

DILLSBURG BOROUGH COUNCIL MEETING
January 10, 2012 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President Jeff Griffin, Hal Anderson, Dave Baldwin, Matt Fawber, John Richardson and Yvonne Laukemann. Also present were the following: Mayor Henry Snyder, Engineer Mike Begis, Borough Solicitor Mark Allshouse, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Vice President Holly Kelley wasn't present.

The following visitors were present: YCBA and COG Representative Mark Ryder, Chief Sean Kapfhammer from the Carroll Township Police Department, Tony Baker from Citizens' Hose #1, Mary Lou Bytoff from the Dillsburg Banner, Scott Smith from the Patriot News, DAA Representative Brian Radcliffe, Visitors John Ross, Melinda Venanzi, Brenda and Keith Strine and Dillsburg Borough Residents Carol Weigle, Charles Meisenhelter, Linda Amos, Kathryn and Leon Zeiders.

The meeting was called to order by Council President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Richardson requested under Public Safety, 12A Ordinance 2012-1, Feral Cats be removed from the agenda due to setting up a task force as discussed at the workshop meeting. Council Member Richardson moved to approve the agenda as amended. Motion was seconded by Council Member Baldwin. – Motion carried.

APPROVAL of the MINUTES

December 6, 2011 Committee Meeting – Council Member Anderson moved to approve the Committee Meeting minutes of December 6, 2011 as presented. Motion was seconded by Council Member Baldwin. – Motion carried.

December 13, 2011 Council Meeting – Council Member Baldwin moved to approve the Council Meeting minutes of December 13, 2011 as presented. Motion was seconded by Council Member Fawber. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Kapfhammer reviewed December 2011 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a "crimes clear rate" and a breakdown of hours worked. The total incidents reported on the crime report for 2010 were 124 and year to date for 2011 were 107;

the total incidents reports filed for 2010 were 1,237 and year to date for 2011 were 1,178. There were 66 traffic accidents in 2010 and year to date in 2011 there were 80. There were 270 traffic citations issued in 2010 and year to date in 2011 there were 310 issued.

Part I offenses for 2010 there were 29 which 14 were cleared by arrest for a clearance rate of 48% and year to date for 2011 there were 32 which 16 were cleared by arrests with a 50% clearance rate.

Part II offenses for 2010 there were 96 which 78 were cleared by arrest for a clearance rate of 81% and year to date for 2011 there were 75 which 71 were cleared by an arrest for a clearance rate of 94%. The overall clearance rate for 2010 was 73% and the overall clearance rate for 2011 was 81%.

Chief Kapfhammer stated the contracted hours worked were 251 hours and 37 minutes. The breakdown hours are as follows: Patrol-162 hours and 39 minutes; Foot Patrol- 4 hours and 25 minutes; Complaints-52 hours and 47 minutes; Investigations-18 hours and 2 minutes; Paper Work-12 hours and 54 minutes; and District Court-50 minutes.

Council Member Baldwin thanked the officers for the immediate response in regards to a missing four year old child in Monaghan Township.

Ambulance Service Report

There was no one present to report but a report for the month of December 2011 was provided to Council and Mayor.

Fire Company Report

Citizens' Hose Fire Company #1 – Tony Baker provided a report for the month of December 2011 to Council and Mayor. He indicated for the month of December there were 36 incidents; 5 were in Dillsburg Borough; for a year-to-date total of 89 in Dillsburg Borough and a total of 467 for all municipalities. He also presented reports with the apparatus responses, apparatus mileages and the hours of use, the incident types for all municipalities and the Borough, the membership responses and the in-house training hours for December was 10 ½ hours and year-to-date total of in-house training hours was 1,500.

He indicated the overall out-of-station training included 40 different attendees going to 16 different facilities; the total out of station training hours were 1, 138. The mileage for the out-of-station training was 7,520.52.

Mayor Snyder asked what the details of the special rescues were. Chief Baker indicated the animal rescue was for May was for some rabbits in a storm drain and the water rescues were during the storms/floods.

President Griffin asked if the figures were in from the Pickle Drop. Chief Baker stated no.

President Griffin asked why the ambulance from York Springs came to his house for an ambulance assistance call. Chief Baker stated typically when their ambulance is committed, they go to mutual aid and an ambulance from an outside agency will come.

Franklintown Fire Company – There was no one present to report but a report for the month of December 2011 was provided to Council and Mayor.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. Secretary Beitzel indicated the following corrections to the bill list: PNC Bank Visa bills dated November (\$1,958.25) were already approved last month; DAA (\$1,335.30), Fort Dearborn Life Insurance (\$22.50) and Penn Waste (\$116.10) need to be added to the bill list and a check was written to Madeline Harbold (\$3,288.49) for paying the Borough York County Real Estate taxes instead of the borough's. The total General Fund expenditures for December 2011 were actually \$77,363.11. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Fawber moved to approve the payment of all bills as amended. Motion was seconded by Council Member Anderson. Council Member Richardson abstained - Motion carried.

Planning Commission Report

Planning Commission didn't meet in December 2011.

Dillsburg Area Authority

Brian Radcliffe reported on the December 20, 2011 meeting. He stated most of the activity is outside of the Borough. He indicated the fall hydrant flushing program and the sewer flushing programs were completed.

He stated the destruction of records that were on the record retention scheduled was destroyed.

Mr. Radcliffe stated the 2012 budget was approved with no rate increases for the Dillsburg Borough.

Mr. Radcliffe indicated the action regarding the refunding of the remaining water bond was completed. The savings with the term of the loan which is being used would be \$1.2 million.

YCBA & COG

YCBA – Mr. Mark Ryder stated he will be attending the Executive Board meeting being held on Saturday, January 14th in York.

COG – Mr. Ryder he indicated he and Council Member Richardson would be attending the annual installation of officers and banquet on January 16, 2012.

Solicitor's Report

Solicitor Allshouse provided Council and Mayor with a written report for work performed in December 2011 and had nothing to add.

Engineer's Report

Engineer Mike Begis provided Council and Mayor with a written report for work performed in December 2011 and had nothing to add. He thanked the Borough Council for allowing them to serve the Borough for 2012.

Tax Collector

Madeline Harbold wasn't present but provided reports for the month of November 2011 and December 2011 to Council and Mayor.

Borough Staff Report

Borough Manager Deibler provided Council and Mayor with a written report for December 2011. She indicated the Borough hasn't dealt with snow and was hoping she didn't have to report on the subject in the near future.

PUBLIC COMMENT

Mark Ryder, 110 South Second Street, indicated he thought the Council was making the right decision regarding the cat ordinance by looking into it further. He's hoping the Borough Council can find some resolution to this issue because it is becoming a problem in the Borough.

Keith Strine, Dover, indicated he was concerned with what the Borough is doing with the animals. He indicated as a hobby he rescues cats; he gets them spayed and neutered, vet checked and gets them all their shots. He then provides inside homes for the cats. He indicated he has been rescuing cats for nine years and only once did he have one attack him. These cats are not ferel, they are just scared. He asked what was being done with people that leave their animals behind when they move out of the Borough. Solicitor Allshouse stated "no answer" and indicated this time was for public comments not public questions. Mr. Strine asked when he would receive answers. Solicitor Allshouse stated the questions will be answered in how Council handles the project. The subject has been tabled and will be going to a committee. No one person has the answers nor can anyone speak on behalf of the Council because the subject hasn't been discussed. Mr. Strine asked who makes up the committee. President Griffin stated the committee hasn't been set up yet. Mr. Strine stated there is an organization called "PAWS" the Borough might want to look in to; they have a trap and release program. The organization comes to the area and traps the cats and have the cats checked out, give them their shots, tip their ears and have them spayed or neutered and then release them back to where they came from. Council Member Baldwin stated the issue is they are running loose. Mr. Strine stated people caused the cats to run loose and the Borough should figure out how to fine the people that abandoned the animals. He indicated the Helen Krausse organization can give the Borough Council some advice also. He stated starving the animals would not be the right decision.

John Ross, Dillsburg, asked if he could speak without the press present. Council stated no, the meeting is a public meeting. He asked if there were any meetings held without the press, because he was seeking advice with a problem that is going on in the community regarding softball. Solicitor Allshouse recommended Mr. Ross put his concern in a written letter directed to the Borough Manager. The Manager would determine the appropriate agending of the action.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Snyder had nothing to report.

PRESIDENT'S REPORT

- A. Grant Announcement - President Griffin announced the Borough of Dillsburg received a Community Conservation Partnerships Program Grant Award in the amount of \$234,800.00 from the Pennsylvania Department of Conservation & Natural Resources (DCNR). This grant money will be used by the Borough to assist in the purchase of 5.5 acres of land, located off of S. Chestnut Street, for the Dillsburg Community Park. One day, we hope to see a Community Building, a life & walking trail, playground facilities, a dog park and possibly a Community Pool. DCNR is the primary source of state support for Pennsylvania recreation, parks and conservation initiatives. Grant funding from DCNR assists hundreds of communities and organizations across Pennsylvania to plan, acquire and develop recreation and park facilities, create trails and conserve open space. "Our grant investments work to bolster our vision for the health of our families, the vibrancy of our communities, the strength of our economy and our quality of life in Pennsylvania," DCNR Deputy Secretary Cindy Dunn said. "These grants allow us to partner with communities so that they can expand and improve the wonderful assets that make the places we call home vibrant and attractive." Dillsburg Borough Council thanks DCNR for the grant assistance and reminds Dillsburg Borough Residents to look for park updates in the Borough newsletter, on our website, Dillsburg.com, and in press releases. Linda Amos asked if the grant covered the entire purchase amount of the property. President Griffin stated no, it covers approximately half.
- B. Community Events – President Griffin announced the following events: January 21 – The library will be offering a book sale from 10:00 am to 2:00 pm. All mysteries will be buy one get one free. Book prices are \$1.00 for hardbacks and \$.50 for paperbacks. All proceeds will benefit the library. The library is also in need of volunteers and if interested call the library at 432-5613; February 3 - First Friday at Dill's from 7-10 PM. Light refreshments and set-ups are provided for this BYOB event. You must be 21 years old to attend. Admission is \$10 donation to support the Tavern restoration; and January 30 – The Senior Center will be offering a health screening beginning at 8:30 am until complete. They will be offering a Doppler ultrasound vascular test and there is a cost. If interested call the Senior Center during business hours.
- C. Resolution 2012-1 – Zeiders Recognition – President Griffin stated the council Members and the Mayor wish to recognize and thank Mrs. Kathryn Zeiders for her dedication and service to the Borough of Dillsburg and its Residents. Among the many other contributions and volunteer efforts in the Community, Kathryn served for over eight (8) years faithfully and with honesty and integrity, giving of her time, experience and enthusiasm. She has represented the Borough at many State, County and Local functions and meetings, held numerous Council Committee positions and was involved with a variety of community groups and events. She has been one of the Borough's biggest supporters. President Griffin moved to adopt Resolution 2012-1 recognizing the service performed for the Borough of Dillsburg and its Citizens by Mrs. Kathryn M. Zeiders. Kathryn Zeiders stated it has been a pleasure.

COMITTEE REPORTS

Public Works Committee

Neither Council Member Anderson nor Fawber had anything to report.

Public Safety Committee

- A. Discuss/Take Action – Ordinance 2012-1 – Feral Cats – This was removed from the agenda.
- B. Discuss/Take Action – 2012 Fire Police Authorization - Council Member Baldwin stated Citizens’ Hose No. 1’s Fire Police do not only serve the community when dispatched to emergency calls, but also assisting at community events. The Borough must authorize the Fire Police to assist at events when not dispatched through the emergency call system. Council Member Baldwin moved to authorize the Citizens’ Hose No. 1’s Fire Police to voluntarily assist with traffic situations and concerns during, and pertaining only to, the following 2012 Dillsburg Borough events: Dillsburg Youth Baseball Parade, Picklefest, Memorial Day Parade, Farmers’ Fair, Annual Tree Lighting and Pickle Drop. Motion was seconded by Council Member Richardson. – Motion carried.
- C. Discuss/Take Action – 2012 Fire Police Authorization - Council Member Richardson stated the Fire Police have been selected by the Dillsburg Fire Police Organization and Citizen’s Hose Company No. 1. Dean Trump, Fire Police Captain, has forwarded the list of appointments for the Fire Police for 2012 to the Borough for approval: Dean Trump, Jan Trump, John Zimmerman, Arlene Zimmerman, Richard Wirt, Butch Starner, Leon Trump, Brad Lavalle, Bob Tabler, Bill Feist, and Carlos Trump. Council Member Richardson moved to appoint Fire Police Officers, as previously selected by the Dillsburg Fire Police Organization and Citizen’s Hose Company No. 1 and listed by Fire Police Captain, Dean Trump, for 2012. All Officers must be properly trained and/or certified in order to perform Fire Police duties. Any new Officers appointed who have not previously taken the oath of office should contact the Mayor or District Judge in order to be sworn in as required. Motion was seconded by Council Member Baldwin. – Motion carried.
- D. Discuss/Take Action – Resolution 2012-3 - Appointing New CERT & DEMA Members - Council Member Baldwin stated the Dillsburg Borough Council recognizes the need for a Community Emergency Response Team (CERT) and Dillsburg Emergency Management Agency (DEMA) in the event of a disaster. Council understands that members of this team are required to complete specific training courses and must continue to stay current with any future training necessary. Two (2) dedicated area residents completed the required CERT training and have been active in DEMA exercises, including POD drills. They have much to offer the community and would like to be active members of CERT. Council would like to thank these two individuals and officially appoint them to the Dillsburg Community Emergency Response Team. Council Member Baldwin moved to adopt Resolution 2012-3 appointing Mark Sanderson and Brenda Sanderson to the Dillsburg Community Emergency Response Team. Motion was seconded by Council Richardson. - Motion Carried.

Administration Committee

- A. Discuss/Take Action – Resolution 2012-2 – Assistant Secretary - Council Member Laukemann stated Dillsburg Borough Council recognized the need for the services of a Borough Secretary and has previously appointed Debbi Beitzel to that position and realizes that Mrs. Beitzel may not be available for all regularly scheduled meetings, special meetings, work sessions, or other meetings of Council. Council Member Laukemann moved to adopt

Resolution 2012-2 creating an Assistant Secretary position and appointing Karen Deibler to that position. Motion was seconded by Council Member Fawber. – Motion carried.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Richardson moved to adjourn the regular meeting. Motion was seconded by Council Member Baldwin. – Motion carried. The regular meeting was adjourned at 7:41 pm.

Respectfully Submitted,



Debbi Beitzel
Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Snyder
Tim Knoebel
Mark Allshouse