

**DILLSBURG BOROUGH COUNCIL MEETING**  
**MARCH 12, 2013 – MINUTES**  
**7:00 PM**

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President Jeff Griffin, Vice President Holly Kelley, Hal Anderson, Matt Fawber, John Richardson and Yvonne Laukemann and Junior Council Members T.J. Peters and John Zook. Also present were the following: Mayor Henry Snyder, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Council Member Dave Baldwin, Borough Engineer Tim Knoebel and Borough Solicitor Mark Allshouse weren't present.

The following visitors were present: Edward McCoy from Citizens' Hose Fire Company #1, Michael Whitzel from Franklinton Fire Company #65, YCBA and COG Representative Mark Ryder, NYCHAPS Representative Larry Klase, Dillsburg Senior Center Representative Schott Shughart, New Hope Ministries' Representative Laurie Wentzell, Mary Lou Bytof from the Dillsburg Banner, Tricia Kline from the Patriot News and Dillsburg Borough Residents Jeff Walters and Jeff Shultz.

The meeting was called to order by Council President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Richardson moved to approve the agenda as presented. Motion was seconded by Council Member Fawber. – Motion carried.

APPROVAL of the MINUTES

February 5, 2013 Committee Meeting – Council Member Fawber moved to approve the Committee Meeting minutes of February 5, 2013 as presented. Motion was seconded by Council Member Laukemann. – Motion carried.

February 12, 2013 Council Meeting – Mayor Snyder recanted his veto regarding the Liquor Referendum Resolution 2013-1. Council Member Richardson moved to approve the Council Meeting minutes of February 12, 2013 as amended. Motion was seconded by Council Member Laukemann. – Motion carried.

DEPARTMENT REPORTS

*Police Department Report*

The February 2013 Dillsburg Borough Police Report was provided to Council and Mayor but Chief Kapfhammer wasn't present.

*Ambulance Service Report*

There was no representative present but a report for the month of February 2013 was provided to the Council and Mayor at the Committee Workshop meeting.

Fire Company Report

**Citizens' Hose Fire Company #1** – Ed McCoy provided a report for the month of February 2013 to Council and Mayor. He indicated for the month of February 2013 there were 24 incidents; eight were in Dillsburg Borough which included four medical assist, three motor vehicle accidents, and one police department assist.

Ed McCoy indicated they have had several hall rentals; and some are renting the hall on a monthly basis.

**Franklinton Fire Company** – Michael Whitzel provided a report for February 2013 to Council and Mayor. He indicated for the month of February 2013 there were 25 incidents; three were in Dillsburg Borough, which included one auto accident with injuries, one auto accident without injuries and one debris removal. He also indicated for the year there were 55 incidents and 4 of them were in Dillsburg Borough. The total number of responders for the 25 incidents was 111 with an average of five per call.

Mr. Whitzel stated the fire company will be holding a Ham Dinner on April 14<sup>th</sup>.

He indicated the 2% loan was approved and the fire truck should arrive in September or October; it will then be another month or two to be available for service.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for February 2013 were \$49,831.66. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Vice President Kelley moved to approve the payment of all bills as presented. Motion was seconded by Council Member Fawber. Council Member Richardson abstained. - Motion carried.

Planning Commission Report

Planning Commission didn't meet in February 2013.

Dillsburg Area Authority

There was no representative present.

Community Groups

**Senior Center** - Scott Shughart discussed their totals from six month ago. He stated they have served 3,409 daily lunches; there were 764 people who received services, and have delivered 2,358 meals on wheels.

He indicated some of the presentations included: Medicare, senior benefit programs, home fire protection program, a comedian, and a clear toy candy demonstration with Kindercademy. The trips included: Whitaker Center, Pinchot Park, Rocky Ridge Park and to the Salt Cave in Carlisle. The Volunteer projects include: assisted Citizens' Hose with their Farmers' Fair Fundraiser, pickle soup preparation for New Years' Eve, and was involved with selecting the Senior King and Queen.

Mr. Shughart stated they have started a State Department of Aging program called Healthy Steps and Motion. The intent of the program is to help seniors improve balance and coordination to prevent Falling. They offer many programs and trips for the senior residents of Dillsburg.

Mr. Shughart indicated he wasn't sure where the center stood with respect to the County of Aging office. The required lunches served daily are 40; the center only averages 30.

Vice President Kelley asked if the numbers were up or down from last year. Mr. Shughart stated the numbers have increased.

Council Member Anderson asked what the backup plan was, if County would cut their funding. Mr. Shughart indicated there are enough assets to move forward for about two to three years. They would also have to focus on fundraisers and grants. Council Member Anderson asked what would happen to the Meals-on-Wheels (MOW) program. Mr. Shughart stated if the center lost the County contract, the MOW program is unknown. There has been no communication with County about what their plans are if they wouldn't renew the center's contract. Council Member Anderson asked how many MOW are provided each week. Mr. Shughart stated meals are delivered three days a week (Monday, Wednesday & Fridays). On Monday and Wednesday, the people receive a hot and cold meal and on Friday they only receive a hot meal. He indicated as of today, the center delivers 26 meals each of those days.

Council Member Anderson asked if there was anyway Borough Council could help. Mr. Shughart stated they have to wait to see what the County does.

Council Member Anderson asked what the daily cost of each meal was. Mr. Shughart stated they don't pay for the meals; County pays roughly \$3.50 per meal that is served. The people who do have lunches at the center have the opportunity to donate towards the cost of the meal and have the choice to target the donation to the center or back to the County.

**New Hope Ministries** - Laurie Wentzell indicated they had helped over 400 households with food, 158 households with basic survival needs, and worked with 496 different households which represent a 17% increase over the previous year. The 496 households' converts to 1,245 individuals living within in NYCSD and in access of 1,000 of them live in the 17019 zip code.

She indicated their stability program includes a free GED program; which four clients are preparing for their GED, the financial literacy program, and a job junction program.

Ms. Wentzell stated they are running two after school programs and currently have 14 elementary children and the older group there are 27. They continue to see academic improvement in the children. The youth and children program will shift during the summer and we will provide other activities.

Ms. Wentzell thanked Borough Council for their continued support and invited them to join the Walk for Hope on April 21<sup>st</sup> beginning at 1:30 pm at Logan Park.

She indicated New Hope is always looking for ways to help the needs of the community and welcome any input or suggestions.

Vice President Kelley asked what the ages were out of the 1,245 people receiving help. Ms. Wentzell stated it ranges from newborn up to the 90's.

**NYCHAPS** – Larry Klase thanked Council for their continued support. He stated work continues on the barn; the barn dates back to 1794. It was brought to their attention that this is probably one of the last barns of this type in existence in South Central Pennsylvania. Mr. Klase indicated funding isn't desperate yet.

Mr. Klase provided and went over the upcoming activities with Council Member and Mayor. He indicated more activity continues in the wheelwright shop; they now have three or four blacksmiths. They are in the process of restoring two sleighs and a wagon.

He stated they recently tapped and condensed maple syrup into maple sugar. NYCHAPS also had a very successful pancake breakfast featuring the maple syrup which was made. They stated they make their own line of cigars made from Dills Tavern tobacco, they make apple butter and cider, and sauerkraut, butcher hogs to make scrapple, the Balderdash event will be held this year. Mr. Klase suggests checking out their website frequently.

### YCBA & COG

COG – Mr. Ryder indicated will be meeting on Monday, March 18, 2013 at Hampden Township beginning at 7:00 pm. He stated at last month’s meeting there were three speakers from PA Saves, which is a buying group.

YCBA – Mr. Ryder indicated he will be attending the next meeting on March 21<sup>st</sup> in Red Lion; County DAA Tom Kearny will be the guest speaker beginning at 6:30 pm. The picnic will be held in June at Lake Redman and the September meeting will be in Dover.

### Solicitor’s Report

Solicitor Allshouse wasn’t present and no written report was provided for February 2013.

### Engineer’s Report

Engineer Knoebel wasn’t present and no written report was provided for February 2013.

### Tax Collector

Debbi Beitzel provided the Council and Mayor with a written report for taxes sent out and exonerated in February 2013.

### Borough Staff Report

Borough Manager Deibler provided the Council and Mayor with a written report for February 2013.

### PUBLIC COMMENT

Council Member Richardson stated the Borough had received 330 signatures to qualify for the Liquor Referendum to be placed on the May Primary ballot.

### CORRESPONDENCE

There was none.

### MAYOR'S REPORT

Mayor Snyder had nothing to report.

### PRESIDENT'S REPORT

Community Events – President Griffin announced the following events: March 14 – The library is sponsoring a book discussion on “Defending Jacob” beginning at 6:00 pm; March 16-23 - NYCHAPS and the Dillsburg Library will be celebrating National Quilting Day with week-long series of activities. At NYCHAPS Maple Shade Barn there will be a display of historical quilts; March 16 - from 9:00 am to 3:00 pm the Dillsburg Library Quilters will staff a quilting station and giving demonstrations and instructions; March 17 - A Patchwork Tea at Maple Shade Barn at 1:00 pm; March 21 - there will be a Trash or Treasure yard sale for quilters at the Barn. Participants can register for a table for \$5 and for more information call the Library at 432-5613 or NYCHAPS at 502-1440, or check the Library’s website and/or NYCHAPS’ website; March 26 - The Library will be having a presentation by Steve Runkle on “Day Three of the Battle of Gettysburg” at 7:00 pm. The program is free and open to the public and for more information contact the Library at 432-5613; and March 29 - The Borough office will be closed in observance of Good Friday

COMITTEE REPORTS

Public Works Committee

Neither Council Member Anderson nor Fawber had anything to report.

Public Safety Committee

Council Member Richardson had nothing to report.

Administration Committee

- A. Discuss Take Action – Tax Exoneration Request – Vice President Kelley stated the Borough has received a Tax Exoneration request for 2013 Per Capita and Occupation Taxes from Tax Case #2013-2. The request has been reviewed by the Council, as well as by the Borough Manager and the Tax Collector, who concur that the applicant has met the requirements for tax exoneration. Vice President Kelley moved to grant the request for 2013 Per Capita and Occupation Tax exoneration for Tax Case #2013-2 as submitted. Motion was seconded by Council Member Laukemann. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

Mr. Mark Ryder indicated the Dillsburg VFW Community Easter Egg hunt would be held on Saturday, March 30th beginning at 1:00 pm at McCurdy’s Tree Farm on Chestnut Grove Road and is open to the public.

ADJOURNMENT

Since there was no further business, Council Member Richardson moved to adjourn the regular meeting. Motion was seconded by Vice President Kelley. – Motion carried. The regular meeting was adjourned at 7:39 pm.

Respectfully Submitted,

*Debbi L. Beitzel*

Debbi Beitzel  
Borough Secretary

cc: Borough Council Members  
Mayor Snyder  
Tim Knoebel  
Mark Allshouse