

DILLSBURG BOROUGH COUNCIL MEETING
January 10, 2017 – MINUTES
7:00 PM

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were: President John Richardson, Vice President Holly Kelley, Hal Anderson, Matt Fawber, Jeff Griffin and Yvonne Laukemann. Also present were the following: Mayor Wendell Hollinger, Borough Manager Karen Deibler and Borough Secretary Debbi Beitzel. Council Member Dave Baldwin, Junior Council Member Joshua Welker, Borough Engineer Tim Knoebel and Solicitor Mark Allshouse weren't present.

The following visitors were present: Chief Thomas Wargo from the Carroll Township Police Department, Keith Heckert from Citizens Hose EMS, YCBA and COG Representative Mark Ryder and John Myers.

The meeting was called to order by President John Richardson at 7:00 PM followed by the Pledge of Allegiance to the flag and the invocation.

APPROVAL of the AGENDA

Council Member Griffin moved to approve the agenda as presented. Motion was seconded by Vice President Kelley. – Motion carried.

APPROVAL of the MINUTES

December 6, 2016 Committee Meeting – Council Member Griffin moved to approve the Committee Meeting minutes of December 6, 2016 as presented. Motion was seconded by Council Member Fawber. – Motion carried.

December 13, 2016 Council Meeting – Council Member Griffin moved to approve the Council Meeting minutes of December 13, 2016 as presented. Motion was seconded by Council Member Fawber. – Motion carried.

DEPARTMENT REPORTS

Police Department Report

Chief Wargo reviewed the December, 2016 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a “crimes clear rate” and a breakdown of hours worked. He indicated for the month of December 2016, there were 97 calls for service for a year-to-date total of 1,478. There were seven (7) traffic accidents in December 2016 for a year-to-date total of 68 and the officers issued a total of six (6) traffic citations in December 2016 for a year-to-date total of 239. Chief Wargo also provided a report for all calls for the year 2016.

He indicated a letter from a Borough resident thanking many officers for their help with a family situation was provided to Council and Mayor.

Vice President Kelley asked what a worthless check was. Chief Wargo indicated it was a bad check.

Ambulance Service Report

Keith Heckert provided a report for the month of December 2016 to the Council and Mayor. He indicated for the month of December 2016 there were 130 calls for a year-to-date total of 1,737; 17 were

in Dillsburg Borough which included 15 medical calls and two (2) missed calls, for a year-to-date total of 209.

He also provided a breakdown of the incident types and percentages for each municipality for the year 2016.

Fire Company Report

Citizens' Hose Fire Company #1/Franklintown Fire Company – There was no representative from either company present, but a combined report was provided for the month of December 2016 to the Council and Mayor.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member and Mayor in their packet of information. The total General Fund expenditures for December 2016 were \$266,413.07. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member and Mayor. Council Member Fawber moved to approve the payment of all bills as presented. Motion was seconded by Vice President Kelley. President Richardson abstained. - Motion carried.

Planning Commission Report

Planning Commission did not meet in December, 2016

Dillsburg Area Authority

There was no representative present.

Community Groups

There were none.

YCBA & COG

CapCOG – Mr. Ryder indicated he will be attending the annual banquet on Monday, January 16, 2017 along with Vice President Kelley. They will also be electing new officers at the banquet. The next meeting will be held on Monday, February 20th, with the new team on board.

YCBA – Mr. Ryder indicated there will be no meeting in January, but he will be attending the executive board meeting on January 21st.

Solicitor's Report

Solicitor Allshouse wasn't present but did provide the Council and Mayor with an invoice for December, 2016.

Engineer's Report

Engineer Knoebel wasn't present but did provide the Council and Mayor with an invoice for December, 2016.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for taxes paid in December, 2016.

Borough Staff Report

Borough Manager Deibler provided the Council and Mayor with a written report for December, 2016.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Hollinger had nothing to report.

PRESIDENT'S REPORT

President Richardson congratulated Mike Whitzel, Wilbur Stough, Kaitlin Stough, Chad Lindsay and Bill Stahl for receiving awards at the Carroll Township meeting for a lifesaving situation due to an automobile accident.

President Richardson stated Council has received a resignation from Dillsburg Borough Council Member, Yvonne Laukemann. She will be moving out of the Borough. President Richardson moved with deep regret, to accept Ms. Laukemann's resignation as of January 16, 2017 and thanked her for her service. Motion was seconded by Council Member Griffin. Council Member Laukemann stated she enjoyed working with everyone and it was an honor to serve on the Borough Council for five years. – Motion carried.

President Richardson stated this resignation will create a vacancy on Dillsburg Borough Council. Council plans to appoint a person, by Resolution, to fill this vacancy at their regularly scheduled meeting on Tuesday, February 14, 2017. This appointment will be valid through December 31, 2017. In order to be eligible for Borough Council, a person must be a registered voter of the Borough and shall have resided within the Borough continuously for at least one year immediately prior to the appointment. Council will conduct public interviews beginning at 6:30 pm, at the Dillsburg Area Authority Building, before the regularly scheduled Council Meeting on Tuesday, February 14, 2017. Any person interested in filling the vacancy term for Borough Council should submit a written notification to: Dillsburg Borough, Attn: Borough Council Application, and mail to 151 S. Baltimore Street, Dillsburg, PA 17019. Letters of application must be received by the deadline of 12:00 Noon, Tuesday, February 7, 2017.

COMMITTEE REPORTS

Public Works Committee

Neither Council Member Anderson nor Council Member Laukemann had anything to report.

Public Safety Committee

- A. Discuss/Take Action –2017 Fire Police – Council Member Fawber stated Fire Police have been selected by the Dillsburg Fire Police Organization and Citizen's Hose Company No. 1. Scott McClintock, Citizens Hose Fire Chief, has forwarded the list of appointments for Fire Police for 2017 to the Borough for approval: Alex McCoy, Fire Police Captain, 1830 Carlisle Rd, Wellsville; William Feist, Fire Police Lieutenant, 210 Putters Circle, Dillsburg; Brad Lavelle, Fire Police Officer, 80 Old Mill Rd, Dillsburg and Carol Lynn Radich, Fire Police Officer, 274 Carlisle Road, Dillsburg. Council Member Fawber moved to appoint Fire Police Officers, as previously selected

by the Dillsburg Fire Police Organization and Citizen's Hose Company No. 1 and listed by Scott McClintock, Citizens Hose Fire Chief, for 2017. All Officers must be properly trained and/or certified in order to perform Fire Police duties. Any new Officers appointed who have not previously taken the oath of office should contact the Mayor or District Judge in order to be sworn in as required. Motion was seconded by Council Member Griffin. – Motion carried.

- B. Discuss/Take Action – 2017 Fire Police Authorization – Council Member Fawber stated Citizens' Hose No. 1's Fire Police do not only serve the community when dispatched to emergency calls, but also when assisting at community events. The Borough must authorize the Fire Police to assist at events when not dispatched through the emergency call system and/or not acknowledged in, Title 35, the PA Fire Police Law, Chapter 74. Council Member Fawber moved to authorize the Citizens' Hose No. 1's Fire Police to voluntarily assist with traffic situations and concerns during, and pertaining only to, the following 2017 Dillsburg Borough events if requested and pre-approved by event sponsor: Dillsburg Youth Baseball Parade, Picklefest, Memorial Day Parade, Annual Tree Lighting and Pickle Drop. Motion was seconded by Council Member Griffin. – Motion carried.

Administration Committee

Neither Council Member Griffin nor Vice President Kelley had anything to report.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business, Council Member Fawber moved to adjourn the regular meeting. Motion was seconded by Council Member Griffin. – Motion carried. The regular meeting was adjourned at 7:13 pm.

Respectfully Submitted,

Debbi L. Beitzel

Debbi Beitzel
Borough Secretary

cc: Borough Council Members
Mayor Hollinger
Tim Knoebel
Mark Allshouse