

DILLSBURG BOROUGH COUNCIL MEETING

March 13, 2012 – MINUTES

7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President Jeff Griffin, Vice President Holly Kelley, Hal Anderson, Dave Baldwin, Matt Fawber, Yvonne Laukemann and John Richardson and Junior Council Members T.J. Peters and John Zook. Also present were the following: Mayor Henry Snyder, Engineer Tim Knoebel, Borough Solicitor Mark Allshouse, and Borough Secretary Debbi Beitzel. Borough Manager Karen Deibler was absent.

The following visitors were present: YCBA and COG Representative Mark Ryder, Chief Sean Kapfhammer from the Carroll Township Police Department, Larry Klase representing NYCHAPS, Scott Shughart representing the Senior Center, Eric Saunders representing New Hope Ministries, Adrian Piechowicz representing Logan Park Authority, Mary Lou Bytof from the Dillsburg Banner, Scott Smith from the Patriot News, District Judge Richard Thomas, Scott Derr Candidate for 92nd District and Dillsburg Borough Residents Arthur Guise, Courtney, Kim and Rich Peters.

The meeting was called to order by Council President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Baldwin moved to approve the agenda as presented. Motion was seconded by Council Member Richardson. – Motion carried.

APPOINT JUNIOR COUNCIL MEMBERS

Council Member Anderson stated at the February meeting, Dillsburg Borough Council adopted Resolution 2012-4 authorizing participation in the Pennsylvania State Association of Boroughs Junior Council Person Program in order to educate and involve the youth of the Borough in their local government and to reach out to involve possible future Members of Council to benefit both the youth and all residents of the Borough. Two (2) Council Members and the Borough Manager interviewed interested Northern York County High School Juniors and chose two (2) of these students to serve as Dillsburg Borough Junior Council Members. Council Member Anderson moved to appoint Theron J. “TJ” Peters and John Zook, both juniors at Northern York County Senior High School, as Dillsburg Borough Junior Council Members through June 30, 2013. Motion was seconded by Council Member Fawber. – Motion carried. Judge Thomas indicated he researched about the oath of office and told Council some of his findings. He also swore in the two Junior Council Members.

APPROVAL of the MINUTES

February 7, 2012 Committee Meeting – Council Member Richardson moved to approve the Committee Meeting minutes of February 7, 2012 as presented. Motion was seconded by Council Member Baldwin. – Motion carried.

February 14, 2012 Council Meeting – Council Member Fawber moved to approve the Council Meeting minutes of February 14, 2012 as presented. Motion was seconded by Council Member Baldwin. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Kapfhammer reviewed the February 2012 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a “crimes clear rate” and a breakdown of hours worked. The total incidents reported on the crime report for 2011 there were 17 and for 2012 there were 21; the total incidents reports filed for 2011 there were 197 and for 2012 there were 228. There were 17 accidents in 2011 and there were seven in 2012. There were 69 traffic citations issued in 2011 and there were 52 in 2012.

Part I offenses for 2011 there were six with one cleared by arrest for a clearance rate of 14% and in 2012 there were five with two cleared by arrest for a clearance rate of 40%.

Part II offenses for 2011 there were 11 which all 11 were cleared by arrest for a clearance rate of 100% and for 2012 there were 16; 15 were cleared by an arrest for a clearance rate of 93%. The overall clearance rate for 2011 was 70% and the overall clearance rate for 2012 was 80%.

Chief Kapfhammer stated the contracted hours worked were 235 hours and 23 minutes. The breakdown hours are as follows: Patrol-151 hours and 33 minutes; Foot Patrol- 1 hour and 55 minutes; Complaints-43 hours and 51 minutes; Investigations-9 hours and 45 minutes; Paper Work-27 hours and 54 minutes; and District Court-25 minutes.

Chief Kapfhammer indicated some of the crimes (copper/washer/dryer thefts) at the end of last year are being resolved by arrests.

Council Member Anderson asked why the number was high for #14 suspicious conditions under calls for service. Chief Kapfhammer indicated it probably has to do with the community is becoming more aware of issues and calling the police.

Ambulance Service Report

There was no one present to report but a report for the month of February 2012 was provided to Council and Mayor.

Fire Company Report

Citizens’ Hose Fire Company #1 – There was no one present to report but a report for the month of February 2012 was provided to Council and Mayor.

Franklintown Fire Company – There was no one present to report but a report for the month of February 2012 was provided to Council and Mayor.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for February 2012 were \$58,713.58. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Kelley moved to approve the payment of all bills as presented. Motion was seconded by Council Member Fawber. Council Member Richardson abstained - Motion carried.

Planning Commission Report

Planning Commission didn't meet in February 2012.

Dillsburg Area Authority

There was no one present to report.

Logan Park

Adrian Piechowicz thanked those for attending the grand opening of the walking path.

He indicated some of the improvements to the park were new trees planted, new landscaping boulders, and new overflow parking. He indicated future improvements will be expanding the overflow parking area, new path phase, and new drainage at the top lot, and focusing on maintenance around the park.

Mr. Piechowicz stated LPA was going to have a determination on the rules of the park and will see that Council gets a copy once completed.

He indicated April 7th is the Park Cleanup Day beginning at 9:00 am and anyone interested in helping is welcomed.

Council Member Laukemann asked about possibly getting some dog bag dispensers. Mr. Piechowicz stated he thought there were some but would check into. She asked if the pile of trees and shrubbery down in the lower lot was from clearing from the park or from residents. Mr. Piechowicz stated it was from the park and will be made into mulch. Council Member Laukemann asked if LPA had ever considered allowing residents to dump trees/shrubbery at the park. Mr. Piechowicz stated no, they only discussed having a Christmas tree dump for next year.

Council Member Anderson asked if the large pile of mulch was for residents or for the park use only. Mr. Piechowicz stated it was for park use only.

New Hope Ministries

Eric Saunders thanked Council for their continue support. They opened their doors in Dillsburg 30 years ago. He stated they serve Dillsburg, Mechanicsburg, Dover and all of eastern Cumberland County. He indicated they recently had a request to open a center in the Hanover community; a decision has not been made yet.

Mr. Saunders indicated recently two clients stated how impressed they were with the way the volunteers and staff treated them. Their mission is to meet immediate needs for those in tough times; they help with food, housing assistance, transportation needs, medical needs, heat and utility needs. They also help people with financial literacy classes; over 300 families have gone through this program. They also provide an employment assistance program which helps people with a resume, applications, interview preparation and clothing.

He indicated they had 236 visits, offered bread 875 times and delivered 847 food orders/grocery from October to December 2011 at the Dillsburg center; in total they helped 327 families consisting of 811 individuals.

Mr. Saunders stated they continue to work with kids through the after school programs held at the Northern Middle School and recently started a program in Wellsville.

Mr. Saunders mentioned a few upcoming events: food drive and the Walk for hope in April.

Senior Center

Scott Shughart discussed their totals from six month ago. He stated there were 1,336 people who received services, served 3,156 daily lunches, and staff and volunteers delivered 1,262 meals on wheels.

He indicated they have assisted Citizens' Hose with their Farmers' Fair Fundraiser, involved with selecting the Senior King and Queen, the host site for municipal elections and the pickle soup preparation for New Years Eve. They offer many programs and trips for the senior residents of Dillsburg.

Council Member Laukemann asked about the Farmers Market Vouchers. Mr. Shughart stated it is a program sponsored by the PA Department of Agriculture and the people have to meet income guidelines. Council Member Laukemann asked if the vouchers could be used at all Farmers Markets in Pennsylvania. Mr. Shughart stated the vendors have to be approved for the programs.

President Griffin asked the status of the center's funding. Mr. Shughart indicated it was an ongoing problem; the funding is still being based on the amount of lunches served daily. .

Mr. Shughart indicated they serve as a host site for people having community service hours to perform.

NYCHAPS

Larry Klase thanked Council for their continued support which was used for capital expenses. They maintain two properties, Maple Shade Barn and Dills Plantation. At the present time, Maple Shade Barn work has been tabled due to some conflict. The Dills Plantation is reconstructing an 1810 barn and the wheel wright shop is up and running.

Mr. Klase mentioned some upcoming events: PublickTyme May 12th which will include some chair makers, horn carvers and gun makers. PublickTyme is a free day and will include re-enactors. The World War II recognition day will be held August 18th followed by the Will Fisher Orchestra performing in the evening. He stated they will be doing the Balderdash event again this year. He stated there are a lot of activities scheduled, classes offered and for more information to check the Dill's Tavern website.

YCBA & COG

COG – Mr. Ryder reported on the meeting held on February 27th. He stated one of the speakers was Rick Rovegno to discuss the statewide redistricting plan. The COG took a vote to ask the municipalities for permission to send a resolution to the powers that are in Harrisburg to vote against it; Mr. Ryder asked Council for their support. The other speakers were from Orrstown Bank to discuss internet security.

YCBA – Mr. Mark Ryder stated their first quarterly meeting would be held on Thursday, March 22, 2012 in Dallastown. The annual picnic will be held in June at Lake Redman and the meeting in September will be held in Shrewsbury or outside of York.

Mr. Ryder asked if it was OK for him to cast his vote to send a letter on behalf of Dillsburg Borough voting against the redistricting plan. President Griffin asked what did the resolution state. Mr. Ryder indicated it wasn't written up yet; there was a sample copy from Cumberland County they

were going to use. Council Member Baldwin stated he would support them not splitting the municipalities. Council decided they would like to see the proposed resolution before voting.

Solicitor's Report

Solicitor Allshouse provided Council and Mayor with a written report for work performed in February 2012 and had nothing to add.

Engineer's Report

Engineer Tim Knoebel provided Council and Mayor with a written report. He stated the bid openings at COG were being held on Wednesday, March 14th and included in that bid is the asphalt paving for Dillsburg. Once those bid results are available, they can be reviewed and will know which items the Borough can bid out for its work independently.

Tax Collector

Madeline Harbold provided her last report from 2011 to Council and Mayor.

Borough Staff Report

Borough Manager Deibler provided Council and Mayor with a written report for February 2012.

PUBLIC COMMENT

Mr. Mark Ryder, 110 South Second Street, Dillsburg, thanked the Borough Council for implementing the Junior Council Program and congratulated the two members.

Mr. Scott Derr, Carroll Township, indicated he was running as a candidate for the 92nd Legislative District; Scott Perry's seat and introduced himself.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Snyder had nothing to report.

PRESIDENT'S REPORT

Community Events – President Griffin announced the following events: March 17 - The Library will be holding a book sale from 10 am to 2 pm. The theme is "It's Your Lucky Day". All books will be specially priced at buy one get one free. Book prices are: \$1 for hardbacks and \$.50 for paperbacks; children's books will be \$.25. All proceeds benefit the Library; March 21 – Council Member Anderson will be assisting with a book discussion beginning at 1:00 pm at the Library on Bill O'Reilly's book, "Killing Lincoln"; March 21 – NYCHAPS is having a community day at Hoss's and for more information or tickets call NYCHAPS at 502-1440 or stop by the Book House.

President Griffin wished everyone a Happy Easter.

COMITTEE REPORTS

Public Works Committee

Neither Council Member Anderson nor Fawber had anything to report.

Public Safety Committee

Neither Council Member Baldwin nor Richardson had anything to report.

Administration Committee

- A. Discuss/Take Action – Resolution 2012-5 – DCNR Park Development Grant - Council Member Laukemann stated the Dillsburg Borough Council would like to authorize the development of a Community Park and the submission of applications for funding to DCNR. Council Member Laukemann moved to approve Resolution 2012-5, authorizing the development of a Community Park and submission of applications for funding to DCNR. Council Member Laukemann also moved to authorize Council President Griffin to sign all necessary grant applications for the Community Park project. Motion was seconded by Vice President Kelley. – Motion carried.
- B. Discuss/Take Action – Ordinance 2012-2 – Community Park Financing – Vice President Kelley stated in March of 2011, Dillsburg Borough agreed to lease one of the last parcels in the Borough suitable for green space and a community park from the current owner, Hershey Command Center LLC, for up to such 102 months, with the option to purchase at any time. As most residents know, the Borough recently received a grant from DCNR for half the total purchase price of the leased land with the stipulation that the Borough must terminate the lease and purchase the land. The Borough must now obtain financing for the Community Park land purchase. Vice President Kelley moved to adopt Ordinance 2012-2 which will provide for incurring debt in the maximum amount of \$260,000.00 and set forth the terms of repayment. Motion was seconded by Council Member Laukemann. – Roll call vote taken and motion carried unanimously.

OLD BUSINESS

Solicitor Allshouse recommended Council to authorize a member of Council to review the proposed language of the sample resolution and provide Mr. Ryder a response. Council Member Richardson appointed Dave Baldwin to review the proposed resolution from COG for Mark Ryder to vote at the next COG meeting. Motion was seconded by Council Member Fawber. – Motion carried.

NEW BUSINESS

Mr. Mark Ryder indicated Friday, April 6th was Egg Night at the Dillsburg VFW and on Saturday, April 7th beginning at 1:00 pm was the Community Easter Egg Hunt at McCurdy's Tree Farm on Chestnut Grove Road and is open to the public.

Mr. Larry Klase indicated First Friday will be held on April 13th.

ADJOURNMENT

Since there was no further business, Council Member Richardson moved to adjourn the regular meeting. Motion was seconded by Vice President Kelley. – Motion carried. The regular meeting was adjourned at 8:01 pm.

Respectfully Submitted,

Debbi Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Snyder
Tim Knoebel
Mark Allshouse