

DILLSBURG BOROUGH COUNCIL MEETING
MARCH 9, 2010 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were President Jeff Griffin, Vice President Holly Kelley, Hal Anderson, David Baldwin, Matt Fawber, John Richardson and Kathryn Zeiders. Also present were the following: Mayor Henry Snyder, Borough Engineer Tim Knoebel, Borough Solicitor Mark Allshouse, Borough Manager Karen Deibler and Borough Secretary/Treasurer Debbi Beitzel.

The following visitors were present: Josh Wolf from Citizens' Hose #1 EMS, Tony Baker from Citizens' Hose Fire Company #1, Michael Whitzel from Franklinton Fire Company, Chief Jack Francis from the Carroll Township Police Department, Paul Reichart from the Patriot News, Mary Lou Bytof from the Dillsburg Banner, Scott Shughart from Dillsburg Senior Center, Angie Plantz from New Hope Ministries, Larry Klase from NYCHAPS and Dillsburg Borough Residents Leon Zeiders, Kelley Thomas, Mark Ryder, Ken Toner, George and Alyce Jackson.

The meeting was called to order by President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and an invocation.

APPROVAL of the AGENDA

Council Member Richardson moved to approve the agenda as presented. Motion was seconded by Council Member Baldwin. – Motion carried.

APPROVAL of the MINUTES

February 2, 2010 Committee Meeting – Council Member Zeiders moved to approve the Committee Meeting minutes of February 2, 2010 as presented. Motion was seconded by Vice President Kelley. – Motion carried.

February 9, 2010 Council Meeting – Council Member Anderson moved to approve the Council Meeting minutes of February 9, 2010 as presented. Motion was seconded by Council Member Fawber. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Francis passed around a heavy gauge laminated no parking sign sample and stated they could be very useful to the borough.

Chief Francis stated on behalf of the police department he wished Kathryn Zeiders a Happy Birthday.

Chief Jack Francis reviewed the February 2010 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council with a "crimes clear rate" and a breakdown of hours worked. The total incidents filed for the month of February were 75, which was

equal to the same time period last year. There were six traffic accidents for the month of February; one reportable accident and five non-reportable accidents; which was four more than the same time period last year. There were 11 traffic citations for the month of February; which was 20 less than the same time period last year.

Part I offenses for the month of February there were two incidents; which were two larceny thefts; which one was cleared by an arrest, with a clearance rate of 66%.

Part II offenses for the month of February, there were two incidents, which included one DUI and one miscellaneous, which one was cleared by an arrest for a clearance rate of 83%. The overall clearance rate is 77%.

Ambulance Service Report

Josh Wolf provided a report for the month of February to Council and Mayor. There were a total of 119 calls in the month of February and 11 of them were in Dillsburg Borough, which included nine medical calls and two motor vehicle accidents.

He indicated York County Control had finally completed their CAD updates and are now working on getting Traci Cook the final reports in order to finalize the 2009 year end statistics. She will then provide Council and Mayor with the 2009 financial year end reports.

Fire Company Report

Citizens' Hose Fire Company #1 – Tony Baker provided a report for the month of February to Council and Mayor. He indicated for the month of February there were 50 runs; seven were in Dillsburg Borough, which included three motor vehicle accidents, one furnace malfunction and three medical assists, for a year-to-date total of 14 in Dillsburg Borough and a total of 85 for all municipalities. He reported there were two failed calls for the month of February; for a total of six for the year. He also presented a report with the apparatus responses and the membership responses for February.

He indicated February was a busy month and the emergency responders did an outstanding job. He also indicated at any given point in time before, during, and after the snow storms, there were always between 8 to 10 personnel at the station. They slept and ate there.

Franklinton Fire Company – Michael Whitzel provided a report for the month of February to Council and Mayor. He indicated for the month of February there were 44 calls; two incidents were in the Borough, which included a smoke/odor removal and a public service assist. He also presented a report with the membership responses for February.

He also provided 2009 year end reports. He indicated there were 14 incidents in the Borough for 2009, which included 1 residential rescue, one special rescue, one high risk structure call, one medical assist, one fire police dispatch, one controlled burn, one auto accident with injuries, three automatic fire alarms, two carbon monoxide incidents, one Haz-Mat incident and one smoke investigation. He stated they ran 375 calls for 2009.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for February were \$45,470.82. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor.

Council Member Zeiders moved to approve the payment of all Unpaid Bills as presented. Motion was seconded by Council Member Baldwin. Council Member Richardson abstained.
- Motion carried.

Planning Commission Report

The Planning Commission didn't meet in February.

Dillsburg Area Authority

There was no one present to report.

Dillsburg Senior Center

Scott Shughart discussed their totals from the last six months. He stated there were 2,519 people that received services, served 684 daily lunches, and staff and volunteers delivered 2,462 meals on wheels. The single highest month which included people attending or receiving service was October 2009 with 520 people; the highest month for people receiving lunches was November 2009 with 129 lunches; and the highest for delivering meals on wheels was October 2009 470 with meals on wheels.

He indicated they have taken trips to Oyster Mill Playhouse, Lancaster October Fest, the Polo Center, American Music Theater, the IMAX Theater and a harp concert.

He indicated they had offered vascular disease screenings, nutrition classes through Penn State and massage therapy. Mr. Shughart stated they participated in a pool tournament with the student center which was very successful.

He indicated they do some volunteer projects each year such as preparing the biscuits for the fire company's Farmers' Fair fundraiser and made all the apple pies from scratch. The volunteers made the pickle soup for the New Years' Eve festivities.

Mr. Shughart indicated at the beginning of January, the County Aging Office cut funding to all of the county senior centers. They are transitioning to performance base funding moving forward. The first category of service they have chosen to evaluate senior centers on is the number of daily lunches being served. The established minimum requirement is 12 lunches per day. The Dillsburg Senior Center averages about 7-8 lunches per day. The Aging Office has told them unless they are able to get to the 12 lunches per day requirement by July 1st, they won't offer them a contract. This would be a loss of \$45,000.00 per year in funding. Mr. Shughart stated they have been doing some things to help spruce up the interest for this program. He indicates they have polled their most active members at the center and daily lunches come in last in terms of interests. He stated they served 684 lunches during the last six months; to meet the requirement of the aging office during that six month period; the center would have had to serve 1,224 lunches. He indicated the center does have a front page article in the Banner this week talking about the situation.

Council Member Anderson asked how many members come into the center a day. Mr. Shughart stated it varies on what activity might be going on; the average is 20-25. Council Member Zeiders asked why the members don't stay for lunch. Mr. Shughart stated he doesn't really know. Council Member Anderson asked if there is a charge for lunch. Mr. Shughart stated no, lunches are provided on a donation basis.

Mr. Shughart stated this is the first of other benchmarks coming from the Aging Office. He stated his impression is the benchmarks that will be rolling out in the future will have a negative impact on more rural centers than the urbanized centers.

Council Member Anderson asked if the Dillsburg Center was graded by level of population and what percentage of the center's budget is the \$45,000.00. Mr. Shughart stated it was about 45% and the Aging Office is the single largest source of funding.

Council Member Anderson asked what time the center serves lunch. Mr. Shughart stated it's served at noon and is open to anyone 60 years of age and older and lives in York County.

New Hope Ministries

Angie Plantz, Director of the Dillsburg Center provided information to Council and Mayor. She indicated the first few pages were some public relations related material and the last page was showing 2009 and 2008 comparisons. She indicated they saw a 33% increase in food assists and a 21% increase in new families. She indicated things are changing because it's not just single parents or people who are getting assistance from the York County Assistance office coming in; more people are coming in who have dual incomes and still can't make ends meet. Ms. Plantz stated Dillsburg is a very generous community in terms of donating food and non-food items. She stated they are always in need of non-food items because food stamps don't cover non-food items, such as laundry detergent, paper towels, toilet paper and other necessary items.

She indicated in spite of the fact that 2009 saw a decrease in giving overall we did see an increase in volunteers' hours and the people who are willing to come out and donate their time. She stated people donating their time are every bit as valuable as dollars because they don't have a lot of paid staff; they are primarily run by volunteers.

She indicated they have a couple events coming up which are: a walk coming up on April 11th, Dillsburg's 3-mile walk starts at Logan Park, and the Hoops for Hope is on May 1st at the Giant Shopping Center.

Vice President Kelley asked how the Mechanicsburg location was coming along. Ms. Plantz stated the Mechanicsburg center is in the process of renovating the old Bedroom Factory and the target date of completion is May. She indicated there will be greater food storage for the Dillsburg and Dover centers at the new Mechanicsburg location.

She stated they couldn't do what they are able to do without the local community; they do have a little funding from the United Way through York County and some grants.

Council Member Zeiders asked if much money is paid through the Hershey Park program. She stated last year they made approximately \$1200.00. Ms. Plantz stated for those who didn't know about this project, people who donate their time working at Hershey Park \$5.85 for every hour worked goes back to New Hope ministries.

NYCHAPS

Larry Klase stated the work continues on the museum in the barn which will include a case for all the municipalities they represent. He indicated all the room structures at the tavern are completed; the restoration works is completed but still have some façade work, some painting and needs furnished. The wood shed is completed and work will continue on the wheelwright shop.

He stated funding is always an issue with any non-profit organization and they appreciate the support the Borough gives. Mr. Klase indicated other ways people can support them are by attending the First Friday events and Pickle Fest Publyck Times.

Mr. Klase indicated more groups are coming and touring the tavern.

Engineer's Report

Borough Engineer Tim Knoebel provided Council and Mayor with a written report for work performed in February 2010 and had nothing to add.

Solicitor's Report

Solicitor Allshouse provided Council and Mayor with a written report for work performed in February 2010 and had nothing to add.

Vice President Kelley asked about #6. Solicitor Allshouse stated a question was received from the Borough Manager regarding the Pennsylvania Municipal Code and different rules for individuals and their ability to serve in different capacities within the municipality. He did the research and provided the answer.

Tax Collector

Cristina Speicher wasn't present and didn't provide a report.

Borough Staff Report

Borough Manager Deibler provided Council and Mayor with a written report for February 2010 and had nothing to add.

PUBLIC COMMENT

Kelley Thomas, 23 West Hanover Street indicated she had two concerns. The first one is parking on Hanover Street. She stated because it is a one way street they have all the cars parked there and don't have enough parking on the street and would suggest to Council to have permit parking; 2 per household. She indicated several residents own six cars and park four of them on the street. She stated everyone does have ample off-street parking. She indicated she has a shared driveway and when her neighbors have company, her driveway is full and there is no parking available on the street.

The other concern is the snow removal. She indicated the borough did try to keep up with snow, but with Hanover Street being a one-way street there isn't any place to put the snow. She suggested plowing the street curb to curb. President Griffin stated they couldn't because of residents parking their cars on the street. Ms. Thomas stated when she lived on York Street they would have one side remove their cars and plow and then do the other side. She also understands it costs a lot of money to remove the snow and she appreciates it but Hanover Street is awful. She indicated Bomar Alley is plowed better than Hanover Street.

Mayor Snyder stated the biggest decision the Council has is with snow emergencies. He indicated as Mayor he calls the snow emergencies and he can only call one for those streets that are designated as snow emergency routes. The rest of the town, including his street, isn't snow emergency routes and he can't force the residents to move their vehicles off the streets.

Council Member Richardson asked what her thoughts would be if we made no parking on one side to free up some space within the street. Ms. Thomas stated it would be good and some of the other residents would like to see everyone park on one side. She stated another problem is residents who live on South Baltimore Street also park on the first block of Hanover Street. Council Member Richardson indicated Hanover Street is a narrow street and makes it difficult for emergency vehicles to get through. Ms. Thomas said she would talk to her neighbors and get feedback on how they would feel about the issues.

Mark Ryder indicated he attended the Franklinton Fire Company Banquet and accepted the certificate from them on the behalf of Borough Council.

He stated on March 25th the YCBA meeting is being held at Spring Grove beginning at 6:30 PM and the speaker will be Terry Gilman from Met-Ed regarding the rate increase.

He also indicated he would be attending the COG meeting on Monday, March 15th.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Snyder had nothing to report.

PRESIDENT'S REPORT

President Griffin announced the following events: March 15 - Dillsburg Revitalization Group secured a Home Town Streets Grant for Streetscape Revitalization in Dillsburg Borough. The Project is located along South Baltimore Street, between York and Harrisburg Streets and addresses various activities of the site work, including sidewalks, plantings, site furnishings, historical plaques, lighting, utility and accessibility issues. The details of the work to be performed include: The existing sidewalks will be replaced along with a brick paver border that will compliment the portions and colorings of the surrounding architecture. The design will also include new curbs if necessary and allow for benches and addresses accessibility issues. Benches and trash receptacles will be placed in areas that will not impede pedestrian traffic and/or parking. Streetlights will be replaced with a more complementary streetlight of the selected historic building period. Work is scheduled to begin on Monday, March 15, 2010. To ensure the least amount of disruption, the work will be completed in sections. There will be No Parking along certain sections of South Baltimore Street at various times throughout the project. Please pay attention to the posted signs. Because of the nature of the construction, vehicles will be towed away at the expense of the owner; April 3 - VFW Community Easter Egg Hunt beginning at 1 PM at McCurdy's Tree Farm at 127 Chestnut Grove Rd; April 9 - First Fridays at Dill's Tavern – (Please note this is the second Friday to avoid Good Friday) 7-10 PM with Michael Baish. This is an over 21, BYOB event. Admission is \$10; April 10 - Dillsburg Woman's Club is sponsoring a benefit dinner dance featuring the big band sound of The Craig Sunday Orchestra at the Monaghan Township Fire Hall on Siddonsburg Road beginning at 6:00 PM. Advance ticket sales only from a club member or by mail; Mail ticket requests along with check and self-addressed stamped envelope to GFWC Dillsburg Woman's Club Dance, PO Box 463, Dillsburg. Ticket requests must be postmarked by April 1st. For more information call 717-796-7541. All proceeds will benefit community projects; April 11 - Walk for Hope

beginning at 2 PM. This is a 3-mile walk. For more information please call New Hope Ministries at 432-2087; April 17 - Baseball/softball Opening Day Parade will begin at 9 AM. The parade will form at the Old Myers Store and proceed up Baltimore Street to the Ace Hardware and then proceed to the ballfields; March 30 – A Public Open House at the American Legion, 301 Route 15 South to discuss the Northern Regional Comprehensive Plan Transportation Amendment from 7-9 PM.

President Griffin stated on behalf of Council and Mayor he would like to wish Kathryn Zeiders a Happy Birthday.

President Griffin wished everyone a Happy and Safe Easter.

COMITTEE REPORTS

Public Works Committee

- A. Discuss/Take Action – Street Repair Bids – Council Member Fawber stated on March 2, 2010 at the regularly scheduled Committee meeting, Council reviewed a list of potential repairs provided by Public Works Supervisor, Dale Shearer. Borough Engineers from KPI also provided Council with potential repair locations that had been inspected, evaluated and cost estimated. A decision was made as to what repairs would be completed in 2010. The cost of these repairs is estimated to be in the range of \$40,000.00. Council agreed that micro-surfacing more borough alleys should be performed, as well as repairs to drains on Impala and Belair Drives. Maintenance work will also be performed on Third Street and Tractor Alley. Other miscellaneous maintenance will be performed if costs allow. The micro-surfacing company must be contacted and a bid document needs to be created and advertised. Council Member Fawber moved to authorize Engineers Knoebel and Begis to contact the micro-surfacing company and obtain a contract, which may be signed by the Borough Manager for the agreed upon alley work and to compile the necessary information, create a bid item document and advertise the project for bid in regards to the Borough's 2010 street maintenance repairs. Motion was seconded by Council Member Anderson. – Motion carried.

Public Safety Committee

Council Member Baldwin indicated regarding the Northern York Regional Transportation Amendment there is a meeting for the elected and appointed officials on Tuesday, March 16, 2010 at the Carroll Township Building beginning at 6:30 PM.

Administration Committee

Neither Vice President Kelley nor Council Member Zeiders had anything to report.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Richardson moved to adjourn the regular meeting. Motion was seconded by Vice President Kelley. – Motion carried. The meeting was adjourned at 7:53 PM.

Respectfully Submitted,

Debbi L. Beitzel

Debbi L. Beitzel, Secretary/Treasurer

cc: Borough Council Members
Mayor Snyder
Tim Knoebel
Mark Allshouse