

DILLSBURG BOROUGH COUNCIL MEETING

January 8, 2013 – MINUTES

7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President Jeff Griffin, Hal Anderson, Dave Baldwin, Matt Fawber, John Richardson and Yvonne Laukemann and Junior Council Members T.J. Peters and John Zook. Also present were the following: Mayor Henry Snyder, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Vice President Holly Kelley, Borough Engineer Tim Knoebel and Borough Solicitor Mark Allshouse weren't present.

The following visitors were present: Chief Kapfhammer from the Carroll Township Police Department, Shirley Myers and Scott McClintock from Citizens' Hose Fire Company #1, YCBA and COG Representative Mark Ryder, Dillsburg Borough Residents Jeff Shultz, Jeff Walters, and Ben Martin.

The meeting was called to order by Council President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Richardson moved to approve the agenda as presented. Motion was seconded by Council Member Baldwin. – Motion carried.

APPROVAL of the MINUTES

December 4, 2012 Committee Meeting – Council Member Fawber moved to approve the Committee Meeting minutes of December 4, 2012 as presented. Motion was seconded by Council Member Anderson. – Motion carried.

December 11, 2012 Council Meeting – Council Member Baldwin moved to approve the Council Meeting minutes of December 11, 2012 as presented. Motion was seconded by Council Member Laukemann. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Kapfhammer reviewed the December 2012 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a "crimes clear rate" and a breakdown of hours worked. The incidents reported on the crime report filed for 2011 there were 107 and for 2012 year-to-date there were 117. The total incidents reports filed for 2011 were 1,178 and for 2012 year-to-date there were 1,194. There were 80 traffic accidents in 2011 and in 2012 year-to-date there were 79. There were 310 traffic citations issued in 2011 and in 2012 year-to-date there were 333.

Part I offenses for 2011 there were 32 with 16 cleared by arrest for a clearance rate of 50% and in 2012 year-to-date there were 47 with 39 cleared by arrest for a clearance rate of 82%.

Part II offenses for 2011 there were 75 with 71 cleared by arrest for a clearance rate of 94% and in 2012 year-to-date there were 70 with 61 cleared by an arrest for a clearance rate of 87%. The overall clearance rate for 2011 was 81% and the overall clearance rate for 2012 year-to-date was 85%.

Chief Kapfhammer stated the contracted hours were 251 hours and 37 minutes; the actual hours worked were 253 hours and 38 minutes. The breakdown of hours was as follows: Patrol-164 hours and 6 minutes; Foot Patrol-32 hours and 47 minutes; Complaints-33 hours and 29 minutes; Investigations-12 hours and 1 minute; Paper Work-8 hours and 43 minutes; and District Court- 2 hours and 22 minutes.

Ambulance Service Report

There was no representative present but a report for the month of December 2012 was provided to the Council and Mayor.

Fire Company Report

Citizens' Hose Fire Company #1 – Fire Chief Scott McClintock provided a report for the month of December 2012 to Council and Mayor. He indicated for the month of December there were 26 incidents; two were in Dillsburg Borough, 12 in Carroll Township, five in Franklin Township, two in Monaghan Township, three in Warrington Township, and Dover and Upper Allen Township each had one. The firefighter's response was 71 personnel for an average per call of 2.75 and fire police response was 49 personnel for an average per call of 1.88.

Council Member Laukemann asked Mr. McClintock if he was the acting chief or the actual Fire chief. Mr. McClintock stated he was now the new Fire Chief.

Franklintown Fire Company – Michael Whitzel had provided a report for December 2012 to Council and Mayor at the January Committee Meeting.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for December were \$82,352.19. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Fawber moved to approve the payment of all bills as presented. Motion was seconded by Council Member Laukemann. Council Members Richardson and Baldwin abstained. - Motion carried.

Planning Commission Report

Planning Commission didn't meet in December 2012.

Dillsburg Area Authority

There was no representative present.

Community Groups

No one was present.

YCBA & COG

YCBA – Mr. Mark Ryder indicated there will be a meeting held on March 21, 2013. He attended the executive board meeting on Saturday, January 5th. The picnic in the park meeting will be held in June at Lake Redman and the annual banquet will be held in November in Red Lion.

COG – Mr. Ryder indicated annual installation of officers and the annual banquet will be held on January 21st at the West Shore Country Club beginning at 6:00 pm. The regular meetings will resume next month at Hampden Township on the third Monday.

Solicitor's Report

Solicitor Allshouse provided the Council and Mayor with a written report for work performed in December 2012 but wasn't present.

Engineer's Report

Engineer Knoebel provided the Council and Mayor with a written report for work performed in December 2012 but wasn't present.

Tax Collector

Debbi Beitzel provided the Council and Mayor with a written report for taxes collected and paid in December 2012. She also provided listings for the 2012 uncollected real estate taxes and per capita exonerations due to persons moving out of the Borough prior to the tax bills being mailed.

Borough Staff Report

Borough Manager Deibler provided the Council and Mayor with a written report for December 2012.

PUBLIC COMMENT

Shirley Myers from Citizens' Hose Support Group reported on the Pickle Drop. She provided the Borough Manager with a copy of the fireworks invoice. Ms. Myers stated the fireworks went well but the fundraisers didn't do well. Council Member Laukemann asked why they didn't get enough money for the fireworks. Ms. Myers stated the donations were down this year; they didn't get anything from the banks. President Griffin asked if the donations for the fireworks were down. Ms. Myers stated yes, they raised \$1,400.00 compared to \$2,500.00 last year. President Griffin asked how much the firework display cost. Ms. Myers stated \$3,700.00.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Snyder reported to the Public Works Committee. He indicated the Public Works Department has the following vehicle for snow removal: a Dodge light duty 2500 series pickup truck, a Ford 350 with a v-salt spreader and a Ford 350 dump truck with a tailgate and salt spreader. The two 350's can hold approximately a ton of salt; a 550 can carry 3 ½ times more. Mayor Snyder provided pictures of the trucks Upper Allen Township uses; which are bigger than what the Borough would need. The 550 series are the same size as the 350 series; but are stronger and heavier for

plowing snow and deeper snow. Mayor Snyder handed over the pictures and information over to Council Member Fawber. Manager Deibler stated she has it budgeted to look at a new truck in 2014. She indicated they won't need the assistance of Lower and Upper Townships, because the Public Works Committee, the Public Works Supervisor and she are capable of doing this. The heavy duty 350 Ford pickup truck which has a GRW of 11,000 pounds was purchase because the Borough needed a vehicle to drive around town; the Dodge is used only for emergencies and we own it outright. Manager Deibler stated they hope to purchase a bigger new dump truck in 2014 when the other dumper truck is ready to be sold. Council Member Baldwin indicated they need to look at the fact we are a Borough not a Township. The Public Works department isn't driving 50-60 miles plowing snow; we are driving a lot less and are close to the maintenance shed. Mayor Snyder stated this is something the Council has to decide on and the Borough isn't prepared if we would get hit with a lot of snow. Council Member Baldwin stated the Borough has been hit with snow and has never used an outside contractor; our employees handled the snow. Mayor Snyder indicated for Council to take a look at the information and decide.

PRESIDENT'S REPORT

Community Events – President Griffin announced the following events: January 9 – Will be the last day the Public Works Dept will be picking up Christmas trees in the Borough; January 13 – Franklinton Fire Company is holding a Lasagna and Seafood Alfredo dinner from 11 am to 1 pm. Cost is \$9.00 for adults and children under 12 is \$4.50. Take-outs are available; January 17 - There will be a book discussion at the Library beginning at 6:30 pm on “Pride and Prejudice”; January 29 – Steve Runkle will present Day Two of the Battle of Gettysburg at the library beginning at 7 pm. This program is free and open to the public. For more information call the library at 432-5613. Also, the Library is in need of volunteers and if interested call the library at 432-5613; February 1 - First Friday at Dill's Tavern from 7-10 PM. You must be 21 years old to attend. Light refreshments are provided. Admission is \$10 donation to support the Tavern restoration; February 9 – The Will Fisher Orchestra is planning a Valentine's Dance at the Range End Country Clun from 7-10 pm. Tickets are \$15 per person or \$25 per couple and will are available at the Blossom Shop and The Book House; February 3 – NYCHAPS is sponsoring a discussion by the former Northern York County School District Superintendent Brian Small, who wrote a book on One Room School Houses in Northern York County. The discussion will begin at 2 pm at the Maple Shade Barn. Dr. Small's book will be available and he will autograph it.

Park Update – President Griffin stated at the last Committee Meeting held on Wednesday, January 2, Council has agreed to purchase playground equipment at the new park with the grant that was received.

COMITTEE REPORTS

Public Works Committee

- A. Discuss Take Action – Easement Agreement - Council Member Fawber stated Hershey Command Center has the Ironwood Development southeast of Dillsburg Borough. Part of the approval of that development is for them to construct a gravity flow line from the pump station on Mumper Lane north, along Fisher Run, to an existing manhole. This would require an easement through Logan Park to be granted by the owners of the Park. Dillsburg

Borough and Carroll Township co-own Logan Park. Approvals from the DEP, DAA and Logan Park Authority (LPA) have been obtained. Council Member Fawber moved to authorize the Borough Council President to execute the easement agreements with the stipulation that LPA would need to have communication with the project manager to cover specifics such as: 1. Start date for moving equipment into the park and for work to begin; 2. The project manager must communicate with LPA and is clear on where equipment is to be parked as designated by LPA; 3. Date project is expected to be completed and when all equipment will be removed; 4. Complete restoration upon substantial completion of the project of the landscape surrounding the sewer line and the park area to include but not limited to: macadam recreation path, parking areas, etc. Motion was seconded by Council Member Anderson. – Motion carried.

Public Safety Committee

Neither Council Member Baldwin nor Richardson had anything to report.

Administration Committee

Council Member Laukemann had nothing to report.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Richardson moved to adjourn the regular meeting. Motion was seconded by Council Member Baldwin. – Motion carried. The regular meeting was adjourned at 7:25 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Snyder
Tim Knoebel
Mark Allshouse