

DILLSBURG BOROUGH COUNCIL MEETING
APRIL 14, 2009 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were President Jeff Griffin, Hal Anderson, David Baldwin and Holly Kelley, Also present were the following: Mayor Henry Snyder, Borough Engineer Tim Knoebel, Borough Manager Karen Deibler and Borough Secretary//Treasurer Debbi Beitzel.

Vice President Mark Ryder, Council Members John Richardson and Kathryn Zeiders and Borough Solicitor Mark Allshouse weren't present.

The following visitors were present: Tony Baker from Citizens' Hose Fire Company, Michael Whitzel from Franklinton Fire Company, Jack Francis from Carroll Township Police, Paul Reichart from the Patriot News, Mary Lou Bytof from the Dillsburg Banner, Planning Commission Representative Paul Eurich, Dillsburg Area Authority Representative Brian Radcliffe, DEMA Representative Tim Hildebrand, Logan Park Representatives Sam McKinney, James Hess and Lynn Sanders, Scott Shughart from Dillsburg Senior Center, Eric Saunders from New Hope Ministries, NYCHAPS Representatives Larry and Joanne Klase, Francis and Joel McNaughton from the McNaughton Company, Robert Fisher from R. J. Fisher & Associates and Dillsburg Resident Deb Weiser.

The meeting was called to order by President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and an invocation.

APPROVAL of the AGENDA

Council Member Baldwin moved to approve the agenda as presented. Motion was seconded by Council Member Kelley. – Motion Carried.

APPROVAL of the MINUTES

March 10, 2009 Council Meeting – Council Member Anderson moved to approve the Council Meeting minutes of March 10, 2009 as presented. Motion was seconded by Council Member Baldwin. – Motion Carried.

DEPARTMENT REPORTS

Police Department Report

Chief Jack Francis reviewed the March 2009 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a “crimes clear rate” and a breakdown of hours worked. The total incidents filed for the month of March were 96; year-to-date total was 253, which are 68 less than the same time period last year. There were

five traffic accidents for the month of March, all of them were non-reportable accidents; year-to-date total was ten, which is three less than the same time period last year. There were 30 traffic citations for the month of March; year-to-date total was 106, which are 26 greater than the same time period last year.

Part I offenses for the month of March, there was a total of one, which was a larceny theft, which was cleared by an arrest, with a clearance rate of 100%.

Part II offenses for the month of March, there were seven incidents, which included four criminal mischief/vandalisms, one disorderly conduct, one DUI and one miscellaneous, four of them were cleared by an arrest for a clearance rate of 80%. The overall clearance rate is 81%.

Chief Francis indicated he received a letter regarding speeding on Gettysburg Street and South Baltimore Street resulting from a traffic count. He asked if there was any other information and should they engage in a special enforcement activity; if so they would have to make special arrangements or work overtime. Chief Francis stated they haven't received any complaints in this area. He indicated to Council for them to let him know what their wishes are.

Ambulance Service Report

There was no one present to report.

Fire Company Report

Citizens' Hose Fire Company – Tony Baker presented a report for the month of March to Council and Mayor. Mr. Baker indicated for the month of March there were 33 runs; five were in Dillsburg Borough, which includes three motor vehicle accidents, one EMS assist and one public service, for a year-to-date total of 14 in the Dillsburg Borough and a total of 94 for all municipalities. Manager Deibler asked what the public service was. Mr. Baker indicated they were dispatched to Cherry Lane for a water issue. He also presented a report with the membership responses for March.

He indicated the monthly chief meetings are progressing very well. There were discussions on the responses to the alarms with the manpower being down. The participating fire companies are implementing green helmets for all Junior Members, for the purpose of safety. Council Member Anderson asked if all the fire department have junior members or just Citizens' Hose. Mr. Baker stated all departments have them and Citizens' Hose has four junior members ranging from age 15 to 17. Council Member Anderson asked what was being done to recruit more junior members. Mr. Baker indicated they have tried to recruit members throughout fire prevention week, but this isn't something kids want to do.

He indicated the mock DUI is scheduled for April 27th at the High School.

He indicated on April 30th they will be talking with the Boy Scouts about what they do as emergency responders.

Mr. Baker indicated throughout the next few months they will be training with some of the other fire departments with the tower truck due to manpower being low.

Mayor Snyder asked why the fire department has to respond to a furnace malfunction. Mr. Baker indicated furnace malfunctions creates CO and can only be exposed for 8 hours before becoming fatal.

Franklintown Fire Company – Michael Whitzel presented a first quarter report to Council and Mayor. Mr. Whitzel indicated there were 108 runs; two were in Dillsburg Borough, which includes one motor vehicle accident and one alarm fire alarm. Council Member Kelley asked if the same report was presented to the other municipalities. Mr. Whitzel stated yes.

DEMA

Tim Hildebrand introduced himself and thanked the Borough Council and Staff for their financial and manpower support. He indicated over the past years he had attended meeting and seminars and learned there are a lot of municipalities that don't support EMA.

He indicated the CERT program isn't new and provided a brochure to Council and Mayor, which provides information regarding the program and the topics covered by CERT.

Mr. Hildebrand indicated when they talk about CERT they have to talk about EMA; their mission is to protect persons and property in disasters and emergencies. DEMA has four functions: prevention, preparedness, response and recovery. He stated they have decided to focus on the prevention part for 2009 through public education and Live Ready Dillsburg. Live Ready Dillsburg is going to be an interesting program and it will be a 6-week program that households can use to prepare themselves for all hazards.

He indicated the preparedness part; they are always looking to improve the Emergency Operation Plan (EOP), and in the process of writing up a pandemic annex and participate in exercises and drills. He indicated they will be working with Citizens' Hose in cross training the DEMA/CERT persons on their equipment.

Mr. Hildebrand provided some history: In 1979 Federal Emergency Management Agency (FEMA) was officially created; in 1985, CERT was created by the Los Angeles Fire Department because of the shortage of trained volunteers; in 1993, FEMA adopted and promoted CERT; in 2002 came the Department of Homeland Security and FEMA was absorbed and Citizens' Core was created which is where the CERT program is located. The Citizens' Core was created to give people an opportunity to volunteer. He indicated the most important date is March of 2002, when Dillsburg Borough graduated a CERT team of five people that was the first team in the County. Mr. Hildebrand stated York County leads the state of Pennsylvania in the number of CERT trainees. In 2009, CERT is going to be a bi-annual event and training will be offered every spring and fall. He indicated their retention rate is a tough battle because after a year, 70% of the people don't participate.

He stated the goal for CERT is to take the average citizens and make them better prepared for disasters. The motto is "take care of yourself first, take care of your family and then take care of your neighbor"; when this is done, a huge load would be taken off the fire department, police and first responders. The second goal is to create a pool of trained volunteers. Mr. Hildebrand emphasized CERT wasn't here to replace the fire fighters, the fire police or the police, but to support them.

Mr. Hildebrand indicated the community hazmat drill that was held back in September gave CERT an opportunity to perform. The CERT team which consisted of six people went door to door, which was a time consuming exercise; it took approximately two hours to cover 150 households.

Mr. Hildebrand indicated the communities which are better prepared for a disaster come out better in the end. He presented a graph to show how Philadelphia and St. Louis compared in the 1918 Pandemic, which lasted a year and a half.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member in their packet of information. The total General Fund expenditures for March were \$63,170.39. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member. Council Member Kelley moved to approve the payment of all Unpaid Bills as presented. Motion was seconded by Council Member Baldwin. - Motion Carried.

Planning Commission Report

Paul Eurich reported on the meeting held on March 25, 2009. The first item on the agenda was the discussion of the Meadows Edge development. He stated Developer Francis McNaughton and Tom Scully from R. J. Fisher and Associates presented revisions to the plan regarding the waivers requested for Meadows Edge. Mr. Eurich indicated after considerable discussion, the Planning Commission voted to recommend Borough Council approves the remaining waivers to the preliminary plan requested by the developer. The waivers were as follows: Section 502.A(6)-Allow private streets, Section 502.B-Permit a 34-foot cartway, Section 502.E-Permit slant curbs and Section 506.D(1)-Permit a fill slope exceeding the standard provided the developer agrees to follow construction conditions outlined by the Borough Engineer. Plans revisions made the following earlier requested waivers unnecessary: Distance from property lines to retention ponds and using a 12-inch stormwater drainage pipe. Mr. Eurich stated while there are items remaining to be completed, the Planning Commission voted to recommend Borough Council to approve the Preliminary Plan subject to the developer satisfying all the conditions in the Borough Engineer's March 20th comment letter if the four waivers are approved. The conditions were as follows: sewage plan approval, E & S plan, stormwater management plan approved by Carroll Township, traffic impact study, resolution to access quandary, submission and receipt of various permits and review of utility plans by various agencies. Mr. Eurich indicated if Borough Council approves the Preliminary Plan, the Planning Commission recommends a condition would be the developer would bear all risks regarding the rejection of any of the conditions.

Mr. Eurich reported the second item on the agenda was the review of an extension request for the Chestnut Hollow Development Phase 2. He stated the Planning Commission voted to recommend Borough Council accepts the developer's requested extension to July 14, 2009.

Mr. Eurich stated the Planning Commission voted to have the Borough Manager contact the developer of Winfield to determine if they desired an extension of time; if the developer does, the Planning Commission voted to recommend Borough Council approve an extension if properly requested.

Mr. Eurich indicated the Planning Commission discussed the need for a time extension for Meadows Edge if the Borough Council didn't approve the waivers requested and the preliminary plan. He stated the Planning Commission voted to have the Borough

Manager contact the developer of Meadows Edge to request a letter of extension to cover the contingency.

Logan Park Authority

Sam McKinney, Chairman of the Logan Park Authority indicated the two new things in the park are the barn and the walking path. He indicated they continue to do improvements on the barn which are being done by volunteers and progressing slowly. The electrical work is done in the concession area and the baseball organization will begin using the concession.

He indicated LPA received a DCNR grant of \$30,000.00 to build a macadam walking path. The path will be eight feet wide and 2/3 to 7/8 of a mile long. DCNR is reviewing the specifications and plans for the path. When they completed with the review, LPA can put the job out for bid. DCNR has already given LPA \$15,000.00 and we must match that amount. When the job is under way (probably around halfway), DCNR will give LPA the other \$15,000.00, which will also have to be matched. Carroll Township received a preliminary estimate from one contractor of \$64,000.00 for a completed path. Mr. McKinney stated the Borough had given LPA \$4,000 awhile back for the electrical and plumbing work in the concession area of the barn and asked Borough Council if it would be alright to use that money to put toward matching the grant; assuming the answer is yes, would the Borough be willing to help with matching the grant.

Mr. McKinney stated recently, Carroll Township included a copy of the Logan Park questionnaire asking about the improvements of Logan Park in their newsletter. Up to this time period they received 12% of the questionnaires back. Ninety-two percent of the people answered the question about whether the surface of the walking path should be crushed stone or macadam; the macadam surface won.

Mr. McKinney stated if any organizations wanted to use the barn for meetings, it is available and free.

President Griffin indicated the Dillsburg Borough had also placed the questionnaire in their newsletter. Mr. McKinney stated he was given the ones received to date this evening.

Council Member Anderson asked if the payment of \$4,000 given to LPA by the Borough was used toward matching the grant, would the electrical and plumbing work be stalled due to lack of funds. Mr. McKinney stated it would slow down and be completed when volunteers could get it done. Council Member Anderson asked if there was a time limit on matching the funds. Mr. McKinney stated he didn't know but would find out. He stated he didn't have an actual cost because they haven't put it out for bids. Council Member Anderson asked if Carroll Township was helping with the match payment. Mr. McKinney stated no.

President Griffin indicated LPA's two questions would be placed on the May Committee Workshop meeting's agenda.

Dillsburg Area Authority

Brian Radcliffe reported on the Board of Directors meeting held on March 17, 2009. He indicated there wasn't much going on in the Borough. He stated they were four sewer connections done in March in Carroll Township. He stated the Monroe Acres area is still

underway and continuing well. He stated there were two serious water leaks detected by the DAA staff and were repaired. Mr. Radcliffe stated the pump had to be replaced on Well #5. He stated the work is proceeding on the final design and getting ready to put out to bid for the plant upgrades.

Library

Council Member Anderson was reporting on behalf of Lou Bercheni, Chairman of the Library Board of Directors. Mr. Anderson read the following report: At the end of November 2008, Jean Pelletiere retired after serving for 12 years as the Library Director. The Library Board created a search committee to find a replacement. As a result of interviews conducted by the Committee, the Board has unanimously approved the hiring of Andrea Black effective April 17, 2009. Ms. Black had over six years of library experience and is presently a Public Services Specialist in the Hummelstown Community Library. Initially, she was a Library Assistant (Youth Services) in the Memphis (Tenn.) Library System, then Youth Services Specialist in the Middletown Public Library, the Branch Manager of the East Pennsboro Branch of the Cleve Fredricksen Library in Camp Hill. She has a Bachelor of Arts degree and is presently taking long distance courses at the University of Pittsburgh to obtain her Master of Library and Information Science (MLIS) degree by the summer of 2010. Ms. Black is a very outgoing and enthusiastic person, and the library looks forward to her serving as Director.

The Children's Reading Program continues to be very successful with an average of 20-25 children plus their parents attending the program each Tuesday morning at the library. The staff is also gearing up for the annual Children's Summer Reading Program.

The last Adult Evening Program in the "CarLove" series will be held at the library on April 16th at 7 PM. Steve Moskovitz will be talking about "Researching the Machine". The series has averaged 50 people per session and requests have been made to present additional programs on this subject. Everyone is welcome to attend these free sessions.

The State library budget is still "up in the air", but the Governor has proposed significant cuts in funding for libraries statewide. The library is waiting for the budget to be approved so they can determine the impact on their budget. It's ironic that these budget cuts are being considered when, in hard economic times such as we are now facing, the library usage actually increases.

Mr. Bercheni commented on the Council's recent decision not to pursue purchasing the Myers Food Rite property. The Library Board had spent a lot of time over the past several years trying to find a suitable place for a new library in Dillsburg based on the requests from Borough Council and the general public. The library thought the Borough's decision to bid on the Myers property would be the answer to the search efforts. The Board was bitterly disappointed by the decision to withdraw this bid based on environmental considerations. Mr. Bercheni had read the report and discussed it with other knowledgeable professionals. They were all in agreement that there was no significant environmental risk to worry about. The library doesn't have enough money to purchase the property themselves. Mr. Bercheni stated the Myers property will be lost to the general public for community purposes (library or otherwise).

Dillsburg Senior Center

Scott Shughart indicated their mission is to provide services to York County Senior Citizens (ages 60 and over). The intent of the service provisions are to help people to remain healthy, active engaged and ultimately to reduce costs to localities in the County and State for unnecessary more restrictive kinds of long term care.

Mr. Shughart indicated the Center serves lunch every day. From April 2008 to March 2009, they have served 1, 699 lunches. They also coordinated the Meals on Wheels deliveries for the Dillsburg, Rossville, Wellsville and Lewisberry areas. Over the past year, 5,252 meals were delivered by volunteers or the Senior Center staff. He stated the total attendance over the past year was 5,448.

He stated some of the services they offer include recreational and health related activities, in May they will offer a nutritional education course sponsored by Penn State and community projects (they prepare all the pickle soup for the PickleFest and New Years Eve/75 quarts).

Mr. Shughart asked if there was anyone interested or if anyone knew anyone who might be interested in helping with the Meals on Wheels delivery to let him know.

Council Member Anderson asked how many people come into the Center on a daily basis. Mr. Shughart stated it depends on what is scheduled for a particular day; a typical day runs from 15-20 people, a food related event; 40-50 people; an outing event, 30-35 people.

Council Member Kelley asked if the individuals attending the Center are able to get there on their own or an adult day care type thing. Mr. Shughart stated most individuals find their own way to the Center, whether they drive or walk and some will use the Rabbit Transit bus. He indicated in terms of Adult Day Care, the Center isn't an adult day care facility because there are times when no one is present at the Center other than volunteers. Council Member Kelly asked if there would be a need for this time of service in the area. Mr. Shughart stated by default those suited for an Adult Day Care may wind up at the Center, but it doesn't happen very often.

New Hope Ministries

Eric Saunders, Executive Director of New Hope Ministries, stated New Hope is very pleased to call Dillsburg their home. He stated there has been a great increase in demands for service in the recent months. He stated in the Dillsburg Center only, they have seen a 19% increase in families and a 10% increase in individuals from last year. They are delivering 17% more services than last year. This has put a burden on New Hope to meet the demands and couldn't continue without the support of Dillsburg Borough, the neighboring municipalities, local churches and service organizations. Mr. Saunders thanked the Borough for all their support.

Mr. Saunders indicated in this fiscal year, they distributed 1800 tons of fresh bread to clients in need (26% increase from last year), provided 604 grocery orders, and helped 235 families with heating assistance (84% increase from last year).

He indicated in addition to focusing on trying to meet basic needs in the community New Hope also tries to help people move closer to financial stability.

He indicated they have seen a need for additional services that focus on creating more stability in the lives of the clients. One of the first programs new this year was home repair, which they partnered with a Harrisburg Organization called Rebuilding Together. Their mission is safe, warm and dry housing. New Hope Ministries will be contributing

volunteers from the community and churches and provide screening services for families who qualify as low income homeowners.

Mr. Saunders indicated in addition to offering crisis assistance, they also have youth programs which meet three times a week at the Sports and Learning Center and serves 185 local youth.

Mr. Saunders announced the following community events that will be happening in the next couple of weeks in Dillsburg: the Walk for Hope on Sunday, April 19 and Hoops for Hope on Saturday, May 2.

Mr. Saunders closed by saying thanked Borough Council for all the support they have given to New Hope Ministries.

NYCHAPS

Larry Klase indicated NYCHAPS is twenty-five years old this year. He stated in the last ten years they have acquired and improved on two properties in the Borough, which are open regularly.

Mr. Klase stated the funding received by the municipalities is used for capital projects for the two properties. He indicated they contracted for the barn to be repainted and are internally working on a museum room, where each municipality they serve will have a dedicated case.

Mr. Klase stated the last room of Dill's Tavern is now being renovated and restored.

Mr. Klase announced PublicTyme is being held on May 9th.

He indicated to maintain the two buildings is a task and with the support of Dillsburg Borough and other municipalities, they have been able to do this.

Mr. Klase invited everyone to visit their website.

Engineer's Report

Borough Engineer Tim Knoebel provided Council and Mayor with a written report for work performed in March and he indicated he had nothing to add.

Solicitor's Report

Solicitor Allshouse wasn't present but provided Council and Mayor with a written report for work performed in March 2009.

Tax Collector

Cristina Speicher wasn't present but provided Council and Mayor with a written report for March 2009.

Borough Staff Report

Borough Manager Deibler provided Council and Mayor with a written report for March and indicated she had nothing to add.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Snyder indicated he had an issue regarding the paving on Welty Avenue which was done last year. He stated he had a conversation with Engineer Knoebel explaining what his concern was and was assured by KPI they would contact the contractor to have the problem fixed at their cost.

PRESIDENT'S REPORT

President Griffin announced the following events: April 16: the Dillsburg Area Library presents "Researching the Machine" presented by Steve Moskowitz at the library beginning at 7 PM. (this was previously scheduled on 4/9); April 18: Baseball/softball Opening Day Parade will begin at 9 AM. The parade will form at the Old Myers Store and proceed up Baltimore Street to the Ace Hardware and then proceed to the ballfields and Citizens' Hose and EMS is having an all you can eat breakfast from 6-10 AM, the cost is \$5 and a donation for 10 years and under; April 19: Walk for Hope beginning at 2 PM. This is a 3-mile walk. For more information please call New Hope Ministries at 432-2087 or visit their website at www.nhm-pa.org; April 21: NYCHAPS is sponsoring a Community Night Out at Isaac's Deli at Rossmoyne Blvd and Rt 15 from 5-9 PM. 25% of bill benefits NYCHAPS. You must have a flyer to present and they can be picked up at the NYCHAPS office, the Book House and the Blossom Shop; May 1: First Fridays at Dill's Tavern – 7-10 PM. This is an over 21, BYOB event. \$10 General Admission, \$8 Tavern Keepers, Founders are free; May 2: Hoops for Hope from 8 AM- 6 PM (Rain date: Sunday, May 3, 2009 12 PM) this is a 3-on-3 basketball tournament to benefit New Hope's children and Youth programs. For more information call New Hope Ministries at 432-2087 or visit their website at www.nhm-pa.org; May 2; the Household Hazardous Waste Collection Program from 9 AM to 1 PM at the upper parking lot of Northern Middle School and can visit www.ycswa.org and click on recycling for information or visit the Dillsburg borough website www.dillsburg.com and click on May events for information; May 2 & 3: an Open Hearth Cookery Workshop at Dill's Tavern. Cost is \$175. Call 432-4533 for more information; May 5: New Hope Ministries is sponsoring an Isaac's Community Night – From 5-9 PM at the Rossmoyne, Silver Spring, west shore and West York locations. For more information please call New Hope Ministries at 432-2087; May 9: Publick Tyme and PickleFest from 9AM – 4PM. There will be re-enactors at the Tavern and Pork Barbeque and crafts at the Barn. To rent a craft space for this day, please contact Steve Vorhees at 432-0029; May 11: the 2009 Relay for Life "Tent Site Selection" will take place at Bostic Field and Relay for Life will take place on June 19th and June 20th from 12 PM to 12 PM at Bostic Field.

President Griffin reminded Council to RSVP if planning on attending the YCPC 50th Anniversary Celebration on May 13th and the York County Office of Emergency Management's public official's night on April 30 to Jeff Joy. He also announced the Northern York Emergency Task Force meeting is scheduled for Saturday, April 18th from 8:30-11:30 at the Franklinton Community Fire hall and PSAB is sponsoring a Borough Official's training and update on Saturday, May 2nd from 8:30 AM to 4 PM.

Manager Deibler asked President Griffin to remind everyone about the street sweeping. President Griffin stated street sweeping will take place on Thursday, April 30th and Friday, May 1st and the rain dates are Monday, May 4th and Tuesday, May 5th. He stated to please move vehicles from the designated no parking areas, if they aren't removed they will be towed.

COMMITTEE REPORTS

Public Works Committee

A. Discuss/Take Action – 2009 Street Maintenance Bids – Council Member Anderson stated the Borough received two bids which were opened at the advertised, public meeting held on Thursday, April 9, 2009 at 12:00 PM in the Borough Office building located at 151 S Baltimore Street. The Borough received bids from C.E. Williams and Sons, Inc. for \$37,320.00 with a unit cost for curbs of \$45.00 per linear foot and a unit cost for sub-grade backfill of \$40.00 per cubic yard and Kim-Bob, Inc. for \$32,255.70 with a unit cost for curbs of \$39.00 per linear foot and a unit cost for sub-grade backfill of \$24.00 per cubic yard. All bids have been reviewed by the Borough Engineers of KPI Technology and Solicitor Allshouse will review all bonding information. Council Member Anderson moved to accept the bid received from Kim-Bob, Inc. in the amount of \$32,255.70, subject to review of the bonding and insurance, and authorized the manager to sign the contract. Motion was seconded by Council Member Baldwin. – Motion carried.

B. Discuss/Take Action – Meadows Edge Land Development & Subdivision Waiver Requests – Council Member Anderson stated Planning Commission moved that the Meadows Edge Land Development & Subdivision Waiver Requests should be reviewed and voted on by Borough Council before any further review of the plan occurs. Meadows Edge has contacted the Borough and requested that four waivers be granted. The four waivers are as follows:

Waiver to Section 502.A.6 – prohibiting the use of Private Streets – Council Member Anderson stated the Planning Commission recommended approval of this request. The developer is proposing for Winfield Drive to be extended as a public street from Gettysburg Street to the point of connection to the pending Winfield development. However they are proposing for the remaining streets within the development to be held as private streets which would be under the ownership and responsibility of the development's Homeowner's Association. Council Member Anderson moved to approve Meadows Edge's request to waive the requirement, per Borough Code, Section 502.A.6 – prohibiting the use of private streets subject to the condition the developer shall post the streets for No On-Street Parking. Motion was seconded by Council Member Kelley. - Motion Carried.

Waiver to Section 502.B – Street Design - to allow less than the Minimum Required Pavement/Cartway Width – Council Member Anderson stated the Planning Commission has recommended approval of this request only if neighboring developers also use the proposed cartway width. The developer has proposed a cartway width of 34-feet for Winfield Drive. Thirty-four (34) feet is a typical design standard for a minor street however it was previously determined during review of the pending Winfield development that Winfield Drive would be considered a

Collector Street therefore requiring a 40-foot paved cartway. Council Member Anderson moved to approve Meadows Edge's request to waive the requirement, per Borough Code, Section 502.B – Street Design Requiring a Minimum Pavement/Cartway Width of 40-feet and approve a cartway width of 34-feet for Winfield Drive with the condition the neighboring developer also uses this proposed cartway width and the developer shall post the street for No On-Street Parking. Motion was seconded by Council Member Baldwin. – Motion Carried.

Waiver to Section 502.E – installing curbs in accordance with Borough ordinances and/or specifications. Council Member Anderson stated the Planning Commission has recommended approval of this request. The developer is proposing the use of slant concrete curb along the private streets. This is similar to what was proposed for and permitted for the pending Winfield development. Council Member Anderson moved to approve Meadows Edge's request to waive the requirement, per Borough Code, Section 502.E – Requiring vertical concrete curb along streets but with the condition that the developer must provide a design that is approved by the Borough Engineer. Motion was seconded by Council Member Kelley. – Motion Carried.

Waivers to Section 506.2.D.1 – allowing a Maximum Fill Slope no Steeper than 3:1 and a Maximum Cut Slope no steeper than 2:1: Council Member Anderson stated the Planning Commission has recommended approval of this request. The developer is requesting a fill slope of 2:1 be allowed along Winfield Drive and that a cut slope of greater than 2:1 be allowed where a retaining wall will be used along the west side of Winfield Drive near the access to Gettysburg Street. Council Member Anderson moved to approve Meadows Edge's request to waive the requirement, per Borough Code, Section 506.2.D.1 – allowing a Maximum Fill Slope no Steeper than 3:1 and a Maximum Cut Slope no steeper than 2:1, but subject to several conditions: Namely (1) the developer provide a slope-stability analysis to be approved by an independent geo-technical engineer, (2) the developer provide a stabilization design that is approved by the York County Conservation District and the Borough Engineer, (3) the additional portion of the slope area be provided with a swale at the toe of slope to be connected to the proposed storm drain system, (4) the slopes be inspected for materials, compaction and stabilization by an independent geo-technical engineer and the Borough Engineer, (5) the Borough will not be responsible for ownership or maintenance of this slope area, (6) the project bonding include the cost of installation of the slope and stabilization and that the bond be provided before recording of the plan and, (7) an 18-month maintenance bond be provided in conjunction with project maintenance bonding. Motion was seconded by Council Member Kelley. Council Member Baldwin stated he didn't remember discussing a retaining wall as stated in the motion. Manager Deibler stated it shouldn't be there. Engineer Knoebel stated it was part of the plan and didn't see any problems being in the wording and the conditions aren't relative to this. – Motion Carried.

- C. Discuss/Take Action – Time Extension Request – Chestnut Hollow Final Subdivision & Land Development Plan for Phase 2 - Council Member Anderson stated the developer of the Chestnut Hollow Development submitted a Final Phase

2 Land Development & Subdivision plan to the Dillsburg Planning Commission in October of 2007. At this time there are certain deficiencies, matters of incompleteness or other similar items by reason of which the Council cannot approve the plans. Planning Commission recommended that Council agree to the extension if requested. The Borough has received correspondence from the developer requesting that a time extension be granted in order for this situation to be resolved before further action is taken. Council Member Anderson moved to grant a Time Extension until July 14, 2009 for the Chestnut Hollow Final Subdivision & Land Development Plan for Phase 2. Motion was seconded by Council Member Kelley. – Motion carried.

- D. Discuss/Take Action – Time Extension Request – Winfield Final Phase 1 Land Development Plan – Council Member Anderson stated the developer of the Winfield Subdivision submitted a Final Phase 1 Land Development plan to the Dillsburg Planning Commission in July of 2007. At this time there are certain deficiencies, matters of incompleteness or other similar items by reason of which the Council cannot approve the plans. The Borough has received correspondence from the developer requesting a time extension be granted in order for this situation to be resolved before further action is taken. Dillsburg Borough Planning Commission reviewed the agreement for time extension and concluded that outside sources are contributing to the delays. Planning Commissions recommended that Council agree to the extension. Council Member Anderson moved to grant a Time Extension until July 14, 2009 for the Winfield Final Phase 1 Land Development Plan. Motion was seconded by Council Member Baldwin. – Motion carried.

Public Safety Committee

Council Member Baldwin announced the following: The York County Planning Commission, in conjunction with Carroll Township, Dillsburg Borough, Franklin Township and Franklintown Borough, has initiated a Transportation Amendment to the Northern York County Region Comprehensive Plan that encompasses the Route 15 corridor from Carroll Drive to Ridge Road. This study will involve the identification of transportation improvements for the corridor, with a focus on short-term options that can be implemented quickly to improve operations and safety in the study area. Data collection activities will begin in April 2009 and extend through May, with preliminary alternative developed by mid-fall. The entire study is scheduled to be completed by May 2010. If you have any questions or comments, please contact Beth Nidam at the York County Planning Commission.

Administration Committee

- A. Tax Exoneration Request - Council Member Kelley stated the Borough has received a request for Tax Exoneration for Per Capita and Occupation Tax from Tax Exoneration Case #2009-1. The request has been reviewed by the Borough Manager and the Tax Collector who concur that the applicant has met the requirements for tax exoneration. Council Member Kelley moved to grant the request for 2009 Per Capita Tax and 2009 Occupation Tax Exoneration Case #2009-1 as submitted. Motion was seconded by Council Member Anderson. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Kelley moved to adjourn the regular meeting. Motion was seconded by Council Member Baldwin. – Motion Carried. The meeting was adjourned at 8:35 PM.

Respectfully Submitted,

Debbi L. Beitzel, Secretary/Treasurer

cc: Borough Council Members
Mayor Snyder
Tim Knoebel
Mark Allshouse