called to order by President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and an invocation.

APPROVAL of the AGENDA

Council Member Richardson moved to approve the agenda as presented. Motion was seconded by Council Member Kelley. – Motion Carried.

APPROVAL of the MINUTES

May 5, 2009 Committee Meeting – Council Member Baldwin moved to approve the Committee Meeting minutes of May 5, 2009 as presented. Motion was seconded by Council Member Richardson. – Motion Carried.

May 12, 2009 Council Meeting – Council Member Richardson moved to approve the Council Meeting minutes of May 12, 2009 as presented. Motion was seconded by Council Member Baldwin. – Motion Carried.

DEPARTMENT REPORTS

Police Department Report

Chief Jack Francis reviewed the May 2009 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council with a “crimes clear rate” and a breakdown of hours worked. The total incidents filed for the month of May were 109; which was ten less than the same time period last year; year-to-date total was 458, which are 82 less than the same time period last year. There were five traffic accidents for the month of May, three were reportable accidents and two were non-reportable accidents; year-to-date total was 25, which is four more than the same time period last year. There were 31 traffic citations for the month of May; year-to-date total was 189, which are 58 greater than the same time period last year.

Part I offenses for the month of May, there was a total of six, which included one simple assault, one commercial burglary and four larceny thefts; year-to-date was 11, which five of them were cleared by an arrest, with a clearance rate of 45%.

Part II offenses for the month of May, there were eight incidents, which included three criminal mischief/vandalisms, two DUI's, two harassments, and one miscellaneous; year-to-date was 34, which 29 were cleared by an arrest for a clearance rate of 85%. The overall clearance rate is 75%.

Ambulance Service Report

No one present to report.

Fire Company Report

Citizens' Hose Fire Company – Tony Baker presented a report for the month of May to Council and Mayor. Mr. Baker indicated for the month of May there were 35 runs; seven were in Dillsburg Borough, which included two medical assist, one pd assist, one structure fire, one gas smell and two failed calls, for a year-to-date total of 24 in the Dillsburg Borough and a total of 157 for all municipalities. Mr. Baker indicated the two failed incidents were due to not having any responders. He also presented a report with the membership responses for May.

He indicated they received a federal grant in the amount of \$78,000 to purchase 15 new MSA air packs and spare cylinders. The fire department's financial obligation was approximately \$5,000. Mr. Baker indicated a request was made for the 2009 federal grant for \$90,000 for a polyvent system which ventilates the apparatus bays from the diesel fuels, a backup generator and a fire alarm system for the building.

Council Member Kelley asked if anyone responded to the two failed calls in the Borough. Mr. Baker stated Franklinton Fire Company was dispatched for one of them. He indicated Citizens' Hose did have personnel there however they didn't respond to York and no paperwork was filed.

Franklinton Fire Company – No one was present to report.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member in their packet of information. The total General Fund expenditures for May were \$54,130.49. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member. Council Member Zeiders moved to approve the payment of all Unpaid Bills as amended. Motion was seconded by Council Member Kelley. - Motion Carried.

Planning Commission Report

There was no meeting in May therefore there was nothing to report.

Logan Park Authority

Council Member Kelley reported on the May 15th meeting. She stated the specs were approved for the walking path and will be put out to bid and advertised shortly.

She stated they closed off the wall for the concession stand so that people would only have access to the concession stand and not to the meeting rooms.

She stated the bathroom locks have been changed to a combination time lock.

Council Member Kelley stated LPA is researching options for speed bumps for the purpose of people not driving back through the walking path.

She indicated there was discussion whether or not to go ahead with a skateboard park. They received photos from other parks and Dillsburg Borough had received a letter from a company regarding a demonstration for a skateboard park. She indicated based on the surveys received from Dillsburg Borough and Carroll Township, the skateboard park was ranked very low in the people who responded.

Dillsburg Area Authority

Brian Radcliffe reported on the May 19th meeting. He indicated there wasn't much going on in the Borough. He stated Berkshire Hill residents would be hooking up to the sewer system. He indicated there was a sizable leak fixed on Homewood Street and

showed lower draw on the water system. Mr. Radcliffe stated work continues on the closure of the reservoir due to no longer needed. He indicated the Meadows Edge development hasn't submitted any sewer or water planning to DAA as of today.

Engineer's Report

Borough Engineer Tim Knoebel provided Council and Mayor with a written report for work performed in May. He updated the status on the street work; he stated there was a delay due to the rain and expects to receive an extension request. Council didn't see any problems issuing an extension.

Mayor Snyder asked about the micro surfacing to Bomar and Dill Alleys. Engineer Knoebel stated there was discussion to oil and chip the alleys, however there was difficulty finding a contractor to do this. Engineer Knoebel stated he suggested looking into micro surfacing as an option. The Borough agreed to this option and KPI provided the contractor with the required contract forms for the work.

Solicitor's Report

Solicitor Allshouse provided Council and Mayor with a written report for work performed in May 2009 and had nothing to add.

Tax Collector

Cristina Speicher wasn't present but provided Council with a written report for May.

Borough Staff Report

Borough Manager Deibler provided Council with a written report for May and indicated she had nothing to add.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Snyder had nothing to report.

PRESIDENT'S REPORT

President Griffin announced the following upcoming events: June 19-20: Relay for Life at Bostic Field beginning on Friday at noon and ends on Saturday at noon; June 20: Bicycle Rodeo at the Northern High School parking lot from 9 AM to Noon for children under the age of 13; June 20: Fourth Annual Car Show from 8 AM to Noon at the Old Northern Middle School Parking lot. To register call Jay Young at 432-4409; June 25-27: Squirrel Tail Bake Oven Workshop at the Tavern. Call Sam McKinney at 432-4553 for more information; June 26-28: NYCHAPS will once again have a presence at the Latimore Valley Fair, fun for the whole family on Friday evening from 4-9 PM; Saturday from 9AM to 9 PM and Sunday from 10 AM to 4 PM; July 11: NYCHAPS is having an All-U-Can-Eat Pancake Breakfast Fundraiser from 7-10 AM. Menu: blueberry pancakes, regular pancakes, bacon and sausage, coffee and orange juice for \$5.50 for adults, \$4.50 for kids 4-12 years old and kids under 4 are free; August 8: The Will Fisher Orchestra will be performing in the Tavern Court Yard. Tickets will be \$15 and will be on sell soon at the Book House.

President Griffin wished everyone a Happy and safe 4th of July.

President Griffin stated the Revitalization plan has been approved by Penn DOT and it can now go out for bid. This project will include the first block of South Baltimore Street.

COMITTEE REPORTS

Public Works Committee

Vice President Mark Ryder and Council Member Hal Anderson weren't present.

Public Safety Committee

Council Members Baldwin and Richardson had nothing to report.

Administration Committee

- A. Resolution 2009-8 – Appointing Delegates to York County Tax Collection District - Council Member Kelley states Act 32 of 2008 mandates the consolidation of the collection of local income taxes. Section 504 of the Act establishes a Tax Collection District (“TCD”) in each county. Section 505 of the Act provides that each TCD shall be governed by a Tax Collection Committee (“TCC”) and Section 505(b) of the Act requires each political subdivision within the TCD to appoint one voting delegate and one or more alternates to represent the political subdivision of the TCC

by September 15, 2009. Council Member Kelley moved to adopt Resolution 2009-8, appointing David Baldwin as the Borough's voting delegate and Kathryn Zeiders as the Borough's alternate to the York County Tax Collection Committee. Motion was seconded by Council Member Zeiders. – Motion carried.

- B. Tax Exoneration Request - Council Member Zeiders stated the Borough has received a request for Tax Exoneration for Per Capita and Occupation Tax from Tax Exoneration Case #2009-2. The request has been reviewed by the Borough Manager and the Tax Collector who concur that the applicant has met the requirements for tax exoneration. Council Member Zeiders moved to grant the request for 2009 Per Capita Tax and 2009 Occupation Tax Exoneration Case #2009-2 as submitted. Motion was seconded by Council Member Kelley. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Richardson moved to adjourn the regular meeting. Motion was seconded by Council Member Kelley. – Motion Carried. The meeting was adjourned at 7:30 PM.

Respectfully Submitted,



Debbi L. Beitzel, Secretary/Treasurer

cc: Borough Council Members
Mayor Snyder
Tim Knoebel
Mark Allshouse