

**DILLSBURG BOROUGH COUNCIL MEETING**  
**FEBRUARY 8, 2011 – MINUTES**  
**7:00 PM**

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were, President Jeff Griffin, Vice President Holly Kelley, Hal Anderson, David Baldwin, Matt Fawber, John Richardson and Kathryn Zeiders. Also present were the following: Mayor Henry Snyder, Borough Engineer Mike Begis, Borough Solicitor Mark Allshouse, Borough Manager Karen Deibler, and Borough Secretary/Treasurer Debbi Beitzel.

The following visitors were present: Tony Baker from Citizens' Hose #1, Brad Glenn and Steve Colburn from Citizens' Hose #1 EMS, Chief Sean Kapfhammer from the Carroll Township Police Department, Paul Reichart from the Patriot News, Peggy Williams and Mary Lou Bytof from the Dillsburg Banner, YCBA and COG Representative Mark Ryder, Logan Park Authority Representative Adrian Piechowicz, Dillsburg Library Representative Lou Bercheni, Planning Commission and DAA Representative Brian Radcliffe and Dillsburg Borough Residents Charles Comrey, Myra Reichart and Leon Zeiders.

The meeting was called to order by Council President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Baldwin moved to approve the agenda as presented. Motion was seconded by Council Member Richardson. – Motion carried.

APPROVAL of the MINUTES

January 4, 2011 Committee Meeting – Vice President Kelley moved to approve the Committee Meeting minutes of January 4, 2011 as presented. Motion was seconded by Council Member Fawber. – Motion carried.

January 11, 2011 Council Meeting – Council Member Zeiders moved to approve the Council Meeting minutes of January 11, 2011 as presented. Motion was seconded by Vice President Kelley. – Motion carried.

DEPARTMENT REPORTS

*Police Department Report*

Chief Kapfhammer reviewed the January Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council with a “crimes clear rate” and a breakdown of hours worked. The total incidents filed for the month of January were 112, which were 23 more than the same time period last year. There were 41 traffic citations for the month of January, which was five more than the same time period last year.

Part I offenses for the month of January there were five incidents, which was five more than the same time period last year.

Part II offenses for the month of January, there were six incidents, which all were cleared by arrests. The overall clearance rate is 54%.

Chief Kapfhammer went over the hours worked by the department.

Chief Kapfhammer indicated he was looking into starting an auxiliary police force to be strictly volunteers and no cost to anyone. He mentioned they were changing their uniforms in April. If this would be approved, they would outfit the auxiliary police with the old uniforms; and would use the auxiliary police for the Pickle Drop, the 5K race and the parades, foot patrol in the business district, traffic control, etc.

#### Ambulance Service Report

Brad Glenn, EMS Supervisor, provided a report for the month of January to Council and Mayor. There were a total of 107 calls in the month of January and 15 of them were in Dillsburg Borough, which included 12 medical calls and three fire calls.

#### Fire Company Report

**Citizens' Hose Fire Company #1** – A report was provided for the month of January 2011 to Council and Mayor. No one was present to report. Tony Baker arrived late.

**Franklintown Fire Company** – There was no one present and no report was provided to Council and Mayor.

#### Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for January were \$54,644.93. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Baldwin moved to approve the payment of all bills as presented. Motion was seconded by Council Member Zeiders. Council Member Richardson abstained. - Motion carried.

#### Planning Commission Report

Brian Radcliffe stated the Planning Commission met on February 2, 2011. The first item was a request from R&S Fence Company who would like to purchase the property at 99 West Church Street. The PC reviewed and discussed with the applicants what their plans were. The current use is for storage and the short term plans for R&S Fence are to continue using the property as storage until their business grows. The PC recommends to Council to approve the property as a grandfathered usage for a short term. At such time when the applicants want to change their use, they are required to come back to the Planning Commission with a Land Development Plan.

Mr. Radcliffe indicated the second item that was reviewed and discussed was the request for a zoning ordinance variance from an individual who wants to purchase 300 N. Baltimore Street and use it as a professional office complex. He indicated in reviewing the application, the PC didn't find anything that was a Planning Commission related concern that would affect the Zoning Hearing Board from taking action on the request.

### Dillsburg Area Authority

Brian Radcliffe stated they met on January 18<sup>th</sup> for their re-organizational meeting. The prior year officers carried over into 2011: Jim Creavey as Chairman, Randy Jackson as Vice Chairman, Lou Albert as Secretary, Ted Pesarchick as Assistant Secretary and Lynn Potts as Treasurer.

He indicated there are some changes going on in other municipalities but nothing in the Dillsburg Borough.

### Library

Lou Bercheni reported the library had 6,257 card carrying members, which is 1/3 of the population. There are 1,485 card holders from Dillsburg Borough; 43 more than last August; 40% of the Dillsburg Population and 24% of the library's total membership.

He indicated the library had 514 children participate in various programs and they read 384,000 minutes worth of books. They had over 83 children's programs, nine adult programs and 12 teen programs. The teen programs are new and not getting a lot of participation.

Mr. Bercheni stated on Light up Night, there were over 400 people who came into the library that night.

Mr. Bercheni indicated the State reduced their budget by \$12,000 last year and this year it was reduced by \$5,000. The library thanked the Dillsburg Borough for their continued financial support.

He indicated they are looking for a new library director. They have advertised the position and will be interviewing people next week. They hope to have a new director by next month.

### Logan Park

Adrian Piechowicz stated the walking path is 95% completed. The response has been very positive. There will be a ribbon cutting ceremony sometime in the spring.

He indicated the improvements for this year will include improving the drainage at the top lot, putting in some new equipment and will be addressing the parking at the amphitheater area.

Mr. Piechowicz thanked the Borough for their support.

### YCBA & COG

**COG** – Mark Ryder stated he and Council Member Richardson attended the Annual Banquet and Installation of New Officers on Monday, January 17<sup>th</sup>. The next meeting is scheduled for Monday, February 21<sup>st</sup> at 7:00 pm with a Public Safety meeting at 6:00 pm.

**YCBA** - Mark Ryder indicated the next meeting will be held in West York on March 24<sup>th</sup> at 6:30 pm. The guest speaker will be Eric Beistline, York County Executive Director of 911.

### Solicitor's Report

Solicitor Allshouse provided Council and Mayor with a written report for work performed in January 2011 and had nothing to add.

Vice President Kelley asked what #1 had to deal with. Solicitor Allshouse stated it's related to the smoke detector ordinance.

#### Engineer's Report

Borough Engineer Mike Begis provided Council and Mayor with a written report for work performed in January 2011 and had nothing to add.

#### Tax Collector

Cristina Speicher wasn't present but did provide December 2010 reports to Council and Mayor.

#### Borough Staff Report

Borough Manager Deibler provided Council and Mayor with a written report for January 2011 and had nothing to add.

#### PUBLIC COMMENT

Charles Comrey, 16 Dove Court, indicated last month he reported an EMS incident that happened next door to him. Bob Hefflefinger, a friend, called him last week and told him that he hung him out to dry in front of Borough Council. Mr. Comrey indicated he didn't complain about anything the fire company did. He complained about the policies for an EMS call. He indicated someone lied on his behalf. He stated if that individual would like to say something to him, please do.

Mr. Comrey stated he wanted to point out another concern dealing with public safety. Several weeks ago there was a fire on Bailey Alley, He was under the impression the driver of the rescue pumper, which was bought under a federal grant, called the fire chief and asked him if he wanted to lay a line in; which means dropping a line at a fire hydrant and bringing it into the fire. The fire chief stated no, the second due company was going to get it. Mr. Comrey stated, as a career fire fighter, if he would have done this he would have been out on a three day suspension. He stated the public safety committee needs to be more competent

#### CORRESPONDENCE

There was none.

#### MAYOR'S REPORT

Mayor Snyder indicated he attended the York County Mayors Association meeting in York on January 20<sup>th</sup>.

He indicated there was a concern from the Jacksons regarding the traffic light crosswalk signals. He stated he was in contact with PennDOT and they told him to perform a few tests. He was down at the square on Friday morning, performed the tests and found there is a problem with the sequence of the signals and timing. He advised PennDOT of his findings and is waiting for an answer from PennDOT. He indicated if the Borough wants more time to walk, a traffic study needs to be done.

Mayor Snyder stated he would like to make his views on the Community Park known. His stated he has concerns regarding Council purchasing this piece of land and developing it. He indicated his concern is spending \$500,000.00 for land for a park with the costs to develop all the things forthcoming to an additional \$1.2 million. He stated Council

Member Baldwin indicated there would be no increase in taxes with this development. He understood they could do it in stages and he doesn't want to come across being against everything, but he is concerned about the taxpayers' dollars. He indicated the Borough has applied for two grants; it was his understanding from DCNR. Solicitor Allshouse interrupted and indicated there are two grants in which the Borough is able to apply for; they haven't applied for two grants as of yet. One grant is for acquisition, which can be applied for now and the other grant is for later development, which can't be applied for until after acquisition. Mayor Snyder stated if the Borough applies for the grant and doesn't get it, Council would still proceed with purchasing the land. He indicated if the grant isn't approved, the Borough is going to use the lotted money (rainy day money) instead of waiting for a grant. He stated once the grant is received and buy the land, the Borough can do it in stages but hopefully the Borough would receive money in donations, but it's a lot of money to depend on getting donations. Mayor Snyder stated grants are out there but they are drying up. He indicated times are hard and the State is going to lose a billion dollars and where is the money going to come from for the schools; it's going to come from cutting back on teachers or the school boards are going to increase taxes. Mayor Snyder asked if Council wants to put them in a position where they purchase the land and don't develop it; no, Council is going to want to develop it. Mayor Snyder stated be careful that Council doesn't over extend them and over burden the taxpayers.

#### PRESIDENT'S REPORT

President Griffin stated earlier this evening they had a meeting to kick off the town's first Community Park; Council is looking forward to acquiring the property and developing it into a park. This is the last piece of land available in the Borough to be purchased for a park.

President Griffin announced the following event: March 4 - First Friday at Dill's Tavern from 7-10 PM featuring a local Blue Grass Band "Tuckahoe Ridge". This is an over 21, BYOB event. Admission is \$10.

#### COMITTEE REPORTS

##### *Public Works Committee*

Neither Council Member Fawber nor Anderson had anything to report.

##### *Public Safety Committee*

- A. Discuss/Take Action – 2011 Fire Police Authorization - Council Member Richardson stated the Fire Police have been selected by the Dillsburg Fire Police Organization and Citizen's Hose Company No. 1. Dean Trump, Fire Police Captain, has forwarded the list of appointments for the Fire Police for 2011 to the Borough for approval: Dean Trump, Jan Trump, John Zimmerman, Arlene Zimmerman, Richard Wirt, Butch Starner, Leon Trump, Brad Lavalley, Bob Tabler, Bill Feist, and Carlos Trump. Council Member Richardson moved to appoint Fire Police Officers, as previously selected by the Dillsburg Fire Police Organization and Citizen's Hose Company No. 1 and listed by Fire Police Captain, Dean Trump, for 2011. All Officers must be properly trained and/or certified in order to perform Fire Police duties. Any new Officers appointed who have not previously taken the oath of office

should contact the Mayor or District Judge in order to be sworn in as required.  
Motion was seconded by Council Member Baldwin. – Motion carried.

Administration Committee

- A. Discuss/Take Action – Tax Exoneration Request – Council Member Zeiders stated the Borough has received a request for Tax Exoneration for Per Capita and Occupation Tax from Tax Exoneration Case #2011-1. The request has been reviewed by the Council, as well as by the Borough Manager and the Tax Collector, who concur that the applicant has met the requirements for tax exoneration. Council Member Zeiders moved to grant the request for 2010 Per Capita and 2010 Occupation Tax Exoneration Case #2011-1 as submitted. Motion was seconded by Vice President Kelley. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Richardson moved to adjourn the regular meeting. Motion was seconded by Vice President Kelley. – Motion carried. The meeting was adjourned at 7:35 PM.

Respectfully Submitted,

*Debbi L. Beitzel*

Debbi L. Beitzel, Secretary/Treasurer

cc: Borough Council Members  
Mayor Snyder  
Tim Knoebel  
Mark Allshouse